

Middletown, NJ Substantial Improvement (SI) Determination

FEMA SI info: https://www.fema.gov/pdf/floodplain/nfip_sg_unit_8.pdf

Per Middletown's Flood Hazard Ordinance No. 2022-3346, Section 101.5, ordinary building maintenance and minor work in a regulated floodzone shall be evaluated by the Floodplain Administrator to ensure compliance with the Substantial Damage and Substantial Improvement Section 103.14. Please return this completed form via email or hardcopy to the following person/address:

Stacy Krause, Floodplain Manager
skrause@middletownnj.org
1 Kings Highway
Middletown, NJ 07748

Section II – Project Information (*fill out all that apply*)

Property Owner Name:
Mailing address, Street:
City:
State:
Zip Code:
Phone #:
Email:

Builder Name:
Mailing address, Street:
City:
State:
Zip Code:
Phone #:
Email:

Engineer Name:
Mailing address, Street:
City:
State:
Zip Code:
Phone #:
Email:

Architect Name:
Mailing address, Street:
City:
State:
Zip Code:
Phone #:
Email:

Project Overview (attach survey and construction plan if available)

Project Street Address:
Block and Lot:
Project Description:

Project Type (check all that apply)

Type of Structure	Type of Structural Activity	Other Development Activities
<input type="checkbox"/> Residential 1-4 family	<input type="checkbox"/> New structure	<input type="checkbox"/> Excavation
<input type="checkbox"/> Residential 5+ family	<input type="checkbox"/> Relocation	<input type="checkbox"/> Placement of fill material
<input type="checkbox"/> Non-residential	<input type="checkbox"/> Replacement	<input type="checkbox"/> Clearing
<input type="checkbox"/> Manufactured home	<input type="checkbox"/> Addition	<input type="checkbox"/> Mining
<input type="checkbox"/> Accessory structure	<input type="checkbox"/> Alteration	<input type="checkbox"/> Dredging
<input type="checkbox"/> Detached garage	<input type="checkbox"/> Substantial Improvement	<input type="checkbox"/> Drilling
<input type="checkbox"/> Agricultural structure	<input type="checkbox"/> Substantial Damage	<input type="checkbox"/> Grading
<input type="checkbox"/> Utility	<input type="checkbox"/> Swimming pool/hot tub/spa	<input type="checkbox"/> Fill
<input type="checkbox"/> Historic structure	<input type="checkbox"/> Tanks	<input type="checkbox"/> Watercourse alteration/channel modification
<input type="checkbox"/> Other: Specify _____	<input type="checkbox"/> Sanitary sewer including septic	<input type="checkbox"/> Drainage improvement/culvert
	<input type="checkbox"/> Water facility	<input type="checkbox"/> Individual water or sewer system
	<input type="checkbox"/> Fence installation	<input type="checkbox"/> Road, street, or bridge construction
	<input type="checkbox"/> Elevation change	<input type="checkbox"/> Erosion control/infrastructure project
	<input type="checkbox"/> Retaining wall	<input type="checkbox"/> Bulkhead/seawall/revetment
	<input type="checkbox"/> Other: Specify: _____	<input type="checkbox"/> Dune construction/repair
		<input type="checkbox"/> Other (incl. FEMA LOMA/LOMR/CLOMR/LOMR-F) Specify: _____

Section III – Required Documentation

Required Information		Attachment Included?
Current Market Value of Property	Land\$ _____ Structure\$ _____ Search here: https://oprs.co.monmouth.nj.us/oprs/External.aspx?ild=12	
Cost of total building improvement using qualified labor and materials obtained at market value (unpaid or discounted labor and materials must be counted at their true market cost per the National Flood Insurance Pgm.)	\$ _____ <i>Must include cost breakdown of all parts, material, and labor. Estimates should either be signed and sealed by the applicant's architect or engineer or a bona fide contractor's bid. Post-disaster insurance adjuster's documentation is also acceptable. If the applicant is the contractor, a third party estimate is required.</i>	
Plans	Sufficient plans must be included to review. All elevations shall be in NAVD88.	

	Plans shall show the FEMA Preliminary Floodzone, location, layout, and elevation of existing and proposed development including parking areas, driveways, drainage, sewer, and water facilities (including connections), landscaping, fences, signs, and any other information necessary for managing the floodplain.	
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ITEMS TO BE INCLUDED IN THE COST BREAKDOWN:

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ITEMS TO BE EXCLUDED FROM THE COST BREAKDOWN:

- plans and specifications
- survey costs
- permit fees
- debris removal/dumpster fees
- clean-up (dirt and mud removal/building dry out)
- furniture
- kitchen appliances not built in
- Outside improvements (sheds, sidewalks, fences, pools, landscaping, etc.)