

RAFFLE & BINGO

Middletown Township

LICENSE APPLICATION PROCEDURES



Application

1. Please complete four (4) Raffle/Bingo applications per event. (providing original signatures of officers & members in charge with notary and raised seal on **all 4 copies**)
2. Show original valid Identification/registration card Issued by the **Legalized Games of Chance Control Commission**.
3. Submit four (4) copies of sample ticket (**OFF PREMISE MERCHANDISE & 50/50 RAFFLES ONLY**)
4. Applications must be completed and submitted to the Township Clerk's office **ten (10) days prior** to the next Township Meeting to be approved by the Township Committee, **in accordance with N.J.A.C. 13:47-4.1**
5. Upon Approval by the Township Committee, the application and applicable fees are forwarded to the Legalized Games of Chance Control Commission (LGCCC) for approval.
6. Licenses will be issued **approximately 14 calendar days** after the Township Committees approval, unless it has been rejected by the LGCCC, **pursuant to N.J.A.C. 13:47-4.3**

Upon completion of a Raffle or Bingo the reports of operations shall be sent to the LGCCC no later than the 15th day of the calendar month immediately following the calendar month in which the Bingo/Raffle was held. A copy of this report should be sent to the Township as well.

Revised 12/02/20

SCHEDULE OF FEES:

On Premise 50/50 Raffle: *On premise is defined as: Tickets are only sold at the time and the place of the drawing and winner must be present.* No fees should be submitted since the applicant cannot determine if the value of the prize(s) exceeds \$400.00. If the proceeds exceed \$400.00 please submit a check to the LGCCC in the amount of \$20.00 for each day on which a drawing(s) is to be conducted under the license.

On Premise Merchandise Raffle: If the value of the prize should exceed \$400 or more it requires a per day or per event \$20.00 check made payable to the Township of Middletown and a \$20.00 check made payable to the Legalized Games of Chance Control Commission (LGCCC).

Off Premise 50/50 Raffle: *Off premise is defined as: Tickets sold in advance of the drawing and winners need not be present to win.* This requires a \$20.00 check made payable to the Township of Middletown and a \$20.00 check made payable to the LGCCC. If the retail value of the prize(s) awarded exceeds \$1,000.00 an additional \$20.00 per thousand or part thereof, is to be paid upon filing the reports of operations. **SAMPLE TICKET REQUIRED**

Off Premise Merchandise Raffle: Requires a \$20.00 check made payable to the Township of Middletown and a \$20.00 check made payable to the LGCCC. If the **RETAIL** value of the prize(awarded exceeds \$1,000.00, an additional \$20.00 for each \$1,000.00 or part thereof, is to be paid to the Township of Middletown and the LGCCC upon submission of application. **SAMPLE TICKET REQUIRED**

Instant Raffles: Requires a check for \$20.00 payable to the Township of Middletown and a check for \$20.00 payable to the LGCCC for each day on which the instant raffle tickets are sold or offered for sale. For a one (1) year license a check of \$750.00 is payable to the Township of Middletown and another check of \$750.00 should be made payable to the LGCCC upon submission of application.

Bingo: Requires a check for \$20.00 payable to the Township of Middletown and an additional check for \$20.00 payable to the LGCCC **PER BINGO DATE.**

Legalized Games of Chance Control Commission
CAN BE REACHED AT
(973) 273-8000

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2022 Township Meeting Dates

January	(Tuesday)	18
February	(Tuesday)	22
March		21
April		18
May		16
June		20
July		18
August		15
September		19
October		17
November		21
December		19

FINGERPRINTING IS MANDATORY FOR ALL MEMBERS IN CHARGE.

PLEASE CONTACT THE TOWNSHIP CLERK'S OFFICE PRIOR TO SUBMISSION OF APPLICATION

PLEASE MAKE SURE ALL INFORMATION IS SUBMITTED IN A TIMELY MANNER IN ORDER TO FACILITATE YOUR LICENSE!

APPLICATIONS NOT RECEIVED IN THE TIME REQUESTED WILL NOT BE PROCESSED!

Middletown Township 2022

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INFORMATION IS SUBMITTED
IN A TIMELY MANNER IN ORDER
TO FACILITATE YOUR LICENSE!

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THE TIME REQUESTED
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**LEGALIZED GAMES OF CHANCE
CONTROL COMMISSION
CAN BE REACHED AT
(973) 273-8000**

Carnival Games or Wheel: & Non Draw Wheel : Requires a \$20.00 check payable to the Township of Middletown and a \$20.00 check payable to the LGCCC for each game or wheel held on any one day, or any series of consecutive days *not exceeding 6 at one location.*



Special Door Prize Raffle: Requires **NO FEE** and **NO LICENSE**, the merchandise can be donated or purchased and has a retail value of \$200.00 or less .
NOTE: Can be conducted with other raffles.

Calendar Raffle: RAFFLE 1 MONTH MINIMUM. Requires a \$20.00 check payable to the Township of Middletown and a \$20.00 check payable to the LGCCC. If the retail value of prizes awarded exceeds \$1,000.00, checks must include additional fees in the amount of \$20.00 for each \$1,000.00 or part thereof over the initial \$1,000.00.

Golf Hole-In-One: Fees determined by Prizes.

Armchair Race: Requires a \$50.00 check payable to the Middletown Township and an additional 50.00 check payable to the LGCCC (per licensed day of operation) No Money Prizes– Merchandise /Gift Cards and Form 13 submitted with application.

Casino Nights or Texas Hold'EM: Requires a check for \$100.00 payable to the Township of Middletown and a \$100.00 check payable to the LGCCC (per occasion) No Money Prizes.–Merchandise/Gift Cards and Form 13 submitted with application.

**ANY QUESTIONS REGARDING RAFFLES AND BINGOS CONTACT
THE OFFICE OF THE TOWNSHIP CLERK AT 732 615-2014**

TOWNSHIP MEETING DATE	APPLICATION DEADLINE	APPROXIMATE RELEASE DATE
JANUARY 18 (TUES)	JANUARY 7	FEBRUARY 1
FEBRUARY 22 (TUES)	FEBRUARY 11	MARCH 8
MARCH 21	MARCH 11	APRIL 4
APRIL 18	APRIL 8	MAY 2
MAY 16	MAY 6	MAY 31
JUNE 20	JUNE 10	JULY 5
JULY 18	JULY 8	AUGUST 1
AUGUST 15	AUGUST 5	AUGUST 29
SEPTEMBER 19	SEPTEMBER 9	OCTOBER 3
OCTOBER 17	OCTOBER 7	OCTOBER 31
NOVEMBER 21	NOVEMBER 10	DECEMBER 5
DECEMBER 19	DECEMBER 9	JANUARY 2



We're on the Web!
www.Middletownnj.org