

Middletown Minutes

Official Township E-Newsletter



Middletown Township Prepares for Major Snowstorm: Updates & Safety Tips

STAY IN THE KNOW ABOUT SNOW WITH **NIXLE**

Three ways to get emergency notifications, such as severe weather updates, from Middletown Township:

- Text your zip code to 888-777
- Visit www.middletownnj.org/nixle to register for/customize notifications
- Download the Everbridge Nixle mobile app on Apple Store or Google Play to receive/manage notifications and limit text messages



Less urgent messages will be delivered to your email address on file. If it isn't on file, text your email address to 888-777 or download the mobile app.

Monmouth County has a Winter Storm Warning until 1:00 PM on Monday, January 26th. The Township's emergency operations team met this afternoon to discuss the snowstorm's path and response tactics.

Snowfall is expected to start early Sunday morning and continue through Monday afternoon. According to National Weather Service Mount Holly, the amount of snow forecasted is 8-12".

Click [HERE](#) to read our winter storm advisory for more information.

NORTH ZONE GARBAGE COLLECTION POSTPONED

Due to the anticipated snowstorm, there will be no garbage collection in the North Zone on Monday, 1/26. There will be a "double collection" on Thursday, 1/29. Residents can leave up to 3 extra bags next to their carts.



Thank you for your patience!



GET THE  APP TO RECEIVE UPDATES ON GARBAGE, RECYCLING, AND BULK COLLECTION CHANGES VIA TEXT OR EMAIL.

Due to the snowstorm, there will also be no bulk collection in the South Zone on Monday, January 26th or Tuesday, January 27th. We ask all South Zone residents who scheduled bulk pickup for Monday or Tuesday to place their items curbside on Wednesday, January 28th or later in the week to give DPW crews time to clear snow from the streets.



Tips on How to Safely Shovel Snow

- ❄️ Be conscious of the strain shoveling can have on your heart. Discuss safety measures with your doctor if you have a history of a heart condition.
- ❄️ Dress appropriately for the weather.
- ❄️ Take breaks and drink plenty of water.
- ❄️ Shovel while snow is fresh and watch for ice.
- ❄️ Take it slow and don't apply too much pressure on your back.
- ❄️ Be cautious around machinery and keep a phone nearby in case of an emergency.





Snow is on the Way!



SEASONAL TIP:

Snowmelt cannot easily infiltrate frozen ground and can cause flooding.

When shoveling, pile snow downhill from your home where rainwater naturally flows. Keep gutters unobstructed and directed away from your foundation.



MIDDLETOWNNJ.ORG/SEASONALTIPS

Keep Fire Hydrants Clear of Snow

Every second counts in an emergency

- Remove snow and ice from the hydrant
- Clear an area approximately 3 feet around the hydrant
- Clear a path from the hydrant to the street



GENERATOR SAFETY TIPS



Middletown Township would like to remind residents of the following rules when using a generator:

- 10 feet of clearance is required from any structure
- Use UL approved extension cords
- Ensure carbon monoxide alarms are functioning in all businesses/homes while using a generator

For more information about emergency preparedness, visit www.middletownnj.org/oem.

To report a power outage:

firstenergycorp.com/outages

Call 888-544-4877

Text OUT to 544487





WARMING STATION

Please call the Middletown Township Police Department (MTPD) if you need access to a warming station. The Middletown Township Office of Emergency Management will open the Middletown Township Public Library (55 New Monmouth Road) as a warming station on an as-needed basis.

Call the MTPD at 732-615-2100.

MTFD Firefighters Graduate from Monmouth County Fire Academy



Photo courtesy of MTFD

The Middletown Township Fire Department (MTFD) is proud to welcome their newest firefighters to the ranks! Earlier this week, Daniel Lawrence from River Plaza Hose Company, Aidan Bazuk from Port Monmouth Fire Company, and Steven Bergen from Community Fire Company graduated from the Monmouth County Fire Academy, completing their Firefighter 1 certifications. Congratulations!

Middletown Township Police Explorers Celebrate Graduation



Committeewoman Kimberly Kratz and Middletown Township Police Chief R. Craig Weber proudly pose with the graduates.

On Thursday night, Committeewoman Kimberly Kratz was honored to support the Middletown Township Police Explorers as they received their official badges during a meaningful ceremony.

This program represents the very best of leadership development and community investment. It plays a vital role in shaping our youth and instilling discipline, compassion, respect, and a strong sense of service while cultivating the next generation of leaders.

Thank you to the dedicated officers who make this incredible program possible and congratulations to the Police Explorers!



Watch the Tuesday, January 20th Township Committee Meeting

Click [HERE](#) to watch the meeting on the Township's YouTube channel or catch it on our TV channel (Verizon FiOS Channel 26/Comcast Cable Channel 20) every day at 7:00 AM, 12:00 PM, 5:00 PM, and 8:30 PM through Sunday, February 1st.

Attend the Kings Highway Improvement Project Public Information Center on Thursday, 1/29 at 6 PM



Kings Highway Improvement Project
THURSDAY, JANUARY 29TH AT 6:00 PM
COURTROOM AT TOWN HALL (1 KINGS HIGHWAY)

You're Invited to Learn More at the Public Information Center (PIC)!
 Middletown Township, in partnership with T&M Associates, is preparing plans to improve Kings Highway from Route 35 near Town Hall to Conover Avenue. Residents, businesses, and property owners are invited to attend the information session to learn more about the project and share feedback. Stop in anytime during the session to view project displays, speak with Township staff and project engineers, and ask questions.

PROJECT PURPOSE
 The project will rehabilitate Kings Highway and portions of nearby roadway segments to improve pavement conditions, safety, and overall ride quality. Work is being advanced using federal grant funding and performance-based roadway evaluations.

PLANNED IMPROVEMENTS
 Current concepts being evaluated include:

- Milling and resurfacing the roadway
- New high-visibility striping and upgraded signage
- Drainage inlet and pipe improvements
- ADA-compliant curb ramps
- Widening of existing sidewalk from Conover Avenue to New Monmouth Road
- New lighting along the sidewalk corridor
- Potential guardrail installation

WHY IS THIS PROJECT NEEDED?
 The existing pavement has deteriorated over time. If left unaddressed, conditions will continue to worsen and could lead to more costly repairs in the future. Improving the roadway now will:

- Extend the life of the road
- Improve driving conditions
- Reduce long-term maintenance costs
- Enhance safety for all users

Have Questions or Comments?
 We welcome your input. Attend the PIC or contact:
 Mike Misiaszek, Project Manager
 732-615-2099
mmisiaszek@middletownnj.org

VISIT MIDDLETOWNNJ.ORG/KINGSHIGHWAY TO VIEW THE MAP LARGER. PROJECT INFORMATION WILL ALSO BE POSTED THERE.

Click [HERE](#) to view the graphic in a larger PDF format and visit middletownnj.org/kingshighway to view the map.



**MAKE 2026
THE YEAR
YOU QUIT
SMOKING!**

If your New Year's resolution is to quit smoking, stop by the Middletown Township Health Department (1 Kings Highway) for a free "Quit Kit" with smoking cessation goodies, including nicotine gum!

The Middletown Township Health Department and Middletown Alliance are partnering to offer a free "Quit Kit" to anyone who would like to quit smoking or vaping. Each kit includes nicotine gum, minty toothpicks, Dum-Dums lollipops, a lung stress ball, a bracelet, and quitting resources.

If you're still having trouble quitting smoking or vaping, the Middletown Township Health Department and Middletown Alliance encourage you to visit tobaccofreenj.com/gaso for additional helpful resources.

Online Parking Permit System Now Open



RENEW YOUR 2026 PARKING PERMIT TODAY!

①

Parking permit renewal for the 2026 calendar year was originally expected to begin in February, but was able to begin on Friday, January 2nd!

Visit middletownnj.org/parkingpermits for information about how to renew or purchase a parking permit either online or in person.

Please call 732-615-2015 or email townclerk@middletownnj.org if you have any questions.

TO RENEW, PLEASE VISIT:
MIDDLETOWNNJ.ORG/PARKINGPERMITS

Visit middletownnj.org/parkingpermits for more information about how to renew or purchase a parking permit.

Renew Your Dog License Before Sunday, 2/1 to Avoid Late Fees

🐾 Attention All Dog Owners: 🐾
2026 Dog License Renewals Beginning 1/1/2026

Dog license renewal paperwork was recently mailed and will soon be emailed to you (if you have an email address on file). Please review the paperwork for instructions on how to complete the process. Renewals should be submitted either online or via mail between January 1st and January 31st. Late fees begin February 1st.

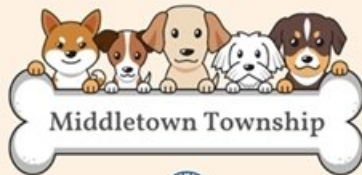


Questions? Please call Animal Control at 732-615-2097 or visit middletownnj.org/petlicensing.



Visit middletownnj.org/petlicensing for more information.

BENEFITS OF LICENSING YOUR DOG



Animal Control
732-615-2097
middletownnj.org/petlicensing

Your pet can have a social life.

Many places (like groomers, dog parks, pet-friendly hotels, airlines, etc.) require pet licenses.

With dog license renewals taking place this month, Middletown Animal Control would like to remind residents about the benefits of licensing your dog! Learn more about the advantages by visiting middletownnj.org/petlicensing.



Learn About Revolutionary War Patriot Eden Burrowes in the Latest *Locally Sourced* Middletown America 250 Series Podcast



In the sixth episode of our Middletown America 250 series, *Patriot Profiles* — a special edition of Mayor Tony Perry's *Locally Sourced* podcast — we honor Private Eden Burrowes, a young Middletown patriot whose service is remembered through a single, courageous moment during the Revolutionary War.

Captured at the Battle of Navesink in 1777, Eden never returned home. His story reminds us that American independence was shaped not only by famous names, but by quiet sacrifices made by ordinary citizens who gave everything for freedom.

You can listen to the podcast on middletownnj.org/locallysourced, Amazon Music, Apple Podcasts, iHeart Radio, Podbean, and Spotify.

Browse Our Middletown America 250 Merch Store!



Introducing the Middletown America 250 Store!

Items for Sale

- Sandy Hook Lighthouse Ornament
- Middletown America 250 Challenge Coin
- Citizen Soldier Challenge Coin
- Middletown America 250 Mason Jar
- Seabrook-Wilson House Tote Bag
- Sandy Hook Lighthouse Tote Bag
- Murray Farmhouse Tote Bag

Payment

Payments will be processed directly via middletownnj.org/america250store. Credit and debit cards are the only accepted forms of payment.

Order Pickup

All items will be available for pickup at Town Hall (1 Kings Highway, Middletown, NJ 07748) at the Clerk's Office window on the Ground Floor. Visit middletownnj.org/250pickup to schedule a pickup time.

Join us in commemorating Middletown's pivotal role in the Revolutionary era by purchasing a keepsake from the Middletown America 250 Merch Store!

Visit middletownnj.org/america250store to explore all items, including our limited-edition Sandy Hook Lighthouse ornament. Crafted by the same renowned company that produces the official White House ornaments, this piece offers a beautifully-made tribute to one of the nation's oldest and most treasured landmarks. You can also browse other Middletown favorites that make thoughtful gifts and meaningful mementos.



Each purchase will directly support upcoming events and initiatives that honor our community's rich heritage as we celebrate our nation's 250th anniversary this year.

Once you decide on your item(s), please click "Participate Now" on the online store to place your order! Credit and debit cards are the only accepted forms of payment. All payments must be made through the online store. Items are available for pickup at Town Hall (1 Kings Highway).

Visit middletownnj.org/250pickup to schedule your pickup.

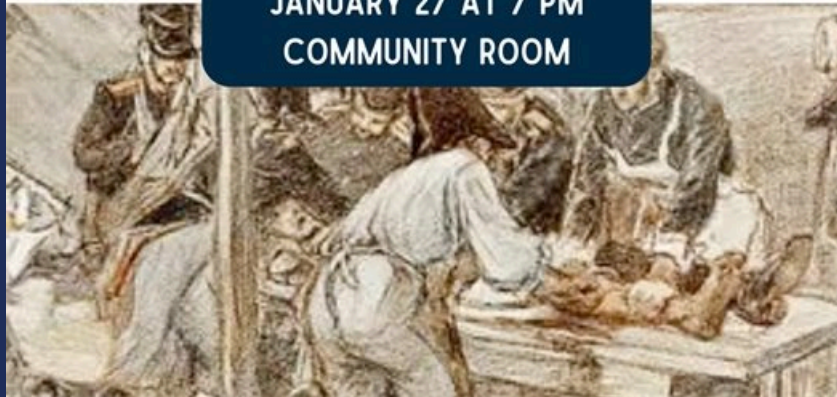
Learn About Revolutionary Medicine & Surgery at the MTPL on Tuesday, 1/27 at 7 PM

America 250 Lecture



**REVOLUTIONARY
MEDICINE & SURGERY**
PRESENTED BY BILL ANANIA

**TUESDAY,
JANUARY 27 AT 7 PM
COMMUNITY ROOM**



Dr. Bill Anania will lead a discussion and demonstration of 18th century medicine and surgery, including the instrumentation and procedures performed by the surgeons of that era. This free program will take place in the Community Room at the Middletown Township Public Library (MTPL, 55 New Monmouth Road).
Registration is not required.

**Middletown DAR to Host Genealogy Workshop Series at
MTPL: Register Now!**



Do You Have a Revolutionary War Ancestor in Your Family Tree?

Free Genealogy Workshop


Middletown Public Library
11AM - 12:30PM
Session 1 - January 30
Session 2 - February 20 *

* Requires Session 1 or equivalent

Register for Session 1




Register for Session 2



Hosted by:







The Middletown chapter of the Daughters of the American Revolution (DAR) will be hosting a three-part workshop series at the MTPL called “Researching Revolutionary War Patriots in Your Family Tree”. Registration is required.

Part 1 will take place on Friday, January 30th and will focus on how to add yourself to Family Search and connecting your family into the public tree. For the class, you’ll need to come prepared with the names you have on your family tree, date and place of birth, and date and place of death for each one of your parents and your four grandparents.

Part 2 of the series will take place on Friday, February 20th. Once you are connected into the public tree, you will use that tree in conjunction with the DAR’s Genealogical Research System to identify any potential Revolutionary War ancestors. This workshop will only help you identify a potential branch of the tree to explore further. Once a candidate ancestor is identified, traditional genealogy techniques will be required to prove that line. Part 2 requires attendance and completion of Part 1 or equivalent.

Part 3, which will take place on Friday, March 20th, will be offered for those who want one-on-one help with a Middletown DAR genealogist.

Click [HERE](#) to register for Part 1, click [HERE](#) to register for Part 2, and click [HERE](#) to register for Part 3.

MonmouthNJ 250 Committee Launches Digital Art Contest: Last Day to Submit Entries is Friday, 4/3



Monmouth County officials and the MonmouthNJ 250 Committee have proudly introduced a digital art competition for professional and non-professional artists who are at least 14 years old to celebrate America's 250th anniversary!

Participants must create digital artwork that portrays one or all of the following themes: Patriotism for Our Country, Pride in Our Communities, and Participating in the Celebration.

Each first-place winner in the professional and non-professional categories will receive \$1,776. Additional prizes will be presented for second and third place. The winners will be announced on Thursday, July 2nd.

Click [HERE](#) for more information and to register.

MonmouthNJ 250 Committee's Parade to Take Place in Middletown on Sunday, 6/28 Beginning at 12:30 PM




**Last Day to Pay Quarterly Taxes Without Interest is
Tuesday, 2/10 by 3:45 PM**

THE NEXT QUARTERLY TAXES ARE DUE FEBRUARY 1, 2026.

THE LAST DAY TO PAY THE FEBRUARY QUARTER WITHOUT INTEREST IS ON TUESDAY, FEBRUARY 10TH BY 3:45 PM EITHER IN THE TAX COLLECTION OFFICE (1 KINGS HIGHWAY) OR VIA OUR ONLINE PAYMENT PORTAL.

**QUESTIONS? CONTACT THE
TAX COLLECTION OFFICE AT 732-615-2086.**



Click [HERE](#) for more information about how to pay taxes.

**MTPD to Host Free Car Seat Safety Checkpoint on
Wednesday, 1/28 from 2-6 PM**

Middletown Township Police Department



CAR SEAT SAFETY CHECKPOINT



Residents are invited to a **FREE Car Seat Safety Checkpoint** hosted by the Middletown Township Police Department (MTPD) at Station 11 Old Village Fire Company (1340 NJ-35) to ensure your child is in the right car seat and that it is installed correctly. The checkpoint will be open from 2-6 PM.

Car seat safety checkpoints are held every second and fourth Wednesday of the month. Please contact Corporal Michael Reuter at 732-615-2046 if you have any questions or concerns.

Monmouth County Mosquito Madness Tire Pick-up Program is Available Beginning Sunday, 2/1



**Mosquito Madness
Tire Pick-up Program**

Tires stored outside hold enough rainwater for mosquitoes to grow. One tire can produce more than 10,000 biting mosquitoes.

Help protect your family and friends from mosquitoes by taking part in the 2026 tire pick-up program.

Monmouth County Mosquito Control personnel will come to your property and pick up as many as **10 car tires without rims** – you do not need to bring the tires to the curb!

Call 732-542-3630 to make arrangements TODAY!
You'll need to provide your name, address, number of tires and the location of the tires on your property.

Tires will be picked up between
February 1 and March 31, 2026

If you have tires you want to keep,
store them inside or securely cover

mosquitoes@co.monmouth.nj.us
732-542-3630
Visit [monmouth.com/mosquito](https://www.visitmonmouth.com/mosquito)

Mosquito Madness is a program of the Monmouth County Board of County Commissioners

The Monmouth County Mosquito Control Division will be picking up tires from Sunday, February 1st through Tuesday, March 31st to help prevent mosquitoes from growing in tires that hold rainwater. The division will come to your property and collect up to 10 car tires without rims. Please call 732-542-3630 and provide your name, address, number of tires, and the location of the tires on your property to arrange a pick-up. You do not need to bring the tires to the curb.

The Middletown Township Health Department encourages residents to participate in this program if you have tires that are wet and ready to be discarded. If you have tires you want to keep, please either store them inside or securely cover them if they are outside.

Visit [visitmonmouth.com/mosquito](https://www.visitmonmouth.com/mosquito) for more information.

APPLY FOR FREE HOME REPAIRS FROM JERSEY SHORE WORKCAMP: DEADLINE IS TUESDAY, MARCH 31ST



Workcamps are intensive one-week trips that help people grow in the Christian faith through service. Volunteers from around the country will be in our community from July 20-24, 2026 to perform home repair projects for elderly, low-income, veteran, and disabled families. Both labor and materials are free to qualifying households. Visit the link below for more information and to apply.

MIDDLETOWNNJ.ORG/JSWORKCAMP

Visit middletownnj.org/jsworkcamp for more information and to apply.

Sign Up for a Free Home Smoke Alarm Installation with the MTFD and American Red Cross



FREE HOME SMOKE ALARM INSTALLATION

IN PARTNERSHIP WITH



The Middletown Township Fire Department (MTFD) and Middletown Township Fire Prevention Office are partnering with the American Red Cross to install smoke alarms for free throughout Middletown. We encourage all residents to check if their smoke alarms are working.

If you are interested in this free service, please schedule an appointment at middletownnj.org/smokealarm.

Click [HERE](#) to watch a Public Service Announcement for more information.

UPCOMING EVENTS

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.

Attend MTPL's Teen Art Program and Decorate DIY Travel Mugs on Wednesday, 1/28 at 7 PM



Teens are invited to the Middletown Township Public Library (MTPL, 55 New Monmouth Road) to use sublimation markers and decorate their own custom travel mugs in the MTPL's Makerspace.

Click [HERE](#) for more information and to register.

**Sign Up for Twin Hearts Meditation at the MTPL on
Saturday, 1/31 at 10 AM**



Join Debbie McCann-Call at the MTPL as she leads attendees in meditation. Meditation is a practice that uses mental and physical techniques to clear or focus the mind. It promotes a sense of inner harmony, calm, and peace. Meditation can help people relax, reduce stress and anxiety, and more.

Click [HERE](#) for more information and to sign up.

Middletown PBA Local 124 and Hazlet PBA 189's Annual Climb With A Cop Fundraiser Postponed Due to Weather

FUNDRAISER
TO BENEFIT
Special

POSTPONED

January 26, 2026
4:00PM - 8:00PM
37 Kanes Lane
Middletown, NJ
Entry fee \$35
*proceeds go to Special Olympics NJ

Climb With A Cop

 **TORCH RUN** LAW ENFORCEMENT FOR SPECIAL OLYMPICS NEW JERSEY **THE GRAVITY VAULT** INDOOR ROCK GYMS

Visit www.gravityvault.com, www.njtorchrun.org or call The Gravity Vault at (732) 856-9599 for more details.

Must be 5 years old or older to climb. Individuals under 18 must have waiver completed by parent or legal guardian.

This event is being postponed due to the anticipated snowstorm. Stay tuned for the rescheduled date!

Middletown VAC Encourages Community to Attend Annual Four Chaplains Service on Sunday, 2/1 at 1 PM

The Veterans Affairs Committee Invites the Community to Attend the Four Chaplains Service

Sunday, February 1st

1:00-2:00 PM

VFW Post 2179

(1 Veterans Lane, Port Monmouth)

**Refreshments to follow*



The Four Chaplains Service is held annually to commemorate the selfless acts of valor of the four chaplains who perished on the U.S.A.T. Dorchester in 1943. The Four Chaplains Memorial Foundation exists to further the cause of "unity without uniformity" by encouraging goodwill and cooperation among all people.

The Middletown Veterans Affairs Committee (VAC) invites residents to attend VFW Post 2179's annual Four Chaplains Service. It will take place at the Post (1 Veterans Lane, Port Monmouth) on Sunday, February 1st from 1-2 PM.

The Four Chaplains Service is held annually to commemorate the selfless acts of valor of the four chaplains who perished on the U.S.A.T. Dorchester in 1943.

The Four Chaplains Memorial Foundation exists to further the cause of "unity without uniformity" by encouraging goodwill and cooperation among all people.

Sign Up for Middletown Parks & Recreation's Maple Sugaring Program for Scouts Happening on Saturday, 2/7 and Saturday, 2/21



Calling all scouts! Join Middletown Parks & Recreation to learn why you can collect sap only during this time of the year, how to identify maples and other trees in the winter, and how boiling increases solution concentrations to create syrup.

Visit mtownrec.recdesk.com to sign up.

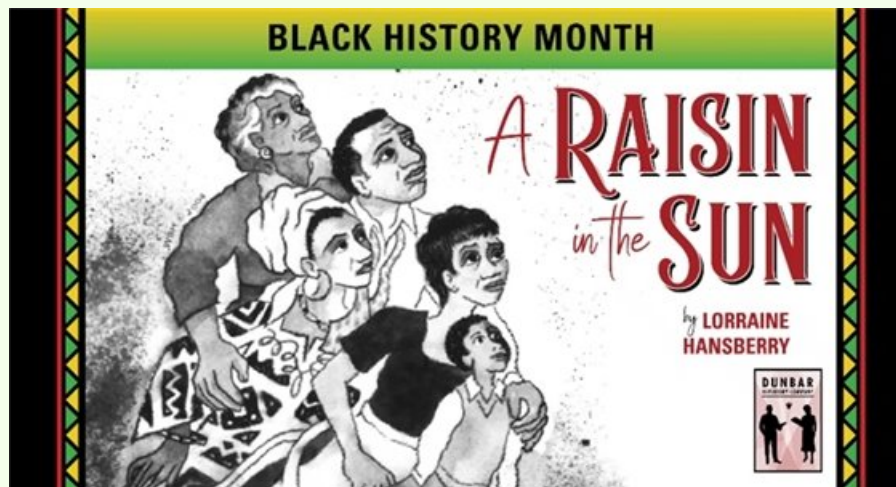
Meet Bluey and Enjoy Fun Activities with Middletown Parks & Recreation on Friday, 2/13



Beat the winter blues with Bluey... and Middletown Parks & Recreation! Swing by Poricy Park (345 Oak Hill Road) to meet Bluey, take a photo, enjoy a craft, and play a game of Keepy Uppy and Musical Statues. No registration needed — just show up!

This event is for children 12 years old and under. The Middletown Township Public School District is closed this day, so this is a great start to a long weekend!

Celebrate Black History Month with Dunbar Repertory Company's Performances of *A Raisin in the Sun*



Dunbar Repertory Company is proud to present *A Raisin in the Sun* on Saturdays, February 14th and 21st and Sundays, February 15th and 22nd. The Saturday shows are at 3:00 and 8:00 PM and the Sunday shows are at 4:00 PM.



A Raisin in the Sun follows the Younger family as they chase their dreams after receiving an insurance check, confronting racism, financial strain, and the meaning of the American Dream.

Click [HERE](#) for more information and to purchase tickets.

Register Now for Middletown Alliance's "Raising Resilient Kids" Parent Presentation on Monday, 3/2 at 6 PM

MIDDLETOWN ALLIANCE

PARENT PRESENTATION

With Prevention Specialist Nicki Francis from Wellspring Center for Prevention

The Middletown Alliance is excited to offer the "Raising Resilient Kids" parent presentation! The presentation will take place from 6-7 PM in the Training Room at Middletown Town Hall (1 Kings Highway).


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Questions? Please email middletownalliance@gmail.com.

To register, please fill out our Google form by using this link:

middletownnj.org/presentation


You can also scan this QR code:




Raising Resilient Kids


- Monday, March 2nd at 6 PM
- Training Room at Middletown Town Hall (1 Kings Highway)


- ☒ Receive up-to-date information
- ☒ Get your questions answered
- ☒ Learn best ways to address certain topics with your child/teen




Connect with the Middletown Alliance!

 [@middletownalliance](https://www.instagram.com/middletownalliance)


 [Middletown Alliance page](https://www.facebook.com/middletownalliance)


 middletownnj.org/middletownalliance

Click [HERE](#) to view the graphic in a larger PDF format and visit middletownnj.org/presentation to register for the presentation.



TRAFFIC SAFETY & DETOURS



MIDDLETOWN

TOWNSHIP

- In June, Monmouth County began the construction of the replacement of Bridge S-14 on County Route 50 (Swimming River Road). The road will remain open throughout construction and two 11-foot-wide travel ways in each direction will be maintained. Construction is anticipated to take two years. Please follow all posted signs and stay alert while driving in the area,

as temporary changes to traffic patterns may occur. [Click HERE](#) to read the County's press release for more information.

U.S. Army Corps of Engineers' Port Monmouth Flood Control Project Road Closures and Updates:

- Broadway remains closed between Main Street (Port Monmouth) and Church Street (Belford) due to ongoing construction. Broadway will be closed until May.
- Campbell Avenue is closed at the intersection with Creek Road and is estimated to remain closed until October 2027.
- Detours have been posted. Vehicles traveling between Belford and Port Monmouth can use Highway 36 or Port Monmouth Road.

RESOURCES

RENTAL UNIT OWNERS CERTIFICATE OF INSURANCE REGISTRATION IN MIDDLETOWN

In accordance with Ordinance No. 2023-3369, all owners of a business or the owner of a rental unit(s) located within the Township are required to maintain liability insurance for negligent acts or omissions.

Annual Registration: Prior to January 1st of each calendar year, the owner of a rental unit(s) located within Middletown must register their Certificate of Insurance (COI) with the municipality. To complete the registration form, visit middletownnj.org/rentalregistration.

Minimum Coverage: The law mandates a minimum level of liability insurance as follows:

- \$500,000 for combined property damage and bodily injury for most rental properties
- \$300,000 for multi-family homes with four or fewer units if one is owner-occupied

Proof of Insurance: Landlords must submit a copy of their insurance certificate to the Township.

Administrative Fees: The annual registration fee is due and payable at the time of registration. The fees are based on the number of units owned.

Penalties for Non-Compliance: Failure to comply with the registration program can result in fines of \$500.

How to Comply with a COI Registration Program:

1. Obtain a COI.
2. Submit your annual registration form and the COI to Laura Russo-Kay in the Planning, Zoning & Community Development Department. Contact Laura at 732-615-2000 ext.2283 or lrussokay@middletownnj.org if you have any additional questions.
3. Pay any required administrative fees.

VACANT/ABANDONED PROPERTY



POLICIES IN MIDDLETOWN



In accordance with Ordinance No. 2022-333, all business owners and owners of vacant or abandoned properties are required to register their property with the Township within 30 days of it becoming vacant.

1. Register your vacant and abandoned property within 30 days of vacancy by visiting middletownnj.org/abandonedpropertyform. Property owners or creditors should be required to renew the registration each year as long as the property remains vacant and/or abandoned and will pay a registration or renewal fee for each property registered.
2. Property owners or creditors must post a sign affixed to the building indicating name, address, and telephone number of the owner or the owner's authorized agent. The sign should be placed in a location that is legible from the nearest public street or sidewalk, whichever is nearer, but should not be less than eight inches by ten inches.
3. Property must be kept in good condition to prevent hazards, blight, or other code violations.
4. Secure the building from unauthorized entry.
5. Continue to maintain the structure in a secure and closed condition and keep the grounds in a clean and well-maintained condition.
6. Provide proof of property and casualty liability insurance in an amount of no less than \$1,000,000.

Compliance is mandatory. Failure to register may result in fines or other enforcement actions.

If you have any questions, please contact Laura Russo-Kay from the Planning, Zoning & Community Development Department at 732-615-2000 ext. 2283 or lrussokay@middletownnj.org. Thank you for helping keep Middletown clean, safe, and thriving!

Prepare Your Home for Winter Weather



The Middletown Township Office of Emergency Management (OEM) encourages residents to winterize their home. Follow the tips above and visit weather.gov for additional information. Stay safe and warm!

Need Assistance? Utilize the Monmouth ACTS Navigation System

Monmouth ACTS Navigation System

Warm Line: 732-683-8959



The Navigation System offers residents a comprehensive and accessible way to connect with resources in the Monmouth County area.

This tool provides easier access to services including :

-  Mental Health
-  Food
-  Housing
-  Substance Use
-  More



Monmouth County proudly offers the Monmouth ACTS Navigation System – an easy way for residents to find and access appropriate services in Monmouth County to meet their needs. Created as part of Monmouth County's Department of Human Services, the Navigation System serves as one point of entry for residents to be connected to any human service provider in the County without needing to make multiple calls.

Call the Warm Line at 732-683-8959 to reach countless service providers and visit monmouthacts.org for more information.

Middletown Township Building & Inspection Department Launches New SDL Online Permit Portal

**CONNECT WITH MIDDLETOWN TOWNSHIP'S
Building & Inspection Department**

- ✓ Request Building Inspections
- ✓ Search Town Data
- ✓ Access Town Maps



Middletown is on the SDL Portal, an online hub where residents and professionals can access information, check status updates, and submit requests 24/7.



Visit sdlportal.com to get started or scan the QR code above to access the SDL Citizen Portal.

Visit sdlportal.com to access the portal and create an account.

Need assistance? Click [HERE](#) for step-by-step instructions on how to create an account.

Connect with the Township to Help Correct Concerns



Middletown Township is now utilizing the “See-Click-Fix” platform so residents can easily contact the Township to report any concerns. The Township is branding this reporting tool as *Connect & Correct* since you can submit your request via the website and track its progress through completion.

Visit middletownnj.org and click on the *Connect & Correct* button. This link will direct you to a page of categories you can choose from to report your concern.

Simply choose the relevant category from the list such as lost pet, pothole, sidewalks, playgrounds, etc. and add a brief description of the issue. You will be able to enter an address or pinpoint the location of the issue on the map. You will also have the option to attach a photo if you would like, and then you can click to submit the report.

You will then be able to track the status of the issue through updates on the platform or via email notifications.

Exciting news — the *Connect & Correct* app is now officially available on the [Apple App Store](#) and [Google Play](#)! The goal of the app is to make it even easier to report your concerns on-the-go as well as streamline communications regarding any concerns you may have.



**Know Someone with a Disability?
Make Sure They Register with NJ
Register Ready!**

Middletown’s Office of Emergency Management encourages residents with disabilities to register with NJ Register Ready. This free program is designed to

assist first responders and emergency planners in identifying community members who may need assistance evacuating in advance of an emergency.

For more information about the program and the three ways you can register, visit middletownnj.org/oem.

Click [HERE](#) to access hi-res photos from this e-newsletter.



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