

I already have a Community Pass Account set up. Yes No

Parent/Guardian Information

| | | |
|----------------------------|-----------|--------------------------------|
| First Name | Last Name | Primary Phone Number |
| Address | | Secondary Phone Number |
| City /State | Zip Code | Email |
| Emergency Contact/Relation | | Emergency Contact Phone Number |

Participant Information

| Full Name | M / F | DOB | Grade | Activity Name and Description | Fee |
|-----------|-------|-----|-------|-------------------------------|-----|
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Please make checks payable to: **Middletown Recreation** **Total Due:** \$ _____

Does the participant require any special accommodations to participate in this program/activity? Yes No *If yes, please specify* _____

Please list any allergies/required medications: _____

Special information for the program registering for: _____

I hereby give permission for the Township of Middletown to use, in its future brochures and any other publicity and/or broadcasts of any kind, any program pictures, audio or video in which I (or my child/ward) appear. Yes No

Registration: You may register:

- Online:** 24/7 at: register.communitypass.net/Middletown
- By Mail:** Send the completed Registration Form to: Middletown Recreation, 1 Kings Highway, Middletown, NJ 07748
- In Person:** Between 9:00am – 3:00pm Monday thru Friday at: Poricy Park Nature Center, 345 Oak Hill Rd, Red Bank

Refund Policy: Effective 2/4/15. No refund for any program within 48 hours of the program’s start date. For Summer Camps, no refunds after May 31. No refunds or credits will be given for any sessions missed by the participant. A Refund Request form must be filled out for processing. Form must be received prior to refund deadline. Please allow up to eight weeks for your credit or refund to be processed. Incomplete Refund Requests will delay processing. All refund requests are subject to approval. In accordance with Township Ordinance 127-24.X, a \$5.00 refund processing fee will be applied to all approved refunds, per program.

Returned Check Fee: In accordance with Township Ordinance, a \$20.00 returned check fee will be applied if applicable. In this situation payment must be paid in full, in cash.

Code of Conduct: The Code of Conduct can be downloaded at: www.middletownnj.org/recforms under Parks & Recreation, “Code of Conduct”.

I verify that the information I have provided is correct and accurate to the best of my knowledge. I hereby agree to indemnify and save harmless the Middletown Township Department of Recreation, its employees, and its volunteers from any and all liability arising out of accident as a result of participation in the Recreation Department’s programs and activities.

I give my permission for my child/ward and/or myself to participate.

I have downloaded, read and accept the Code of Conduct.

Signature _____ Date _____

FOR OFFICE USE ONLY

Date Entered: _____

Staff Initials: _____ Amount Paid: \$ _____

Cash M.O. Check No: _____ Credit Card V / M