

# TOWNSHIP OF MIDDLETOWN

Building & Inspection  
1 Kings Highway  
Middletown, NJ 07748-2594

JOSEPH KACHINSKY  
Construction Official

Tel: (732) 615-2106



Settled in 1664  
"Proud of Our Rich Heritage"

## APPLICATION FOR SPECIAL EVENT

*Application to be filed at least 7 business days prior to the event.*

Business Name \_\_\_\_\_  
Business Address \_\_\_\_\_  
Shopping Plaza \_\_\_\_\_  
Type of Event \_\_\_\_\_  
Date of Commencement \_\_\_\_\_ Date of Removal \_\_\_\_\_  
Name of Applicant \_\_\_\_\_ Signature \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email Address \_\_\_\_\_

**Note: Permit will be emailed when complete.**

Township Disposition:

Application Approved \_\_\_\_\_  
Application Denied \_\_\_\_\_  
Zoning Officer \_\_\_\_\_ Date \_\_\_\_\_

- **Grand Opening signage is permitted for a maximum of 30 days.**
- **Five special events are permitted per year and not to exceed 7 days.**
- **Signs cannot be located within any public right-of-way.**
- **Fee: \$25.00 per week (Grand Opening is \$25.00 for 30 days)**