

TOWNSHIP OF MIDDLETOWN

Town Hall, One Kings Highway
Middletown, NJ 07748-2594

Office of the Township Clerk
Film Permit Application
Ordinance 2023-3372
TownClerk@middletownnj.org



ANTHONY P. MERCANTANTE, P.P., AICP
Township Administrator

HEIDI R. PIELUC, RMC/ MMC, CPM
Township Clerk and Registrar

Tel: (732) 615-2015
www.middletownnj.org

Settled in 1664

"Proud of Our Rich Heritage"

Date of Application:

Date Range of Filming Dates:

Name of Applicant:

Organization Name/ Business Name:

Mailing Address:

Email Address:

Contact Phone Number:

Organization / Business Phone Number:

Location of Filming:

Property Owner Name, Email and Phone Number:

Public Land Use: Yes No

If Yes, What Location:

Fees Submitted; check all that apply:

Basic Film Permit \$250

Expedited Film Permit \$500

Dates (Including Prep & Wrap
Days)/Total # of Days

Daily Fee (Public)	\$500 per day Basic or Expedited Permit
Daily Fee (Public)	\$1,500 per day Major Motion Picture
Daily Fee (Private)	\$150 per day Basic or Expedited Permit
Daily Fee (Private)	\$500 per day Major Motion Picture
Daily Fee (Use of Township Buildings)	\$2,500 per day
Daily Fee (Use of Municipal Street or Right of Way)	\$500 per day

Accepted payments include a credit card, check, cashier's check, or money order made out to Middletown Township.

Total Fees Received:

See reverse side for Required Additional Services

Required Additional Services:

Applicants may need to acquire an additional permit through the Township's Health and Fire Prevention Departments if they will be cooking and/or serving food to crew. Applicants also need an additional permit from the Fire Prevention Department if they will be using a tent that is greater than 900 square feet in area or more than 30 feet in any dimension.

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Police Traffic Control (Contact Extra Duty Solutions at 732-391-4955 or MiddletownNJ@extradutysolutions.com)

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Fire Prevention (Contact 732-615-2270 for Special Application Permit/ Fire Prevention Application)

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Health (Contact 732-615-2096 for Temporary Food Establishment application)

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Public Works Clean Up (Contact Ted Maloney at 732-615-2110)

Certificate of Insurance: Middletown Township is an additional insured under the general liability policy as a condition of the issuance of its permit.

Penalties. Where the owner of the premises is not the applicant for a permit required by this chapter, both the owner and the applicant shall each be liable for violations hereof. Any person violating this chapter or these rules and regulations, upon conviction thereof, shall be punished by a fine not exceeding \$1,000.00 per day or by imprisonment in the county jail for a term not exceeding ninety (90) days, or both. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

I, the applicant, am aware of and understand all the definitions, conditions, requirements and penalties set forth in the Township of Middletown Local Ordinance 2023-3372 Standards for Commercial Filming. Upon submitting this application I am aware there are no refunds on permits and fees are due upon submission.

Applicant Signature:

Printed Name:

Date:

Reviewed and Approved by:

Date of Approval:

Permit No. Issued:

Cc: Middletown Police
Health
Fire Prevention
Fire Chief
Public Works