



**Filming Activity to Begin at Former Circus Liquors
Property on Route 35 on Tuesday, 1/20**

A blue rectangular graphic with a white border. At the top, it features the text "MIDDLETOWN TOWNSHIP" on the left, the Middletown Township logo in the center, and "FILMING ADVISORY" on the right. Below this, there is a section with a light blue background. On the left of this section is an icon of a spotlight. To its right, the text "LIGHTS, CAMERA, ACTION!" is written in a bold, red, sans-serif font. To the right of this text is an icon of a clapperboard. Below these elements, the text "Filming Activity Planned at Former Circus Liquors Property on Route 35" is written in a bold, black, sans-serif font. A horizontal line separates this from the following paragraph, which reads: "Middletown Township residents are advised that MRC and Truck Stop Productions will begin preparations for a television production at the former Circus Liquors property on Route 35 starting Tuesday, January 20th."

Click [HERE](#) to read our press release for more information.

Perspire Sauna Studio Celebrates Grand Opening

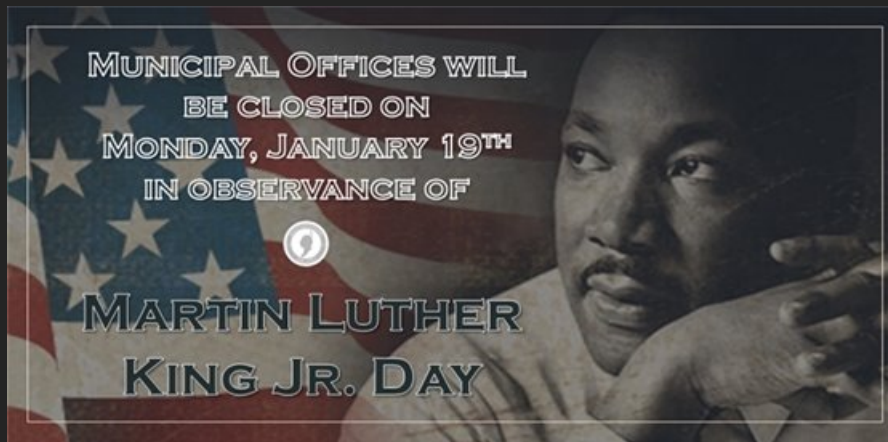


Perspire franchise co-owners Jen Marin and RJ Vitta, alongside their family members and representatives from the Eastern Monmouth Area Chamber of Commerce, cut the ribbon with Mayor Perry.

On Thursday, Mayor Tony Perry was happy to join Perspire Sauna Studio (1371 NJ-35) for their official ribbon cutting! With their state-of-the-art infrared sauna experiences, the studio really inspires people to prioritize recovery, relaxation, and their well-being. Although Perspire is a national company, Middletown is proud to be home to the first one in Monmouth County.

Visit perspiresaunastudio.com for more information.

Municipal Offices Closed on Monday, 1/19



North Zone Christmas Tree Collection Scheduled for TOMORROW (Saturday), 1/17



CHRISTMAS TREE COLLECTION DATES

SOUTH ZONE: SATURDAY, JANUARY 10TH
NORTH ZONE: SATURDAY, JANUARY 17TH

Trees can also be recycled if brought to the Middletown Recycling Center during regular business hours.

Middletown Township is proud to recycle all Christmas trees into wood mulch which will be available to residents for free in the spring. Please help make the recycling process easier by removing all ornaments, wires, and plastic bags from your old Christmas trees.

Complete Our Croydon Hall Multi-Use Turf Field Improvement Project Survey by Sunday, 1/18



MIDDLETOWN Parks & Recreation

QUICK SURVEY

CROYDON HALL MULTI-USE TURF FIELD IMPROVEMENT PROJECT SURVEY

The Township is seeking public input as part of its Green Acres Grant application. Please take a moment to fill out this brief survey. All feedback will be reviewed and considered in final design and programming. Feel free to check back often for updated visuals to be included in the grant application.

The survey will close on January 18, 2026. A formal public hearing on the proposed project will be held on February 2, 2026.

Find Survey:
middletownnj.org/2026greenacresgrantapp

In a Green Acres Grant application, Middletown is currently proposing to renovate an existing, heavily-used baseball field at Croydon Hall (900 Leonardville Road, Leonardo) into a modern, multi-use turf baseball/softball field.

A striped multi-sport area in the outfield for flag football or other sports will maximize year-round functionality of the park. The proposal also includes lighting system improvements and accessibility updates to allow for "Buddy Baseball" style programming.

The Township is seeking public input as part of its application. If you would like your voice to be heard, we encourage you to fill out our brief survey, which will be closing on Sunday, January 18th. Please keep in mind that this is a grant application and not a guaranteed project.

Click [HERE](#) to complete the survey and click [HERE](#) for more information.



Township Committee to Host Meeting on Tuesday, 1/20 at 7 PM

The Middletown Township Committee Regular Meeting will be held on Tuesday, January 20th at 7:00 PM in the courtroom at Town Hall (1 Kings Highway). The meeting is open to the public.

The meeting will also be made available to watch or listen to by visiting middletownnj.portal.civicclerk.com. Once you visit the link, please scroll to the information for the Tuesday, January 20th meeting. Once the meeting begins, the event will say "LIVE" and a camera icon will appear. You can click on the camera icon to stream the meeting. After the meeting ends, a recording of it will be available.

Prior to the Township Committee Meeting, the event link will be published on the Township's [Facebook page](#). The recording of the meeting will be aired on the Township's TV channel (Verizon FiOS Channel 26/Comcast Cable Channel 20) and [YouTube channel](#).

Click [HERE](#) for more information and to access the meeting agenda.

Attend the Kings Highway Improvement Project Public Information Center on Thursday, 1/29 at 6 PM



Kings Highway Improvement Project

PUBLIC INFORMATION CENTER

Learn about upcoming improvements to Kings Highway (from Route 35 to the New Monmouth Road intersection), including roadway resurfacing, new sidewalks, lighting, ADA upgrades, and safety enhancements.

WHEN:
Thursday, January 29th
6:00 PM

WHERE:
Courtroom at Town Hall
1 Kings Highway






MAKE 2026 THE YEAR YOU QUIT SMOKING!

If your New Year's resolution is to quit smoking, stop by the Middletown Township Health Department (1 Kings Highway) for a free "Quit Kit" with smoking cessation goodies, including nicotine gum!

The Middletown Township Health Department and Middletown Alliance are partnering to offer a free "Quit Kit" to anyone who would like to quit smoking or vaping. Each kit includes nicotine gum, minty toothpicks, Dum-Dums lollipops, a lung stress ball, a bracelet, and quitting resources.

If you're still having trouble quitting smoking or vaping, the Middletown Township Health Department and Middletown Alliance encourage you to visit tobaccofreenj.com/gaso for additional helpful resources.

Online Parking Permit System Now Open



RENEW YOUR 2026 PARKING PERMIT TODAY!



Parking permit renewal for the 2026 calendar year was originally expected to begin in February, but was able to begin on Friday, January 2nd!

Visit middletownnj.org/parkingpermits for information about how to renew or purchase a parking permit either online or in person.

Please call 732-615-2015 or email townclerk@middletownnj.org if you have any questions.

**TO RENEW, PLEASE VISIT:
MIDDLETOWNNJ.ORG/PARKINGPERMITS**

Visit middletownnj.org/parkingpermits for more information about how to renew or purchase a parking permit.

Renew Your Dog License Before Sunday, 2/1 to Avoid Late Fees

Attention All Dog Owners: **2026 Dog License Renewals Beginning 1/1/2026**

Dog license renewal paperwork was recently mailed and will soon be emailed to you (if you have an email address on file).

Please review the paperwork for instructions on how to complete the process. Renewals should be submitted either online or via mail between January 1st and January 31st.

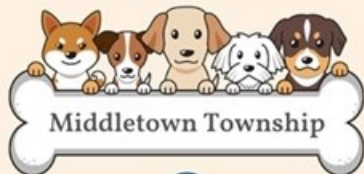
Late fees begin February 1st.



**Questions? Please call Animal Control at 732-615-2097
or visit middletownnj.org/petlicensing.**

Visit middletownnj.org/petlicensing for more information.

BENEFITS OF LICENSING YOUR DOG



Animal Control
732-615-2097
middletownnj.org/petlicensing

A dog license proves that your pet is vaccinated and promotes public health.

Dog licenses are only provided to pets who have an updated rabies shot. A dog with a license tag gives good samaritans the confidence to approach a lost pet, since they know that they are not rabid.

With dog license renewals taking place this month, Middletown Animal Control would like to remind residents about the benefits of licensing your dog! Learn more about the advantages by visiting middletownnj.org/petlicensing.



**Find Out the Answer to This Week's Township Trivia
Thursday!**



TOWNSHIP TRIVIA



THE ANSWER IS...

B SANDY HOOK



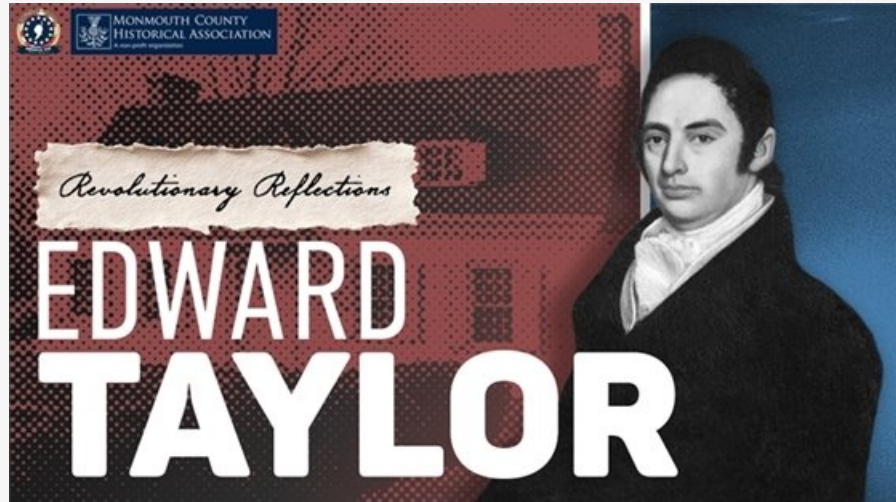
The Middletown America 250 Committee and Middletown Township Historical Society are partnering to present *Township Trivia Thursdays* every other week.

Test your trivia skills while learning more about our town and its rich history. This week's question can be found on middletownnj.org/trivia and the Township's [YouTube channel](#).

The next trivia question will be featured via the Middletown America 250 Committee's Instagram story on Thursday, January 29th. The answer will be revealed in the Friday, January 30th issue of *Middletown Minutes* and on our Township Trivia page.

Make sure you follow the Middletown America 250 Committee on [Instagram](#)!

Introducing Our New *Revolutionary Reflections* Video Series: Watch First Episode to Learn About Edward Taylor's Unique Role in the Revolutionary War



To commemorate our nation's 250th anniversary, the Middletown America 250 Committee recently launched *Revolutionary Reflections* — a mini-docuseries exploring the real lives, struggles, and choices of Middletown's residents during the Revolutionary War.

Learn about the families, conflicts, and untold stories that defined Middletown's role in America's fight for independence.

Our first episode begins with Edward Taylor, a suspected spy, Loyalist sympathizer, and prisoner under house arrest at Marlpit Hall (137 Kings Highway).

Click [HERE](#) to watch the episode on YouTube.

Browse Our Middletown America 250 Merch Store!



Introducing the Middletown America 250 Store!

Items for Sale

- Sandy Hook Lighthouse Ornament
- Middletown America 250 Challenge Coin
- Citizen Soldier Challenge Coin
- Middletown America 250 Mason Jar
- Seabrook-Wilson House Tote Bag
- Sandy Hook Lighthouse Tote Bag
- Murray Farmhouse Tote Bag

Payment

Payments will be processed directly via middletownnj.org/america250store. Credit and debit cards are the only accepted forms of payment.

Order Pickup

All items will be available for pickup at Town Hall (1 Kings Highway, Middletown, NJ 07748) at the Clerk's Office window on the Ground Floor. Visit middletownnj.org/250pickup to schedule a pickup time.

Join us in commemorating Middletown's pivotal role in the Revolutionary era by purchasing a keepsake from the Middletown America 250 Merch Store!

Visit middletownnj.org/america250store to explore all items, including our limited-edition Sandy Hook Lighthouse ornament. Crafted by the same renowned company that produces the official White House ornaments, this piece offers a beautifully-made tribute to one of the nation's oldest and most treasured landmarks. You can also browse other Middletown favorites that make thoughtful gifts and meaningful mementos.



Each purchase will directly support upcoming events and initiatives that honor our community's rich heritage as we celebrate our nation's 250th anniversary this year.

Once you decide on your item(s), please click "Participate Now" on the online store to place your order! Credit and debit cards are the only accepted forms of payment. All payments must be made through the online store. Items are available for pickup at Town Hall (1 Kings Highway).

Visit middletownnj.org/250pickup to schedule your pickup.

Learn About Revolutionary War Patriot Thomas Burrowes in the Latest *Locally Sourced* Middletown America 250 Series Podcast



In the fifth episode of our Middletown America 250 series, *Patriot Profiles* — a special edition of Mayor Tony Perry's *Locally Sourced* podcast — we honor a Middletown patriot whose service to the American cause came not through the battlefield, but through the essential work that sustained the Revolution.

This episode tells the story of Thomas Burrowes, a lifelong Middletown resident whose labor at the Pennsylvania Salt Works and material support to the war effort helped both civilian life and the Continental forces. His story reminds us that American independence depended not only on those who fought, but on those who quietly ensured the fight could continue.

You can listen to the podcast on middletownnj.org/locallysourced, Amazon Music, Apple Podcasts, iHeart Radio, Podbean, and Spotify.

Check Out the MTPL's Monthly America 250 Events



The poster features a dark blue header with the text "America 250th January Library Events" in white. To the right is a circular logo with a globe and the text "MIDDLETOWN TOWNSHIP PUBLIC LIBRARY" and "1790 America 250 2015". Below the header is a blue box with "AMERICA 250TH CELEBRATION". This is followed by a green box containing two events: "MIDDLETOWN 250 COMMUNITY READ" for "1776 by David McCullough" on Thursday, January 22 at 2:00 pm, and "REVOLUTIONARY MEDICINE & SURGERY" presented by Bill Anania on Tuesday, January 27 at 7:00 pm. Below this is a light blue box with "COMMUNITY HISTORY" containing "NEW JERSEY BOOK CLUB" for "Madhouse by Andrew Scull" on Jan. 12 at 12:00 pm, and "GENEALOGY CLUB: WHERE TO GET GENEALOGY HELP" on Jan. 21 at 2:00 pm. A diagonal banner at the bottom right reads "NEW JERSEY COUNCIL FOR THE HUMANITIES".

**America 250th
January Library Events**

**AMERICA 250TH
CELEBRATION**

MIDDLETOWN 250 COMMUNITY READ
1776 by David McCullough
Thursday, January 22 at 2:00 pm

REVOLUTIONARY MEDICINE & SURGERY
Presented by Bill Anania
Tuesday, January 27 at 7:00 pm

COMMUNITY HISTORY

NEW JERSEY BOOK CLUB
Madhouse by Andrew Scull
Jan. 12 at 12:00 pm

GENEALOGY CLUB: WHERE TO GET GENEALOGY HELP
Jan. 21 at 2:00 pm


**NEW JERSEY COUNCIL
FOR THE
HUMANITIES**

This January, help the Middletown Township Public Library (MTPL, 55 New Monmouth Road) kick off the celebration of America's 250th anniversary with engaging programs for the whole community.

Join a U.S. history book club, attend a fascinating lecture on Revolutionary War-era medicine and surgery, or explore your own family history through genealogy programs.

Click [HERE](#) to visit the MTPL's calendar for full details and upcoming events.

**Register for MTPL's First "Community Read America 250"
Event and Discuss the First Two Chapters of 1776 on
Thursday, 1/22 at 2 PM**



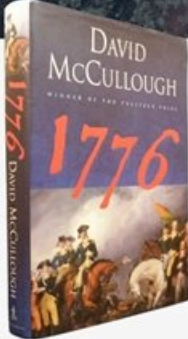
Community Read America 250

1776 BY DAVID McCULLOUGH

All Are Welcome!

Discover the many stories of the American Revolution and explore how this pivotal moment in history shaped the lives of local communities, soldiers, people of color, Native Americans, African Americans, and women.

Monthly discussions will revolve around the book
1776 by David McCullough



22 JAN
2:00 PM | 1ST MEETING

CHAPTERS 1 & 2 DISCUSSION

In MTPL's
New Jersey History Room
55 New Monmouth Road, Middletown, NJ

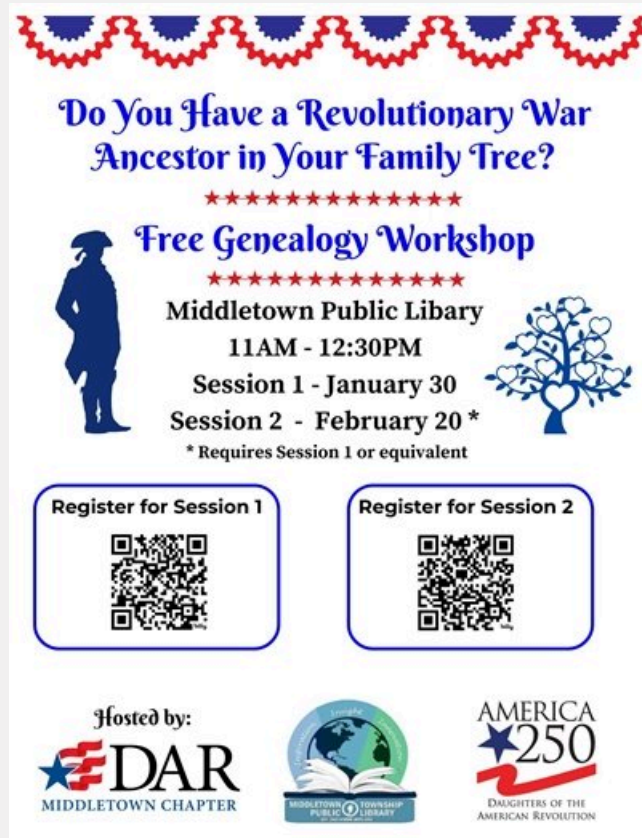
▶▶▶▶ READ MORE AT WWW.MTPL.ORG ◀◀◀◀

Join Sand Hill Indian Historical Association Director/Middletown America 250 Committee member Claire Garland and local author Rick Geffken for a fireside book discussion at the MTPL as they explore the events of the Revolutionary War. This is the first of four meetings and each meeting will cover two chapters of the book 1776, written by David McCullough. They will discuss chapters 1 and 2 this month.

This program welcomes all community members interested in learning more about the American Revolution and the effect it had on communities, soldiers, people of color, Native Americans, African Americans, and women.

Click [HERE](#) for more information and to register.

**Middletown DAR to Host Genealogy Workshop Series at
MTPL: Register Now!**




Do You Have a Revolutionary War Ancestor in Your Family Tree?

Free Genealogy Workshop


Middletown Public Library
11AM - 12:30PM
Session 1 - January 30
Session 2 - February 20 *

* Requires Session 1 or equivalent


Register for Session 1




Register for Session 2



Hosted by:







The Middletown chapter of the Daughters of the American Revolution (DAR) will be hosting a three-part workshop series at the Middletown Township Public Library (MTPL, 55 New Monmouth Road) called “Researching Revolutionary War Patriots in Your Family Tree”. Registration is required.

Part 1 will take place on Friday, January 30th and will focus on how to add yourself to Family Search and connecting your family into the public tree. For the class, you’ll need to come prepared with the names you have on your family tree, date and place of birth, and date and place of death for each one of your parents and your four grandparents.

Part 2 of the series will take place on Friday, February 20th. Once you are connected into the public tree, you will use that tree in conjunction with the DAR’s Genealogical Research System to identify any potential Revolutionary War ancestors. This workshop will only help you identify a potential branch of the tree to explore further. Once a candidate ancestor is identified, traditional genealogy techniques will be required to prove that line. Part 2 requires attendance and completion of Part 1 or equivalent.

Part 3, which will take place on Friday, March 20th, will be offered for those who want one-on-one help with a Middletown DAR genealogist.

Click [HERE](#) to register for Part 1, click [HERE](#) to register for Part 2, and click [HERE](#) to register for Part 3.

MonmouthNJ 250 Committee Launches Digital Art Contest: Last Day to Submit Entries is Friday, 4/3



Monmouth County officials and the MonmouthNJ 250 Committee have proudly introduced a digital art competition for professional and non-professional artists who are at least 14 years old to celebrate America's 250th anniversary!

Participants must create digital artwork that portrays one or all of the following themes: Patriotism for Our Country, Pride in Our Communities, and Participating in the Celebration.

Each first-place winner in the professional and non-professional categories will receive \$1,776. Additional prizes will be presented for second and third place. The winners will be announced on Thursday, July 2nd.

Click [HERE](#) for more information and to register.

MonmouthNJ 250 Committee's Parade to Take Place in Middletown on Sunday, 6/28 Beginning at 12:30 PM




**Last Day to Pay Quarterly Taxes Without Interest is
Tuesday, 2/10 by 3:45 PM**

THE NEXT QUARTERLY TAXES ARE DUE FEBRUARY 1, 2026.

THE LAST DAY TO PAY THE FEBRUARY QUARTER WITHOUT INTEREST IS ON TUESDAY, FEBRUARY 10TH BY 3:45 PM EITHER IN THE TAX COLLECTION OFFICE (1 KINGS HIGHWAY) OR VIA OUR ONLINE PAYMENT PORTAL.

**QUESTIONS? CONTACT THE
TAX COLLECTION OFFICE AT 732-615-2086.**



Click [HERE](#) for more information about how to pay taxes.

**MTPD to Host Free Car Seat Safety Checkpoint on
Wednesday, 1/28 from 2-6 PM**

Middletown Township Police Department



CAR SEAT SAFETY CHECKPOINT



Residents are invited to a **FREE Car Seat Safety Checkpoint** hosted by the Middletown Township Police Department (MTPD) at Station 11 Old Village Fire Company (1340 NJ-35) to ensure your child is in the right car seat and that it is installed correctly. The checkpoint will be open from 2-6 PM.

Car seat safety checkpoints are held every second and fourth Wednesday of the month. Please contact Corporal Michael Reuter at 732-615-2046 if you have any questions or concerns.

APPLY FOR FREE HOME REPAIRS FROM JERSEY SHORE WORKCAMP: DEADLINE IS TUESDAY, MARCH 31ST



Workcamps are intensive one-week trips that help people grow in the Christian faith through service. Volunteers from around the country will be in our community from July 20-24, 2026 to perform home repair projects for elderly, low-income, veteran, and disabled families. Both labor and materials are free to qualifying households. Visit the link below for more information and to apply.

MIDDLETOWNNJ.ORG/JSWORKCAMP

Visit middletownnj.org/jsworkcamp for more information and to apply.

Sign Up for a Free Home Smoke Alarm Installation with the MTFD and American Red Cross



FREE HOME SMOKE ALARM INSTALLATION

IN PARTNERSHIP WITH



The Middletown Township Fire Department (MTFD) and Middletown Township Fire Prevention Office are partnering with the American Red Cross to install smoke alarms for free throughout Middletown. We encourage all residents to check if their smoke alarms are working.

If you are interested in this free service, please schedule an appointment at middletownnj.org/smokealarm.

Click [HERE](#) to watch a Public Service Announcement for more information.

New Year, New Hobby: Make an Artistic Resolution and Register Now for MAC's Winter Classes!



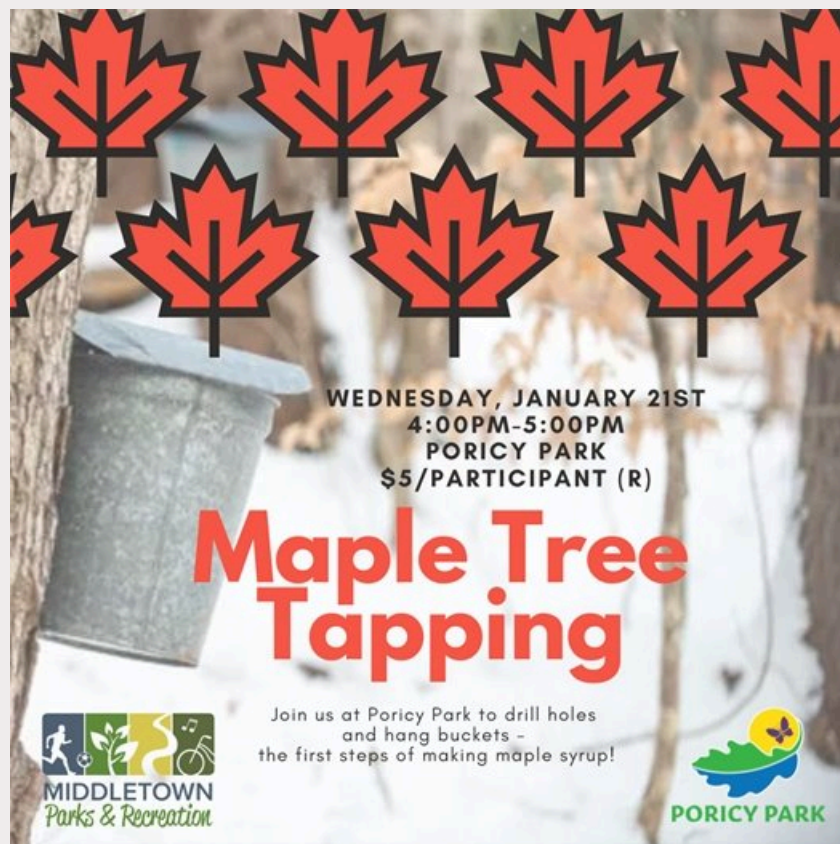
The Middletown Arts Center's (MAC) winter classes may have already begun, but it's not too late to jump in and join the fun! Pick up a hobby and sign up for a class in theater, dance, visual art, music, yoga, and more.

Click [HERE](#) to view the youth classes and click [HERE](#) to view the adult classes.

UPCOMING EVENTS

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.

Participate in Maple Tree Tapping with Middletown Parks & Recreation on Wednesday, 1/21 at 4 PM



In the dead of winter, trees begin to prepare for spring. Join Middletown Parks & Recreation at Poricy Park (345 Oak Hill Road) to drill holes, hammer in tappers, and hang buckets — the first steps of making maple syrup!

Visit mtownrec.recdesk.com to register.

**Sign Up for K-Pop Craft & Game Night at the MTPL on
Thursday, 1/22 at 7 PM**



Enjoy an evening of K-pop trivia, music, and crafts at the Middletown Township Public Library (MTPL, 55 New Monmouth Road)! Design your own custom photo card holder and enter a raffle for a special prize. This in-person program is for patrons ages 18+. Registration is required.

Click [HERE](#) for more information and to sign up.

Enjoy a Storytime about Snowplows with Middletown Township DPW Director Ted Maloney at the MTPL on Saturday, 1/24 at 10 AM



Join Middletown Township Director of Public Works (DPW) Ted Maloney for a special snowplow-themed storytime at the MTPL! Children will enjoy stories about snowplows and learn how they help keep our roads safe — plus get a chance to see a real snowplow up close at the end. Registration is required.

Click [HERE](#) for more information and to register.

MAC's Monthly Music Cafe Presents "Under the Western Sky" Concert on Sunday, 1/25 from 4-6 PM



Saddle up for an evening of great music from Shotgun Bill Anania, Rick Dill, and Christian Beach at the Middletown Arts Center (MAC, 36 Church Street)! The event is free with a suggested donation of \$5.

Click [HERE](#) for information about the showcase's artists and click [HERE](#) to donate to the MAC.

Join Middletown PBA Local 124 and Hazlet PBA 189 at Annual Climb With A Cop Fundraiser on Monday, 1/26

FUNDRAISER
TO BENEFIT


Special Olympics New Jersey

MONDAY
January 26, 2026

4:00PM - 8:00PM
37 Kanes Lane
Middletown, NJ

Entry fee \$35
*proceeds go to Special Olympics NJ

Climb With A Cop



Visit www.gravityvault.com, www.njtorchrun.org or call The Gravity Vault at (732) 856-9599 for more details.

Must be 5 years old or older to climb. Individuals under 18 must have waiver completed by parent or legal guardian.

Middletown PBA Local 124 is partnering with Hazlet PBA 189 to host the annual Climb With A Cop fundraiser on Monday, January 26th. The event will take place at The Gravity Vault (37 Kanes Lane) from 4-8 PM. Proceeds will benefit the Special Olympics of New Jersey (SONJ). We hope to see you there!

Middletown VAC Encourages Community to Attend Annual Four Chaplains Service on Sunday, 2/1 at 1 PM

The Veterans Affairs Committee Invites the Community to Attend the Four Chaplains Service

Sunday, February 1st
1:00-2:00 PM
VFW Post 2179
(1 Veterans Lane, Port Monmouth)
**Refreshments to follow*



The Four Chaplains Service is held annually to commemorate the selfless acts of valor of the four chaplains who perished on the U.S.A.T. Dorchester in 1943. The Four Chaplains Memorial Foundation exists to further the cause of "unity without uniformity" by encouraging goodwill and cooperation among all people.

The Middletown Veterans Affairs Committee (VAC) invites residents to attend VFW Post 2179's annual Four Chaplains Service. It will take place at the Post (1 Veterans Lane, Port Monmouth) on Sunday, February 1st from 1-2 PM.

The Four Chaplains Service is held annually to commemorate the selfless acts of valor of the four chaplains who perished on the U.S.A.T. Dorchester in 1943.

The Four Chaplains Memorial Foundation exists to further the cause of "unity without uniformity" by encouraging goodwill and cooperation among all people.

Sign Up for Middletown Parks & Recreation's Maple Sugaring Program for Scouts Happening on Saturday, 2/7 and Saturday, 2/21



Calling all scouts! Join Middletown Parks & Recreation to learn why you can collect sap only during this time of the year, how to identify maples and other trees in the winter, and how boiling increases solution concentrations to create syrup.

Visit mtownrec.recdesk.com to sign up.



TRAFFIC SAFETY & DETOURS

MIDDLETOWN  TOWNSHIP



- On Wednesday, January 21st, Oceanic Bridge (S-31) between Middletown and Rumson will be closed from 9:00 AM to 2:00 PM, weather permitting, for maintenance. A signed detour will be installed for motorists to follow.
- In June, Monmouth County began the construction of the replacement of Bridge S-14 on County Route 50 (Swimming River Road). The road will remain open throughout construction and two 11-foot-wide travel ways in each direction will be maintained. Construction is anticipated to take two years. Please follow all posted signs and stay alert while driving in the area, as temporary changes to traffic patterns may occur. Click [HERE](#) to read the County's press release for more information.

U.S. Army Corps of Engineers' Port Monmouth Flood Control Project Road Closures and Updates:

- Broadway remains closed between Main Street (Port Monmouth) and Church Street (Belford) due to ongoing construction. Broadway will be closed until May.
- Campbell Avenue is closed at the intersection with Creek Road and is estimated to remain closed until October 2027.
- Detours have been posted. Vehicles traveling between Belford and Port Monmouth can use Highway 36 or Port Monmouth Road.

RESOURCES

Register for Middletown's Emergency Alerts & Updates

STAY IN THE KNOW ABOUT SNOW WITH

Three ways to get emergency notifications, such as severe weather updates, from Middletown Township:

- Text your zip code to 888-777
- Visit www.middletownnj.org/nixle to register for/customize notifications
- Download the Everbridge Nixle mobile app on Apple Store or Google Play to receive/manage notifications and limit text messages



Less urgent messages will be delivered to your email address on file. If it isn't on file, text your email address to 888-777 or download the mobile app.

Click [HERE](#) to register.

Seasonal Tip: Pile Snow Downhill When Shoveling

Rain and snowmelt cannot easily infiltrate frozen ground, which inevitably causes flooding.

When shoveling, please pile snow downhill from your home where rainwater naturally flows. Keep your gutters unobstructed and directed away from your foundation.



MIDDLETOWNNJ.ORG/SEASONALTIPS

Keep Fire Hydrants Clear of Snow

Every second counts in an emergency

- Remove snow and ice from the hydrant
- Clear an area approximately 3 feet around the hydrant
- Clear a path from the hydrant to the street



RENTAL UNIT OWNERS CERTIFICATE OF INSURANCE REGISTRATION IN MIDDLETOWN

In accordance with Ordinance No. 2023-3369, all owners of a business or the owner of a rental unit(s) located within the Township are required to maintain liability insurance for negligent acts or omissions.

Annual Registration: Prior to January 1st of each calendar year, the owner of a rental unit(s) located within Middletown must register their Certificate of Insurance (COI) with the municipality. To complete the registration form, visit middletownnj.org/rentalregistration.

Minimum Coverage: The law mandates a minimum level of liability insurance as follows:

- \$500,000 for combined property damage and bodily injury for most rental properties
- \$300,000 for multi-family homes with four or fewer units if one is owner-occupied

Proof of Insurance: Landlords must submit a copy of their insurance certificate to the Township.

Administrative Fees: The annual registration fee is due and payable at the time of registration. The fees are based on the number of units owned.

Penalties for Non-Compliance: Failure to comply with the registration program can result in fines of \$500.

How to Comply with a COI Registration Program:

1. Obtain a COI.
2. Submit your annual registration form and the COI to Laura Russo-Kay in the Planning, Zoning & Community Development Department. Contact Laura at 732-615-2000 ext.2283 or lrussokay@middletownnj.org if you have any additional questions.
3. Pay any required administrative fees.

VACANT/ABANDONED PROPERTY



POLICIES IN MIDDLETOWN



In accordance with Ordinance No. 2022-333, all business owners and owners of vacant or abandoned properties are required to register their property with the Township within 30 days of it becoming vacant.

1. Register your vacant and abandoned property within 30 days of vacancy by visiting middletownnj.org/abandonedpropertyform. Property owners or creditors should be required to renew the registration each year as long as the property remains vacant and/or abandoned and will pay a registration or renewal fee for each property registered.
2. Property owners or creditors must post a sign affixed to the building indicating name, address, and telephone number of the owner or the owner's authorized agent. The sign should be placed in a location that it is legible from the nearest public street or sidewalk, whichever is nearer, but should not be less than eight inches by ten inches.
3. Property must be kept in good condition to prevent hazards, blight, or other code violations.
4. Secure the building from unauthorized entry.
5. Continue to maintain the structure in a secure and closed condition and keep the grounds in a clean and well-maintained condition.
6. Provide proof of property and casualty liability insurance in an amount of no less than \$1,000,000.

Compliance is mandatory. Failure to register may result in fines or other enforcement actions.

If you have any questions, please contact Laura Russo-Kay from the Planning, Zoning & Community Development Department at 732-615-2000 ext. 2283 or lrussokay@middletownnj.org. Thank you for helping keep Middletown clean, safe, and thriving!

Prepare Your Home for Winter Weather



The Middletown Township Office of Emergency Management (OEM) encourages residents to winterize their home. Follow the tips above and visit [weather.gov](https://www.weather.gov) for additional information. Stay safe and warm!

Need Assistance? Utilize the Monmouth ACTS Navigation System

Monmouth ACTS Navigation System

Warm Line: 732-683-8959

The Navigation System offers residents a comprehensive and accessible way to connect with resources in the Monmouth County area.

This tool provides easier access to services including :

- Mental Health
- Food
- Housing
- Substance Use
- More

Monmouth County proudly offers the Monmouth ACTS Navigation System – an easy way for residents to find and access appropriate services in Monmouth County to meet their needs. Created as part of Monmouth County's Department of Human Services, the Navigation System serves as one point of entry for residents to be

connected to any human service provider in the County without needing to make multiple calls.

Call the Warm Line at 732-683-8959 to reach countless service providers and visit monmouthacts.org for more information.

Middletown Township Building & Inspection Department Launches New SDL Online Permit Portal

CONNECT WITH MIDDLETOWN TOWNSHIP'S Building & Inspection Department

- ✓ Request Building Inspections
- ✓ Search Town Data
- ✓ Access Town Maps



Middletown is on the SDL Portal, an online hub where residents and professionals can access information, check status updates, and submit requests 24/7.



Visit sdlportal.com to get started or scan the QR code above to access the SDL Citizen Portal.

Visit sdlportal.com to access the portal and create an account.

Need assistance? Click [HERE](#) for step-by-step instructions on how to create an account.

Connect with the Township to Help Correct Concerns



Middletown Township is now utilizing the “See-Click-Fix” platform so residents can easily contact the Township to report any concerns. The Township is branding this reporting tool as *Connect & Correct* since you can submit your request via the website and track its progress through completion.

Visit middletownnj.org and click on the *Connect & Correct* button. This link will direct you to a page of categories you can choose from to report your concern.

Simply choose the relevant category from the list such as lost pet, pothole, sidewalks, playgrounds, etc. and add a brief description of the issue. You will be able to enter an address or pinpoint the location of the issue on the map. You will also have the option to attach a photo if you would like, and then you can click to submit the report.

You will then be able to track the status of the issue through updates on the platform or via email notifications.

Exciting news — the *Connect & Correct* app is now officially available on the [Apple App Store](#) and [Google Play](#)! The goal of the app is to make it even easier to report your concerns on-the-go as well as streamline communications regarding any concerns you may have.



**Know Someone with a Disability?
Make Sure They Register with NJ
Register Ready!**

Middletown’s Office of Emergency Management encourages residents with disabilities to register with NJ Register Ready. This free program is designed to

assist first responders and emergency planners in identifying community members who may need assistance evacuating in advance of an emergency.

For more information about the program and the three ways you can register, visit middletownnj.org/oem.

Click [HERE](#) to access hi-res photos from this e-newsletter.



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