



Township of Middletown  
Application for Limousine License

(A separate application must be made per vehicle)  
Application Fee \$45.00

Date \_\_\_\_\_

Applicant Name	Social Security Number	
Applicant Address	Street	Driver's License No.
City	State	Zip
Applicant Phone Number		
Trade Name		
Business Address Street		
City	State	Zip
Business Phone Number	Business Fax Number	

Applicant (Owner/Operator)  
consents to consent to the  
Police Department to conduct a  
criminal history/driver's  
license check of each  
owner/principal operator:  
Yes  No

If Corporation, when?

Name of Officers and Title	Address	Phone Number
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If Partnership, All Trustees owning 1% or more in Corporation of stock (if multiple  
please attach with separate list)

Name	Address	Phone Number
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Have you the applicant, or any of the above officers, trustees, stockholders, or  
partners ever been arrested?

Yes  No  If yes please detail facts on a separate page:

Is the vehicle leased or owned If yes who is the leasing co?

Yes  No  \_\_\_\_\_

Liability Insurance Co with address:

Year, Make and Model of the vehicle:

Vehicle Identification No:

License Plate

**IMPORTANT:** Attached to this application must be a copy of the Liability policy, Original Insurance Certificate, Proof of Incorporation and/or Partnership, by a copy of the certificate and proof of good standing. If the vehicle is leased, a true copy of the Lease must be supplied. Also applicant must attach a complete and detailed description of the place and location where the limousine business/service shall be operated, the number of employees working on-site, the approximate number of drivers operating vehicles from the site daily and the approximate hours of their arrival and departure, the location of where vehicles are serviced and maintained, and the location where vehicles are parked daily and overnight, include also any all supporting evidence or proof that the operation of a limousine business/service at this location is a legal permitted use at this location and there is appropriate and available space for the parking of the vehicles required for the business/service.

CERTIFICATION OF TOWNSHIP CLERK

It is hereby certified the applicant has met the requirements for issuance of a  
Limousine Service License

Dated \_\_\_\_\_

Heidi R. Pieluc, Township Clerk

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## LIMOUSINE LICENSE PLATE REQUEST

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### Check List

- Liability Policy
- Original Insurance Certificate
- Proof of Incorporation and/or Partnership
- A true copy of the Lease
- A detailed description of the place where the limousine business/service shall be operated
- The number of employees working on-site
- The approximate number of drivers operating vehicles from the site daily
- Approximate hours
- Location where vehicles are parked daily and overnight
- Evidence or proof that the operation of a limousine business/service at this location is a legal permitted use at this location and there is appropriate and available space for the parking of the vehicles required for the business/service.
- Limited power of attorney  
(Original signature & notarized [2 copies] 1 for us & 1 for them)

# LIMITED POWER OF ATTORNEY

I APPOINT THE DIRECTOR OF THE MOTOR VEHICLE COMMISSION MY TRUE AND LAWFUL ATTORNEY FOR THE ACCEPTANCE OF SERVICE OF PROCESS FOR MY:

YEAR :

MAKE:

VIN# :

OWNER'S SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

REGISTERED OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATED: SWORN AND SUBSCRIBED BEFORE ME THIS:

\_\_\_\_\_ DAY OF \_\_\_\_\_ 20

\_\_\_\_\_  
NOTARY

CERTIFICATE ISSUED BY THE MUNICIPALITY WHERE THE SERVICE IS PRINCIPALLY LOCATED  
MUST BE PROVIDED AND PROOF OF LIABILITY COVERAGE MUST BE FOR 1.5 MILLION

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YEAR :

MAKE:

VIN# :

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OWNER'S SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

REGISTERED OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

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DATED: SWORN AND SUBSCRIBED BEFORE ME THIS:

\_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_

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NOTARY

CERTIFICATE ISSUED BY THE MINICIPALITY WHERE THE SERVICE IS PRINCIPALLY LOCATED  
MUST BE PROVIDED AND PROOF OF LIABILITY COVERAGE MUST BE FOR 1.5 MILLION

*Township of Middletown, NJ  
Wednesday, January 3, 2018*

## **Chapter 445: Taxicabs and Limousines**

### **Article VI. Limousines**

#### **§ 445-30. License required.**

No person or entity shall operate a limousine business or limousine service with its principal place of business within the Township without applying for and obtaining a license for that business or service, and complying with the terms of N.J.S.A. 48:16-3 et seq. No person or entity shall operate such a business/service without a current license in place.

#### **§ 445-31. Application required.**

Any person or entity proposing to operate a limousine business or service with its principal place of business within the Township shall annually apply to the Township Clerk for a limousine license. That application and submission shall include but not be limited to the following requirements and information:

- A. A complete listing, including make, license number and VIN number, of all vehicles to be used in the limousine business/service, including proof of ownership and registration. If the vehicle is leased, a true copy of the lease must be supplied.
- B. An original policy of insurance providing insurance coverage for all said vehicles and the limousine business/service, in the form and amount required under N.J.S.A. 48:16-4 and 48:16-22.
- C. A complete and detailed description of the place and location where the limousine business/service shall be operated, the number of employees working on-site, the approximate number of drivers operating vehicles from the site daily and the approximate hours of their arrival and departure, the location of where vehicles are serviced and maintained, and the location where vehicles are parked daily and overnight; include also any and all supporting evidence or proof that the operation of a limousine business/service at this location is a legal permitted use at this location and there is appropriate and available space for the parking of the vehicles required for the business/service.
- D. The names, residence and business addresses of the owners/principal operators of the business/service, a certification by the owner/applicant and the officer's and principal operator of the applicant as to whether each has ever been convicted of any crime or violation of any federal or state law, and/or convicted of any moving traffic violations in the preceding 10 years (including the offense and the penalty assessed), and a consent to the Police Department to conduct a criminal history/Driver's license check of each owner/principal operator. The applicant shall supply proofs or forms of identity as determined appropriate by the Township Clerk or Police Department as to each owner/principal operator of the business/service.

E.

Payment of the license fee in the maximum amount permitted as per N.J.S.A. 48:16-17 for each limousine to be licensed. In the event the license is denied, the Township may retain the fees, or a portion thereof, as a nonrefundable application fee.<sup>[1]</sup>

[1] *Editor's Note: Amended at time of adoption of Code (see Ch. 1, General Provisions, Art. II).*

- F. A copy of the power of attorney wherein the owner appoints the Director of the Division of Motor Vehicles as his true and lawful attorney for the purpose of receiving and acknowledging service of process.
- G. Proof of incorporation and/or partnership, by a copy of the certificate and proof of good standing.
- H. Any other information or documentation deemed appropriate or necessary by the Township Clerk and/or Police Department to review the application.

### **§ 445-32. Issuance of license.**

The Township Clerk will review the application, in consultation with the Police Department and such other offices as appropriate, and, upon a determination that the limousine business/service is at a permitted location and is qualified, may issue a license showing that the owner of the limousine has complied with the terms hereof, reciting the name of the insurance company, the number and dates of the policy, and the description and registration number of the licensed limousine.

### **§ 445-33. Expiration and renewal.**

Every license issued pursuant to this article shall expire at 12:00 midnight of the 31st of January of the year next succeeding in which it was issued, unless sooner surrendered, suspended or revoked. Application for renewals of licenses should be filed by December 31 of the year of issuance.

### **§ 445-34. Violations and penalties.**

Any person who violates this article may be subject to the penalties and punishments as set forth in §§ 445-28 and 445-29.