

# Middletown Senior Center Transportation December Calendar

## Reservations required by calling 732-615-2265 and speaking with a staff members.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mon	Tue	Wed	Thu	Fri
			1 Center 1:00pm Tree Lighting	2
5 Center _____ Or Monmouth Mall	6 Center 12:30 Food Demo	7 Christmas Party at The Grammercy	8 Center	9
12 Center _____ Or Dollar Tree	13 Center 12:30 Music Bingo	14 Walmart Or Center _____ 10:00 Tap Dance Performance 12:30 Nutritional Speaker	15 Center 1:00 Paint & Sip	16
19 Center ____ Or Aldi/Lidl or Burlington	20 Center 12:00 Movie	21 Shoprite Or Center 1:00 Cookie baking and Recipe exchange	22 Center	23
26 Closed	27 Center	28 Center	29 Center	30 Center 12:30 Pre New Year's Party

**Please print you name and phone number at the top of the form. Staff can photocopy the sheet once filled out.**

- Put an X or check mark, next to the trips you would like to attend.
- Mondays & Wednesdays trips to the center OR out. If selecting to go out, you will be out for approximately 2 hours.
- Members will arrive at the center for approximately 10:00am and depart the center for home at 2:00pm.



## Transportation is for Middletown Residents that are registered members.

Transportation is available Mondays – Thursdays  
To come into the center or for a trip out see calendar for

### How to sign-up for transportation

- Fill out the calendar included in the newsletter, include name, phone number and check appropriate \_\_\_\_, or call the center to make a reservation for a trip out or to the center.
- Each member is responsible for making their own transportation arrangements.
- In person reservations for transportation can be made when you are at the center. Please fill out the calendar by putting an **X OR CHECK MARK**, next to the destination and a staff member will write “ok” for approved trips.
- If a Transportation staff member is not available when you come into the center leave the calendar in the appropriate box on Transportation’s door and a staff member will return it or call you.
- Reservations are first come first served and at least 48 hours in advance.
- Your name will be added to a waitlist if a trip is full. You may be called if there is a cancellation.
- The day before the trip a staff member will call to confirm your attendance and pick up time. If you have not heard from a staff member by 4:00pm the day before the scheduled trip please call the center. Trips on Mondays will be confirmed the Thursday before by 4:00pm.
- If you are coming into the center and would like to order lunch from the Nutrition Center, please call 24 hours in advance (732) 291-0999.
- If you would like to participate in senior center activities on the days you are coming in please make sure to fill out an event sheet in addition to your transportation sheet.

### Cancellations

- If you are **cancelling** a trip, we ask that you provide **at least 24 hours’ notice** when possible. This will allow us to accommodate anyone that may be waitlisted for the trip. If that is not possible, **you MUST call by 8:00am NO LATER the morning of the trip to leave a message for cancellations ONLY.**

### Taking the bus

- Transportation is available for members who do not require supervision or assistance when shopping.
- Members must be able to get on and off the bus unassisted. There is a lift available for passengers requiring it.
- Please be waiting 5–10 minutes before designated pickup time and be visible to the driver pulling up. The driver cannot wait and will leave if they do not see you.

### Pickup to return home when out shopping

- The driver will provide a departure time from shopping center please be ready 10 minutes before and at designated location.
- We are asking that you limit the number of bags to **two** bags per passenger and what you can safely carry unassisted. Shopping bags will be stored in your seating area or on an open seat.

### Pickup to return home from the center

- The bus will depart from the center at approximately 2:00pm to bring all members home.