

Township of Middletown
January 7, 2018
Reorganization Meeting

The following Reorganization Meeting of the Township Committee of Middletown Township was held in the Main Meeting Room at Town Hall, One Kings Highway, Middletown, New Jersey at 11:00 AM on January 7, 2018.

SWEARING IN OF COMMITTEE MEMBER ANTHONY P. FIORE

Monmouth County Sheriff Sean Golden, administered the following oath:

I, Anthony P. Fiore, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State, under the authority of the people, and I do swear to faithfully, impartially and justly perform all the duties of the office of Township Committeeman, according to the best of my ability. So help me God.

SWEARING IN OF COMMITTEE MEMBER STEPHANIE C. MURRAY

Monmouth County Sheriff Sean Golden, administered the following oath:

I, Stephanie C. Murray, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State, under the authority of the people, and I do swear to faithfully, impartially and justly perform all the duties of the office of Township Committeewoman, according to the best of my ability. So help me God.

Township Clerk Heidi Brunt called the meeting to order and read the following notice:

NOTICE REQUIREMENTS FOR OPEN PUBLIC MEETING:

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Independent, The Star Ledger and the Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 5, 2017.

Roll Call Vote: Present: Fiore, Murray, Perry, Scharfenberger, Settembrino
 Absent: None

PLEDGE OF ALLEGIANCE

Clerk Brunt led the assembly in the Pledge of Allegiance.

INVOCATION The invocation was given by Reverend Joseph E. Hein of the Westminster Presbyterian Church, Middletown, NJ

OUTGOING MAYOR'S ADDRESS

First, I would like to wish everyone a very Happy New Year. Since I haven't watched an NFL game all year, I have no reason to make this brief as in years past, but I will try anyway. As I conclude my sixth year in this position, I can still honestly say that serving as the mayor of Middletown has certainly been one of the most challenging things I have ever done, but it has also been a labor of love and one of the most rewarding things and for that, I will be eternally grateful for having been given this opportunity.

Now, I would like to go over some of the things that happened in the township last year. The year 2017 will be remembered as a true transition year – from the federal level right down to the local level. The booming national economy has certainly had an impact on Middletown Township. Housing values continue to soar and with that, comes the inevitable pressures from developers who want to capitalize on Middletown's many assets and desirable community status.

Clearly, our most important initiative this year as it is every year, is keeping costs down within a very difficult, high tax state structure. Virtually every program and project the township committee considers has one basic tenet – provide service at the lowest possible cost. Probably the most high-profile program has been the change to township-wide garbage pick-up. While change can sometimes be difficult and worrisome, we are confident that this move is overwhelmingly the best, most cost effective choice for Middletown. After the new system becomes routine, we feel residents will agree. 2017 also marked the first full year of the changeover to county dispatch. I am pleased to report that the move has been seamless with any glitches few and far between. We continue to work with the first responders and county to iron out any problems that may come up to make a state of the art system even better.

One of the biggest issues that affects not only Middletown, but many towns throughout the state is development. In many ways, Middletown has become a victim of its own success in that we are so desirable, everyone seems to want to become a part of the town. While we may all feel that we have enough development in town, the law does not allow us to unilaterally prevent any future development from happening. What we can do though is encourage and promote the

redevelopment of existing sites. Arguably the best example of this is the redevelopment of the former Pathmark Shopping Center which has been transformed into an attractive, vibrant, bustling destination with new businesses and increased retail foot traffic. Another tool to control development is to expand our open space holdings. The township is now in a position that we can actively pursue purchasing properties for open space, and work with other entities to further expand acquisition. I would be remiss if I didn't acknowledge the tremendous job that the Monmouth County Freeholders have done with open space in Middletown. The most recent purchase of the former Chris' Marina site on West Front Street is monumental. Instead of several hundred townhomes, we now have a planned park and marina preserved for future generations.

The proposed redevelopment of the Belford Seaport is an ambitious, yet visionary project that would be transformative for the Bayshore area. The nearly 400 acre site consists mainly of a former landfill, currently owned by Monmouth County, the NY Waterways Ferry Terminal, the Belford Seafood Co-op and several smaller, privately-owned properties. The potential of the property is limitless, with a destination site modeled after the South Street Seaport or Mystic Seaport definitely within reach. The presence of the ferry offers a unique transportation option that would allow visitors from NYC to come and spend money, without burdening the local road system.

One of the things we on the township committee are most proud of is the dedication of Middletown to our veterans and military. This is due in large part to the efforts of the Veterans Affairs Committee, which is the first of its kind at the municipal level in New Jersey. 2017 saw over a dozen new street sign dedications, the restoration of the WW I "doughboy" statue and memorial, and the renovation of the Viet Nam Veterans Memorial.

The growing heroin epidemic that is gripping the nation has not left Middletown unscathed. It is difficult to verbalize the senselessness and waste every time we lose a young person to this garbage. Thankfully, Middletown has one of the pre-eminent Municipal Drug and Alcohol Alliances in the state offering treatment and guidance to those affected by addiction and prevention programs to our precious youth. Coupled with our aggressive police enforcement, we are committed to doing everything possible to protect our young people from this abhorrent trend.

Communication between the township and the residents has always been paramount and 2017 has seen a significant expansion, particularly in social media. Facebook, Twitter, and Instagram among others allow us to reach tens of thousands of people instantly. In addition to our ever-expanding Middletown Matters publication, the township produces a weekly newsletter called

Middletown Minutes which keeps residents up to date on the latest events and initiatives as they occur. Our Public Information Officer Tara Berson and her assistant Jessie Ticino have done a spectacular job in getting information out to the public. Other public outreach events include the Development and Redevelopment forum held in July and the Open Space and Development forum held in December. Both of these will be shown on the township public access channel in the coming weeks.

In closing, I want to acknowledge the enormous help once again from the Deputy Mayor, Stephanie Murray. With a township this large, it is difficult to attend all of the events and meetings that need our participation. Mrs. Murray has done an outstanding job of representing the town when there were conflicting events or events that I simply couldn't make. Her dedication and boundless energy is an example for all elected officials across the state. I value her advice and wisdom on the issues and it is safe to say that I couldn't have done this job without her help. I also want to thank my fellow committee members, Tony Fiore, Steve Massell, Tony Perry and Kevin Settembrino for their service to the town and the tremendous effort they put forth to help make Middletown the great place it is to live. I also want to commend the Assistant to the Mayor, Maureen Raisch, for representing the mayor and township committee in meetings, hearings and events when we are unavailable. She has become an integral part of the administration and Middletown is better off because of her efforts. I also want to thank the Mayor's secretary, Paula Augostino, for the magnificent job she does day in and day out. Paula is often the first contact for the public and does a Herculean job of diffusing potentially contentious situations and helping residents navigate the township system. Finally, I want to thank my beautiful wife Geraldine and children Alannah and Daniel for their patience, support and understanding as I take so much time and attention away from them to fulfill my duties as mayor. Thank you all very much, have a Happy New Year and may God Bless Middletown and God Bless America.

APPOINTMENT OF TOWNSHIP ATTORNEY

Resolution 18-01 Resolution Appointing Township Attorney

Clerk Brunt asked for a motion to adopt Resolution 18-01

It was moved by Mayor Scharfenberger, seconded by Committeewoman Murray and carried to adopt Resolution 18-01

Roll Call Vote: Ayes: Fiore, Murray, Perry, Scharfenberger, Settembrino
 Nays: None
 Abstentions: None
 Absent: None

Clerk Brunt stated the motion carried to adopt Resolution 18-01

RESOLUTION APPOINTING TOWNSHIP ATTORNEY

WHEREAS, pursuant to N.J.S.A. 40A:9-139 and § 4-32A of the Code of the Township of Middletown there exists a need to appoint a qualified individual as Township Attorney to serve as the municipal attorney and designated legal officer for the Township of Middletown; and

WHEREAS, § 4-32B of the Code of the Township of Middletown provides that the Township Attorney shall be compensated pursuant to the Township's applicable salary ordinance to provide representation in routine and reoccurring legal matters as defined pursuant to § 4-32C of the Code of the Township of Middletown; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with one submission having been received and considered for the position of Township Attorney; and

WHEREAS, Brian M. Nelson, Esq., has served as Township Attorney since 2009 and the Township Administrator has recommended reappointment for 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Brian M. Nelson, Esq., 10 Highway 35, Red Bank, New Jersey 07701 is hereby appointed Township Attorney for 2018 to perform the duties prescribed pursuant to § 4-32C of the Code of the Township of Middletown and to be compensated pursuant to the Township's Salary Ordinance.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

Resolution 18-02 Appointing Township Special General Counsel

Clerk Brunt asked for a motion to adopt Resolution 18-02

It was moved by Committeeman Scharfenberger seconded by Committeewoman Murray and carried to adopt Resolution 18-02

Roll Call Vote: Ayes: Fiore, Murray, Perry, Scharfenberger, Settembrino
 Nays: None
 Abstentions: None
 Absent: None

Clerk Brunt stated the motion carried to adopt Resolution 18-02

**RESOLUTION AWARDING PROFESSIONAL SERVICE
CONTRACT FOR GENERAL SPECIAL COUNSEL**

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle general litigation, transactions and other legal representation as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position of General Special Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Archer & Greiner PC, 10 Highway 35, Red Bank, New Jersey 07701 has qualified and agreed to handle general litigation, transactions and other legal representation as needed for a flat fee of \$270,000 for 2018, plus a blended rate of \$175 per hour for affordable housing matters and \$195 per hour for Port Monmouth Flood Control matters, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Archer & Greiner PC is hereby awarded a professional service contract for the provision of legal services as General Special Counsel to the Township to handle general litigation, transactions, and provide other legal representation as needed for a flat fee of \$270,000 (exclusive of allowable expenses) for 2018.

BE IT FURTHER RESOLVED that the law firm of Archer & Greiner PC may also charge a blended hourly rate of \$175 per hour for affordable housing related matters to be paid from the Township's Affordable Housing Trust Fund in an amount estimated not to exceed \$60,000 exclusive of allowable expenses.

BE IT FURTHER RESOLVED that the law firm of Archer & Greiner PC may also charge a blended hourly rate of \$195 per hour for Port Monmouth Flood Control matters in an amount estimated not to exceed \$50,000 exclusive of allowable expenses.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

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ELECTION OF MAYOR AND ADMINISTRATION OF OATH

A motion was made by Committeeman Scharfenberger seconded by Committeeman Fiore and carried to elect Stephanie C. Murray as Mayor of Middletown Township for the year 2018.

Roll Call Vote: Ayes: Fiore, Murray, Perry, Scharfenberger, Settembrino
 Nays: None
 Abstentions: None
 Absent: None

Clerk Brunt stated motion carried to elect Stephanie C. Murray, as Mayor of Middletown Township for the year 2018.

The oath of office was administered by Monmouth County Sheriff Sean Golden to Stephanie C. Murray.

I, Stephanie C. Murray do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this state, under the authority of the people, and I do swear to faithfully, impartially and justly perform all the duties of the office of Mayor, according to the best of my ability. So help me God.

ELECTION OF DEPUTY MAYOR AND ADMINISTRATION OF OATH

A motion was made by Mayor Murray, seconded by Committeeman Fiore and carried to elect Committeewoman Kevin M Settembrino as Deputy Mayor of Middletown Township for the year 2018 with the following roll call vote:

Roll Call Vote: Ayes: Fiore, Murray, Perry, Scharfenberger, Settembrino
 Nays: None
 Abstentions: None
 Absent: None

Clerk Brunt stated motion carried to elect Kevin M Settembrino as Deputy Mayor of Middletown Township for the year 2018.

The oath of office was administered by Monmouth County Sheriff Sean Golden to Kevin M Settembrino.

I, Kevin M Settembrino, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State, under the authority of the people, and I do swear to faithfully, impartially and justly perform all the duties of the office of Deputy Mayor, according to the best of my ability. So help me God.

MAYOR'S ADDRESS

Hello everyone, welcome Friends! Thank you for coming out today. Glad to see so many of you... I'd like to thank our Freeholder Director Tom Arnone and our Sheriff Shaun Golden for swearing me in today. Thank you to all our elected friends Senator elect Declan O, Assemblywoman Elect Serena DiMaso, Freeholders Burry and Improveduto...Reverend Hein, thank you for your blessing. BOE?

I would also like to mention some other VIP's here today-my mom and dad, my sis, and particularly my husband Ken and our children Trinity, Gavin, and Skylar...the center of world-who have had to deal with some of the not so pleasant rigors of public life. I love you ...

And these guys sitting right here- our consummate professionals who keep this town moving forward: Administrator Tony Mercantante , Township Clerk Heidi Brunt, Ted Maloney our DPW director and engineer, Colleen Lapp, our CFO... and not sitting here but no less important, Jim Van Nest our assistant administrator, - and my special ladies- who are quite incredible in their own right- from the Mayor's Office: Maureen Raisch our Mayor's Assistant-my right hand, Paula Augostino, our Mayor's secretary, and Tara Berson our Public Info Officer. I also see Jessie Ticino, our assistant PIO, Maggie O' Janet, Joe Fagliarone our MIS director. Last but never least our extraordinary Police Chief Craig Weber and his Deputy Chiefs Dollinger and Stefanski- whom, as many know by now, have helped our town earn the accolade four times over on being named one safest places to live and raise a family in the country.

Someone very important in our organization passed on last year, our PIO Cindy Herrschaft. She is missed by us all, and we know she is with us today.

To my colleagues on the TC- to Gerry, it's been an honor to be your DM twice; you are a mentor, and friend; to my running mate and dear friend, Tony Fiore- congratulations on your resounding re-election, and thank you for always being a loyal and steadfast friend to me. Kevin, my deputy mayor- I look forward to our term together, and Tony Perry, you are a brilliant addition to our team. Thank you for the confidence and trust you all have placed in me you can be assured it is reciprocated. There is no "I" in this mayorship in this form of government. There is no "I" in this TC. It is and always has been a "we" and I consider myself very fortunate to be a part of this extraordinary unit.

I'd like to mention and welcome other members of the Middletown Team here today- our dedicated volunteers in the Fire Dept (Chief Ryan and Chiefs Sweizer, Mount, Friedman, and welcome to the fray Chief Chenoweth, our first female EMS Chief Kim Kraynock, our OEM director Charlie Rogers...

And of course- a warm welcome to YOU- all of our resident volunteers who are being sworn in, appointed or reappointed today.

You know, when I look at you all in this room- I see more than just people. I see leaders. And what's more- you are not leaders because your peers have chosen you to represent them, or because you are elected, or appointed to serve- or because you are employed by the town- it's more than that in our town.

YOU are leaders because our community looks up to you. Because your community entrusts their care to you- because your peers respect you. This is the essence of what we do government, what the solemn commitment to public service is about.

And there is one thing more I can say about this group of men and women here today- whether in the forefront, or in a supportive role- they know one of the biggest secrets of successful leadership- and that is this:

If serving is beneath you, then leading is beyond you.

Leading means knowing when to stay the course in the face of adversity, and knowing that when change is necessary, it requires a leap of faith, and trust in the people on your team. This takes courage. I am proud to say that this town, we have leaders in spades.

Middletown is a successful community because of all of YOU.

And there is so much to be proud of. Middletown is a cradle of colonial America- an example of what is inherently American in its history and its present day. It is the 16th largest municipality in the state of NJ, the largest in our beautiful County. We have the largest volunteer fire department in the world. Our crime rate is the lowest in 25 plus years thanks to professional, community minded police department. We have five volunteer first aid squads, almost two dozen schools, an award winning Arts Center, a municipal library that circulates over 1 million items, and several youth athletic state champions in various sports. Our community events, some which draw thousands, are strongly supported by the residents and businesses community and often times wholly fundraised. With over 42 square miles of shoreline and countryside, 66,000 plus residents, spanning 13 zip codes, our town comes together as one, solidifying a common community identity through economics, history, and geography. Year after year, our facilities and services, are continually voted the best of the best. Middletown is a not only a hub of education, culture, and activity but a paramount of a successful community. Again...this is because of you.

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I won't remunerate all of the wonderful things and cost saving measures we have worked on over the last year- I think Mayor Gerry did his usual fantastic job talking about that already.... Instead I will touch on some of the initiatives and endeavors we have to look forward to in 2018.

I have often said that I am of the opinion that there are few priorities more important for a government agency than public information. To that end, we continue to look for ways to maximize rapport with our residents. We launched an annual resident's guide, and a new edition will be coming soon, as well as other useful items which will enhance public information. Also, this year, we will be launching some social media programs and upgraded programming for our TV channel, including A Middletown Minute, and A Minute with the Mayor. Everyone in this room is officially warned- a go pro or a video camera may be coming your way sometime soon....

In 2017, the Township was able to cut municipal taxes, no small fete and something we have long hoped to do. Middletown spends the least amount of municipal tax dollars per capita in the entire state. We also have one of – of not the lowest- workforces per capita. We will continue cost savings by looking for new and innovative ways to fund our capital projects. We will continue to work with our County and regional partners in the many shared services agreements we maintain, and plan to enter new ones this year-- from animal control, building, and finance, to dispatch and social services, which will alleviate the tax burden for our taxpayers as well as our partners.

By this time next year, our new town hall complex should be well underway, with the anticipation of including a pad site which will offset the cost of the major project, encouraging ratables and dovetailing with the philosophy that this town is business friendly as well as community friendly.

Last year, we launched Middletown Heritage Tourism, and along with it, wildly successful walking tours and horse drawn carriage rides through the four-hundred year old Village Historic district. This year, the tours will expand to several other of the town's historic districts.

In 2018, we plan to relaunch the Mayor's Food Basket and work in conjunction with our community partners to feed as many people as we can during the holidays.

On a personal note, I have to confess- that even though this is my third time as Mayor, I am thrilled as if it were the first time, but I am also filled with an even healthier dose of reverence, having learned from the first few times around the block. Anyone who knows me, knows that I take this calling of mine to public service and service to others very seriously. I have often said besides my children, holding public office is the most fulfilling endeavor in my life, but also the most challenging. The trust of the community is something not only I take to my heart, but so does this township committee.

But let's return to what's at hand, and conclude this address. Today is about US. It's about the tradition of honoring our calling to a higher purpose, a time when we appreciate the commitment to something more than ourselves. It is said in our circles that volunteerism is one of the hallmarks of this town- but I think it is something even finer than that: It's the sense of community.

A community is not just geography. A community is people who take care of each other.

A community is about being part of a team.

On behalf of Middletown, the township committee thanks you for all the time you dedicate to the well-being of this town- Time is a precious gift one gives and cannot ever get back-and we appreciate every moment you've devoted to Middletown.

There is a proverb out there- not sure where or when I first heard it- but it has always stuck with me- and I will end this address with it, because I believe it to be quite apropos for this moment as we are part of a team: and it's this:

If you want to go fast, go alone—but if you want to go far, go together.

Thank you to the residents for re-electing me again, thank you for choosing me as Mayor a third time- and thank you everyone for listening and for all you do.

God Bless America...and God Bless Middletown.

DEPUTY MAYOR'S ADDRESS

First, I want to thank my colleagues here on the Township Committee for your trust in me in appointing me Deputy Mayor for this year. Thank you very much, I very much appreciate it. Secondly, I want to congratulate our Mayor Stephanie Murray and Committeeman Tony Fiore on their resounding victory this past year. I look forward to continuing to serve with you here on the Township Committee. And to our newest member, Committeeman Tony Perry, great to have you on board; you make a fantastic addition to the Township Committee. So, if everyone has heard the address of Gerry Scharfenberger about everything we have done to date, and the Mayor has captured that fantastically as he always does, and heard the address of our new Mayor, Stephanie Murray, with regards to this community, how great it is, and how it's something to be proud of, as the Deputy Mayor, you have to ask yourself the question, what else is there left to say? So I will start, as our Mayor typically starts, by saying I'll be brief and I will give everyone a quick story. I do a lot of presentations throughout the state and all the time I wear the pin that's on my lapel of the Township of Middletown. People always ask me, what's on that pin and where did you get it from? And I tell them, well I'm from Middletown. And almost everyone has something good to say about the town. And it's not only in the county, it's throughout the state.

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Whether it's in Cape May County, whether it's in Hunterdon County, whether it's in Passaic County, everyone always has something good to say about the Township of Middletown. And that is a testament to the things you've heard Gerry Scharfenberger speak of, the things you've heard Mayor Murray speak of; it's a testament throughout the state. So it's not just the fact that this Township is the 16th largest municipality in the state or that it's the largest in the county, it's what we are doing here in Middletown, all of our volunteers and our governing body, and everyone that contributes to the Township. What we do is we are leaders for the state, and it is very obvious as there is always good things said about this Township throughout the state. And I am thrilled to be a part of this governing body with that kind of respect throughout the state. With that, I wish everyone a great New Year, and look forward to serving you. Thank you very much

SWEARING IN OF MIDDLETOWN TOWNSHIP FIRE DEPARTMENT

Clerk Brunt asked for a motion to adopt Resolution 18-03

It was moved by Mayor Murray seconded by Committeeman Settembrino and carried to adopt Resolution 18-03

Roll Call Vote: Ayes: Fiore, Perry, Scharfenberger, Settembrino, Mayor Murray
 Nays: None
 Abstentions: None
 Absent: None

Clerk Brunt stated the motion carried to adopt Resolution 18-03

Mayor Murray administered the Oath of Office to each of the members of the Fire Department. Each member stated their name and office.

I, member (stated name), do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State, under the authority of the people, and I do swear to faithfully, impartially and justly perform all the duties of the office of (member stated their office and title), according to the best of my ability. So help me God.

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Resolution 18-03 Appointment of Fire Department Officers

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed or reappointed members of the Fire Department pursuant to the "Code of the Township of Middletown" for a full term of one year commencing January 1, 2018 and terminating December 31, 2018.

FIRE CHIEF:

RYAN M. CLARKE

DEPUTY CHIEF:

STEVEN SCHWEIZER

FIRST ASSISTANT:

RUSSELL W. MOUNT, III

SECOND ASSISTANT:

JOHN FRIEDMANN

THIRD ASSISTANT:

BERNARD F. CHENOWETH, III

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Fire Department

SWARING IN OF MIDDLETOWN EMERGENCY MEDICAL SERVICES DEPARTMENT

Clerk Brunt asked for a motion to adopt Resolution 18-04

It was moved by Mayor Murray seconded by Committeeman Settembrino and carried to adopt Resolution 18-04.

Roll Call Vote: Ayes: Fiore, Perry, Scharfenberger, Settembrino, Mayor Murray
 Nays: None
 Abstentions: None
 Absent: None

Clerk Brunt stated the motion carried to adopt Resolution 18-04

Mayor Murray administered the Oath of Office to each of the members of the Emergency Medical Service Department. Each member stated their name and office.

I, member (stated name), do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the governments established in the United States and in this State, under the authority of the people, and I do swear to faithfully, impartially and justly perform all the duties of the office of (member stated their office and title) according to the best of my ability. So help me God.

Resolution 18-04 Resolution Appointing Middletown Emergency Medical Services Department Officers

WHEREAS, pursuant to Chapter 28 of the Code of the Township of Middletown (“the Township”), as amended by Ordinance No. 2015-3147, the Township formed an Emergency Medical Services Department to be charged with providing administrative and operational oversight to the Township’s five independent volunteer first aid and rescue squads; and

WHEREAS, pursuant to § 28-3 “[t]he selection of officers and trustees of the EMS Department and their respective terms and conditions to qualify to serve in office shall be determined by the EMS Department’s bylaws, which shall be filed with the Township”; and

WHEREAS, the initial appointments having been requested to be made by the governing body of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the following officers shall be and are hereby appointed as the officers of the Middletown Emergency Medical Services Department for 2018:

1. Kim Kraynock, Chief
2. Rober Pfleger, Deputy Chief
3. James Kelly, Assistant Chief

CONSENT AGENDA

Clerk Brunt requested a consent agenda including resolution 18-05 through 18-65, removing Resolutions 18-37 and 18-41 for a separate vote.

It was moved by Mayor Murray, seconded by Deputy Mayor Settembrino and carried to adopt a consent agenda.

Roll Call Vote: Ayes: Fiore, Perry, Scharfenberger, Settembrino, Mayor Murray
Nays: None
Abstention: None
Absent: None

Clerk Brunt stated motion carried to adopt Consent Agenda.

Resolution 18-05 Resolution Appointing Municipal Prosecutors

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 4-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as Municipal Prosecutor for the Township; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that John Lane, Esq. and James Pastor, Esq. are hereby appointed as the Municipal Prosecutors for the Township of Middletown for 2018 to be compensated pursuant to the Township's applicable salary ordinance.

BE IT FURTHER RESOLVED that notice of these appointments shall be published by the Township Clerk in the Township's official newspaper.

Resolution 18-06 Resolution Appointing Municipal Public Defender

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified attorney as Municipal Public Defender for the Township; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process, but with potential expenditures estimated not to exceed \$15,000, below the bid threshold for the application of the Fair and Open Process that are subject to the certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Stanley Werse, Esq. is hereby appointed Municipal Public Defender for the Township of Middletown for 2018 to be compensated pursuant to the Township's applicable salary ordinance and at an hourly rate specified by ordinance for matters in the Superior Court that may be reimbursed by individuals utilizing the services of the Public Defender.

Township of Middletown
January 7, 2018
Reorganization Meeting

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

Resolution 18-07 Appointment to Bayshore Village Senior Citizen Housing Corporation

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual is hereby appointed as a member of the Bayshore Village Senior Citizen Housing Corporation pursuant to the "Code of the Township of Middletown" for terms commencing January 1, 2018 as follows:

NED HAMMOND

SEAT III

Expiring 12/31/2022

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. The appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Bayshore Village Senior Citizen Housing Corporation

Resolution 18-08 Appointments to Clean Community Advisory Committee

BE IT RESOLVED by The Township Committee Of The Township Of Middletown, In The County Of Monmouth, State Of New Jersey, as follows:

1. That the following individuals be and are hereby appointed members of the Clean Community Advisory Committee for a full term of one year, commencing January 1, 2018 and terminating December 31, 2018.

Colleen Lapp	Committee Seat I
Jim Naclerio	Committee Seat II
Valerie Robertson	Committee Seat III
Kenneth Walls	Committee Seat IV
Ted Maloney	Committee Seat V
James VanNest	Committee Seat VI

Township of Middletown
January 7, 2018
Reorganization Meeting

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a) Each appointee as listed above
- b) Clean Community Advisory Committee

Resolution 17-09 Appointments to Community Affairs

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Community Affairs Council pursuant to the "Code of the Township of Middletown" for a term commencing January 1, 2018 as indicated.

MITCHELL GOTESKY

SEAT V

Expiring 12/31/2020

LARRY CAMINITI

SEAT VI

Expiring 12/31/2020

MICHAEL CERULO

SEAT VII

Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Community Affairs Council

Resolution 18-10 Appointments to Economic Development Committee

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Economic Development Committee pursuant to the "Code of the Township of Middletown" for a term, commencing January 1, 2018 and expiring as indicated.

Township of Middletown
January 7, 2018
Reorganization Meeting

GERARD P. SCHARFENBERGER, Ph.D.

Mayor or Designee
Expiring 12/31/2018

SPIRO PAPPAS

SEAT II
Expiring 12/31/2018

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Economic Development Committee

Resolution 17-11 Appointment to Environmental Commission

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be hereby appointed as a member of the Environmental Commission pursuant to the "Code of the Township of Middletown" for terms commencing January 1, 2018 expiring December 31, 2020.

JOE MARTIN

SEAT I
Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. The appointee listed above shall present himself before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Environmental Commission

Resolution 18-12 Appointment to Green Team Advisory Committee

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be hereby appointed members of the Green Team Advisory Committee pursuant to the Resolution 09-253 for a one year term ending on December 31, 2018.

KATELYN KRYNSKI	SEAT I
EUGENIO GRANO	SEAT II
RICHARD DEBENEDETTO	SEAT III
ERIC HOBLITZELL	SEAT IV
TED MALONEY	SEAT V
JANET DELLETT	SEAT VI
ANTHONY MERCANTANTE	SEAT VII
ANDREA DUBOIS	SEAT VIII
MICHAEL FEDOSH	SEAT IX
LYNN MATTEI	SEAT X
BRIAN MARTIN	SEAT XI

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. The appointees listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Green Team Advisory Committee c/o Township Planner

Resolution 18-13 Appointments to Historic Preservation Committee

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Historic Preservation Committee pursuant to the "Code of the Township of Middletown" for a term commencing January 1, 2018 and terminating as indicated.

THOMAS VALENTI
Mayor's Designee

Member of Landmarks Commission

SEAT I
Expiring 12/31/2018

SEAT II
Expiring 12/31/2020

Township of Middletown
January 7, 2018
Reorganization Meeting

MARIANNE SWEET

SEAT VI
Expiring 12/31/2020

MARY MEEHAN

SEAT VII
Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Historic Preservation Committee

Resolution 18-14 Appointments to Joint Shared Services Committee

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Joint Shared Services Committee pursuant to the "Code of the Township of Middletown" for a full term of one year, commencing January 1, 2018 and terminating December 31, 2018 or as indicated.

KEVIN M SETTEMBRINO
GERARD P SCHARFENBERGER, Ph.D.
ANTHONY MERCANTANTE
ANDREW NICHOLES

SEAT I
SEAT II
SEAT III
SEAT IV

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.

Resolution 18-15 Appointments to Landmarks Commission

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

Township of Middletown
January 7, 2018
Reorganization Meeting

1. That the following individual is hereby appointed or reappointed as member of the Landmarks Commission pursuant to the "Code of the Township of Middletown" for a full term of four (4) years, commencing January 1, 2018 and terminating as set forth below.

PETER VAN NORTWICK,
Historian

SEAT I
Expiring 12/31/2021

PAUL CRUPI

SEAT II
Expiring 12/31/2021

MIKE WU
Architect

SEAT VI
Expiring 12/31/2020
Unexpired Term

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Landmarks Commission

Resolution 18-16 Appointments to Middletown Library Board

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY,
as follows

1. That the following individuals are hereby appointed or reappointed as members of the Middletown Library Board pursuant to the "Code of the Township of Middletown" for terms as set forth below:

ANTHONY PERRY, JR.
Mayors Designee

SEAT I
Expiring 12/31/2018

PETER SMITH
Superintendent's Designee

SEAT II
Expiring 12/31/2018

Township of Middletown
January 7, 2018
Reorganization Meeting

JAMES VAN NEST

SEAT III
Expiring 12/31/2020
Unexpired Term

MAUREEN LAIMANN

SEAT V
Expiring 12/31/2022

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Library Board

Resolution 18-17 Appointments to Lincroft Senior Citizen Housing Corporation (Luftman Towers)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Lincroft Senior Citizens Housing Corporation, Luftman Towers pursuant to the "Code of the Township of Middletown" for a term set forth below:

TOM DILLON

SEAT IV
Expiring 12/31/2022

LOIS WHITTON

SEAT V
Expiring 12/31/2022

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Lincroft Senior Citizens Housing Corporation

Township of Middletown
January 7, 2018
Reorganization Meeting

Resolution 18-18 Appointment to Middletown Arts Council

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be hereby appointed as a member of the Middletown Arts Council for a one year term commencing January 1, 2018 as follows:

STEPHANIE C. MURRAY
Township Committee Liaison

Expiring 12/31/2018

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. The appointee listed above shall present himself before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Middletown Arts Council

Resolution 18-19 Appointment to the Middletown Housing Authority

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as members of the Middletown Housing Authority for terms set forth below:

JOSEPH CAUDA

SEAT II
Expiring 12/31/2020
Unexpired Term

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. The appointees listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Middletown Housing Authority

Township of Middletown
January 7, 2018
Reorganization Meeting

Resolution 18-20 Appointments to Municipal Alliance to Prevent Alcohol & Drug Abuse

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals have been appointed as members of the Middletown Township Municipal Alliance to Prevent Alcoholism & Drug Abuse for a full term of one year commencing January 1, 2018 and terminating December 31, 2018.

DONALD ANTENUCCI

DEBBIE BARKER

MARGARET BERTORELLI

PAMELA BRIGHTBILL

HEIDI R. BRUNT

ROBERT W. BUCCO, JR.

JAMES V. BUTHORN

LESLIE CULVER-SCHWARZ

MICHAEL DONLON

ERNEST DONNELLY

FERN B. FOSTER (Non-Voting)

WILLIAM GERRIS

EUGENE HANNAFEY

JAMES HOMIAK

KRISTIE KANE

KIMBERLY KRATZ

BRUCE LEVY

JOHN MAGUIRE

CHRISTINE OUELLETTE

ANGELA PEPE-LAGE (Non-Voting)

ANTHONY PERRY

REBECCA REAN

GERARD P. SCHAFENBERGER, Ph.D.

FRANK SELF

JOHN SMACK

DANIEL SULLIVAN

DEBBIE TERRITO

RICHARD B. THOMPSON

RAYMOND VETH

MARY ELLEN WALKER

R. CRAIG WEBER

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

a. Each appointee listed above

b. Municipal Alliance to Prevent Alcoholism & Drug Abuse

Township of Middletown
January 7, 2018
Reorganization Meeting

Resolution 18-21 Appointment to Open Space Preservation Committee

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual is hereby appointed members of the Open Space Preservation Committee pursuant to the "Code of the Township of Middletown" for a one year term expiring December 31, 2018.

MATTHEW WOLCOTT	SEAT I
MICHAEL FEDOSH	SEAT II
PAUL GLEITZ	SEAT III
WILLIAM KASTNING	SEAT IV
ANTHONY MERCANTANTE	SEAT V
GERARD P. SCHARFENBERGER, Ph.D.	SEAT VI
MICHAEL KOPEK	SEAT VII
MATTHEW MAURO	SEAT VIII

2. The Township Clerk shall send a certified copy of this resolution to each of the Following:
 - a. The appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Open Space Preservation Committee

Resolution 18-22 Appointments to Planning Board

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed members of the Middletown Planning Board pursuant to the "Code of the Township of Middletown" for terms as set forth below:

Township of Middletown
January 7, 2018
Reorganization Meeting

KEVIN COLANGELO
Mayors Designee

SEAT I
Expiring 12/31/2018

KEVIN SETTEMBRINO
CLASS III/ TOWNSHIP COMMITTEE

SEAT II
Expiring 12/31/2018

PAUL CRUPI
CLASS II/PUBLIC OFFICIAL

SEAT III
Expiring 12/31/2018

CARL RATHJEN
CLASS IV

SEAT IV
Expiring 12/31/2021

ALEX CZAPLICKI
ALTERNATE II

SEAT V
Expiring 12/13/2019

PATRICIA SNELL
CLASS IV

SEAT VI
Expiring 12/31/2021

FRANK WILTON
CLASS IV

SEAT VII
Expiring 12/31/2021

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Planning Board

Resolution 18-23 Appointment to the Poricy Park Conservancy

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be hereby appointed as a member of the Poricy Park Conservancy for a one year term commencing January 1, 2018 as follows:

AMY SARRINIKOLAOU

Expiring 12/31/2018

Township of Middletown
January 7, 2018
Reorganization Meeting

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. The appointee listed above shall present himself before the Township Clerk to take and subscribe to the Oath of Office.
- b. Poricy Park Conservancy

Resolution 18-24 Appointments to Recreation Advisory Committee

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Recreation Advisory Committee pursuant to the "Code of the Township of Middletown" for terms specified below:

LAUREN CINQUEGRANA

SEAT I

Expiring 12/31/2020

NICOLA MURRAY

SEAT II

Expiring 12/31/2020

CHRIS FOTACHE

SEAT III

Expiring 12/31/2020

MELISSA LOIACONO

SEAT IV

Expiring 12/31/2020

JILL DONOVAN

SEAT V

Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Recreation Advisory Committee

Resolution 18-25 Appointments to Safety Council

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Safety Council pursuant to the "Code of the Township of Middletown" for a one year term commencing January 1, 2018 and terminating December 31, 2018.

MARCELO S. AGUIRRE
CYNTHIA BIANCHI
RAPHAEL BORGESS
DOMINICK DONATELLI
ANTHONY IACOVONE
PETER LAIMANN
ROBERT PFLEGER
JOE SHADE
EDWARD K. SKELLY

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - a. Safety Council

Resolution 18-26 Appointments to Sewerage Authority

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Middletown Sewerage Authority effective 2/1/2018 for a term specified as follows:

Township of Middletown
January 7, 2018
Reorganization Meeting

CHANTAL BOUW

SEAT II
Expiring 2/1/2023

EMIL WREDE

SEAT III
Expiring 2/1/2023

THOMAS STOKES

ALTERNATE I
Expiring 2/1/2023

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Middletown Sewerage Authority P.O. Box 205 Belford, NJ 07718
- b. Each appointee listed above who shall present himself before the Office of the Township Clerk to take and subscribe to the Oath of Office.

Resolution 18-27 Appointments to Middletown Veterans Affairs Committee

NOW BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individual be and they are hereby appointed as members of the Middletown Veterans Affairs Committee pursuant to the "Code of the Township of Middletown" for terms specified below:

WILLIAM BOUW

SEAT V
Expiring 12/31/2020

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Middletown Veterans Affairs Committee

Resolution 18-28 Appointments to the Volunteer Corps Advisory Committee

BE IT RESOLVED By The Township Committee Of The Township Of Middletown, In The County Of Monmouth, State Of New Jersey, as follows:

1. That the following individuals are hereby appointed or reappointed as members of the Volunteer Corps Advisory Committee pursuant to the Resolution No. 12-271 for one year terms commencing January 1, 2017 and terminating December 31, 2017.

**JAMES BRUNCATI
KATHLEEN EASTMOND
MICHAEL MARGARELLA
ERIC MULLER
ANTHONY PANZICA
JENNIFER WEHNER**

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Volunteer Corps Advisory Committee

Resolution 18-29 Appointments to Middletown Youth Athletic Advisory Board

(rescinded and replaced by resolution 17-68 adopted January 17, 2017)

NOW BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed as members of the Middletown Youth Athletic Advisory Board as established by Resolution #15-73 approved at the February 3, 2015 Township Committee meeting, said terms are for a one year term ending December 31, 2018.

MICHAEL ADAMSON	SEAT I
DEAN ESPOSITO	SEAT II
MATTHEW WINTERS	SEAT III
CHRIS A. DANISH	SEAT IV
SCOTT ELIAS	SEAT V
ROB FISCHER	SEAT VI

CHRISTOPHER FISHER	SEAT VII
LUKE SIMS	SEAT VIII
MARK PAYNE	SEAT IX
JAMES LENNON	SEAT X
JOSEPH GIUNTA	SEAT XI
JOSEPH PITRUZZELLO	SEAT XII
WALT DAVIS	SEAT XIII

2. The Township Clerk shall send a certified copy of this resolution to each of the following:
 - a. Each appointee listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Middletown Youth Athletic Advisory Board

Resolution 18-30 Appointments to Zoning Board of Adjustment

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed or reappointed as members of the Zoning Board of Adjustment pursuant to the "Code of the Township of Middletown" for the terms as set forth below:

EMIL WREDE

SEAT I
Expiring 12/31/2021

CHANTAL BOUW

SEAT II
Expiring 12/31/2021

JAMES HINCKLEY

SEAT III
Expiring 12/31/2021

ANDREW BANE

ALTERNATE I
Expiring 12/31/2019

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
- b. Zoning Board of Adjustment

Resolution 18-31 Appointment of Police Chaplains

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed Police Chaplains of Middletown Township for the year 2018:

Reverend Dr. Daniel Correa
Reverend Joseph E. Hein
Father Daniel C. Hesko
Reverend Donald Magaw
Deacon James Neubauer, Colonel, USMC (ret.)

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

- a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.
 - b. Police Department

Resolution 18-32 Appointment of Police Physicians

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals be and they are hereby appointed Police Physicians pursuant to the "Code of the Township of Middletown" for the year 2018.

DR. NICHOLAS SPETKO
MERIDIAN / RIVERVIEW OCCUPATIONAL HEALTH UNIT

2. The Township Clerk shall send a certified copy of this resolution to each of the following:

Township of Middletown
January 7, 2018
Reorganization Meeting

a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.

b. Police Department

Resolution 18-33 Appointment of Special Law Enforcement Officers - Class I, II and Special Crossing Guards

WHEREAS, the Township Administrator and Chief of Police have previously recommended that the structure of the Police Department be adjusted to include allowing the appointment of certain Special Law Enforcement Officers (Class I and Class II); and Special Crossing Guards.

WHEREAS, § 44-7B of the Code of the Township of Middletown (1996) was amended and supplemented by Ordinance No. 2015-3136; and

WHEREAS, the Chief of Police has complied with the provisions of N.J.S.A.40A:14-146.1 regarding the appointment of Special Law Enforcement Officers and Special Crossing Guards represents that the applicants named below meet all of the requirements set forth by statute and recommends the appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That the following individuals are hereby appointed as Special Law Enforcement Officers – Class I, II and Special Crossing Guards in the Middletown Township Police Department for the calendar year of 2018.

Special Law Enforcement Officers I –

Francesco LoTorto
Austen McKnight
Robert Poss
Jason Stevenson
Natalie Mirenda

Special Law Enforcement Officers II –

David L. Chenoweth
Anthony Mercantante
Ryan Bruno
Scott Chenoweth

Township of Middletown
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Reorganization Meeting

Special Law Enforcement Officers II -	Mark Casagrande Nicolette Caprio James Courtney Kevin Quinn Rocco Serpico
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Special Crossing Guard -	Matthew Viaud
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2. The Township Clerk shall send a certified copy of this resolution to each of the following:

a. Each appointee as listed above who shall present themselves before the Township Clerk to take and subscribe to the Oath of Office.

b. Police Department

Resolution 18-34 Resolution Awarding Professional Services Contract for Township Auditor

WHEREAS, pursuant to N.J.S.A. 40A:5-4 there exists a need for the Township to retain the services of a qualified Registered Municipal Accountant (“RMA”) to conduct the Township’s annual audit and related professional services as needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position, and whereas two bids were nevertheless solicited and received pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5), which were reviewed by the Township Committee and the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Robert Swisher, RMA of the firm of Suplee, Clooney & Company has agreed to serve as the Township Auditor for the sum of \$82,000 for 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Robert Swisher, RMA of the firm of Suplee, Clooney & Company, 308 East Broad Street, Westfield, New Jersey 07090 is hereby awarded a professional services contract to serve as the Township Auditor for 2018 for the sum of \$82,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township’s official newspaper pursuant to law.

Resolution 18-35 Resolution Awarding Professional Services Contracts for Qualified Redevelopment Planners

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed professional planners or firms to assist the Township on a number of ongoing and impending redevelopment projects; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with four bids having been received and considered for the position of Qualified Redevelopment Planner; and

WHEREAS, based on the recommendation of the Township Administrator, the firms of Maser Consulting, DMR Architects, CME Associates, and T&M Associates are all qualified and have agreed to provide professional redevelopment planning services pursuant to the rate schedules provided for in their respective proposals for 2018, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the firms of Maser Consulting, DMR Architects, CME Associates, and T&M Associates are hereby offered and awarded professional services contracts to serve as Qualified Redevelopment Planners for 2018 pursuant to the rate schedules provided for in their proposals for 2018.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 18-36 Resolution Awarding Professional Service Contract for Bond Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown as bond counsel as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position of Bond Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Gibbons PC, One Gateway Center, Newark, New Jersey 07102, has qualified and agreed to provide legal counseling as Bond Counsel at transactional rates specified by contract in an amount estimated not to exceed \$30,000, exclusive of fees for filing fees, legal research, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Gibbons PC is hereby awarded a professional services contract for the provision of legal services as Bond Counsel to the Township as needed during 2018 for an amount estimated not to exceed \$30,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 18-38 Resolution Awarding Professional Services Contracts for Qualified Consulting Engineers

WHEREAS, there exists a need for the Township to retain the services of qualified and licensed engineering firms to provide professional engineering services in relation to the maintenance of the Township's 400 miles of roadway, parks and facilities, and to provide planning and review services that cannot be addressed entirely by the Township Engineer; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with nine bids having been received and considered for the position of Qualified Consulting Engineer; and

WHEREAS, for 2018 again, the Township has determined to appoint multiple qualified consulting engineering firms to be assigned on a case-by-case basis by the Township Engineer based on expertise, availability and pricing; and

WHEREAS, based on the recommendation of the Township Administrator, the engineering firms of T&M Associates, CME Associates, French & Parrello, H2M Associates, Najarian Associates, Prestige Environmental Services, and Maser Consulting are all qualified and have agreed to provide professional engineering services pursuant to the rate schedules provided for in their respective proposals for 2018, subject to the Certification of availability of funds being provided by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the engineering firms of T&M Associates, CME Associates, French & Parrello, H2M Associates, Najarian Associates, and Prestige Environmental Services are hereby offered and awarded professional services contracts to serve as Qualified Consulting Engineers for 2018 pursuant to the rate schedules provided for in their proposals for 2018.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 18-39 Resolution Awarding Professional Service Contracts for Workers Compensation Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle workers compensation matters as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received for the position of workers compensation counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Biancamano & Distefano PC has qualified and agreed to provide legal services in relation workers compensation matters; and

WHEREAS, the law firm of Biancamano & Distefano PC has agreed to perform at rates of \$155 to \$95 per hour, estimated not to exceed \$17,500, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Biancamano & Distefano PC is hereby awarded a professional services contract for the provision of legal services as Special Workers Compensation Counsel to the Township as needed during 2018 for an estimated amount not to exceed \$17,500.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 18-40 Resolution Awarding Professional Service Contract for Tax Appeals and Foreclosure Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle legal matters relating to tax appeals and foreclosures as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the positions of Tax Appeals and Foreclosure Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of O'Donnell & McCord has qualified and agreed to provide these services for \$145 per hour, collectively for a total estimated amount not to exceed \$90,000, exclusive of fees for witnesses, experts, filing fees, legal research, title work, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of O'Donnell & McCord, 15 Mount Kemble Avenue, Morristown, NJ 07960 is hereby awarded a professional services contract for the provision of legal services as Special Tax Appeals and Foreclosure Counsel to the Township as needed during 2018 for a collective amount estimated not to exceed \$90,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 18-42 Resolution Awarding Contract for Employee Assistance Provider

WHEREAS, the Township has found that it is beneficial to have in place an Employee Assistance Program, which is a third-party professional agency providing counseling and referral services for employees and their dependents, and the program has worked well for several years helping reduce the Township's health benefits and other costs; and

WHEREAS, while the Local Public Contracts Law does not require competitive bidding for contracts anticipated to be below \$17,500, or which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor, but it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with no bids having been received and considered for the position of Employee Assistance Provider by the Township Committee based upon recommendations provided by the Township Administrator to nevertheless make an award to the incumbent provider pursuant to the non-fair and open process; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Employee Consulting Services is qualified and has agreed to provide professional services in relation to the provision of employee assistance pursuant to the rate schedules provided for in its proposal for 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Employee Consulting Services (Dr. Michael Kahn) is hereby awarded a contract for the provision of the Township's employee assistance program as needed during 2018 for an amount estimated not to exceed \$10,475.00, plus \$25.00 per employee to which such services are provided.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 18-43 Resolution Awarding Professional Services Contract for Risk Management Consultant

WHEREAS, the Township requires various insurance coverages, including automobile, general liability, workers compensation, employee health, prescription, dental, and other insurance coverages, and requires assistance in soliciting and reviewing insurance proposals and assessments as to traditional insurance coverages and policies as well as alternative forms of coverage through self-insurance, municipal self-insurance funds, and combinations of same, and requires the services of a licensed professional insurance brokers in order to solicit and assess such various insurance policies and carriers and alternative coverages and provide risk management consulting services,

and also to serve as the risk management representative to the Monmouth County Joint Insurance Fund (JIF), through which the Township is also a participant and insured; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(m)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position of Risk Management Consultant by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, Allied Risk Management is qualified and has agreed to provide such insurance-related services with fees for insurance placement services anticipated to be paid through customary brokerage commissions and fees paid by the Insurance companies and/or Joint Insurance Funds to the broker/risk management consultant, and it is anticipated that the services provided will result in minimal or no direct cost to or payments by the Township.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Allied Risk Management, One International Blvd., Suite 405, Mahwah NJ 07495 is hereby awarded a professional services contract to serve as the Township's Risk Management Consultant for 2018.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 18-44 Resolution Authorizing Professional Service Agreement for Special Legal Counsel to Represent Joint Meeting of Municipalities in the Matter of the Petition of JCP&L Pursuant to N.J.S.A. 40:55d-19 for a Determination That the Monmouth County Reliability Project is Reasonably Necessary for the Service, Convenience or Welfare of the Public, BPU Docket No. EO16080750

WHEREAS, in 2016, the Township of Middletown ("the Township") and other governmental entities affected by JCP&L's proposed transmission line project formed a Joint Meeting pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) for the purpose of intervening pursuant to N.J.S.A. 48:2-32.2 In the Matter of the Petition of JCP&L Pursuant to N.J.S.A. 40:55D-19 for a Determination that the Monmouth County Reliability Project is Reasonably Necessary for the Service, Convenience or Welfare of the Public, BPU Docket No. EO16080750 ("the Petition"); and

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WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township to handle certain specialized legal matters; and

WHEREAS, it has been determined that special legal counsel continues to be required for this purpose, and as the Lead Agency, the Township previously solicited proposals from various experienced legal counsel in the field of public utilities law who were capable of serving as special legal counsel in this above-referenced matter; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with no bids having been received and considered for the positions of Special Legal Counsel on the MCRP matter; and

WHEREAS, the law firm of Bevan, Mosca & Giuditta PC, which is highly qualified and capable of continuing to represent the Joint Meeting in this matter, has agreed to continue its representation of the Joint Meeting for rates ranging from \$220 to \$190 per hour for a total amount anticipated amount not to exceed \$25,000 in 2018.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Mayor is hereby authorized and directed to execute a professional services agreement with the law firm of Bevan, Mosca & Giuditta PC, 222 Mount Airy Road, Suite 200, Basking Ridge, New Jersey 07920 in an amount not to exceed \$25,000 for 2018 pursuant to the non-fair and open process, therefore, requiring a political contribution certification be provided in 10 days from the award of contract.

BE IT FURTHER RESOLVED that the Township's Chief Financial Officer is authorized and directed to utilize funds deposited in the escrow account established for the Joint Meeting from which funds for this contract may be certified and paid from upon submission of invoices and purchase orders.

BE IT FURTHER RESOLVED that notice of this appointment shall be published by the Township Clerk in the Township's official newspaper.

Resolution 18-45 Resolution Awarding Professional Service Contract For Extraordinary Unspecifiable Service For Grant Writing Consultant

WHEREAS, the Township of Middletown has sought the services of a grant writing consultant to seek out both public and private grant opportunities to help offset future increases in property taxes; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position as an extraordinary unspecifiable service, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with three responsive bids having been considered and upon the recommendation provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, Millennium Strategies LLC has qualified and agreed to provide grant writing consulting services for a flat monthly retainer of \$3,000 inclusive of fees, travel and associated expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Millennium Strategies LLC, 60 Roseland Avenue, Caldwell, New Jersey 07706 is hereby awarded a contract for grant writing consulting services for a flat monthly retainer of \$3,000 inclusive of fees, travel and associated expenses for 2018 for an estimated contract amount not to exceed \$36,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 18-46 Appointment of Official Depositories

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. That PNC Bank, Sovereign Bank, New Jersey Cash Management Fund, NJ/ARM Asset & Rebate Management Program, MBIA Investors Service Corporation, Columbia Savings Bank, TD Bank, Two Rivers Community Bank, Amboy National Bank, Provident Bank, Bank Of America, Valley National Bank, Investors Savings Bank, Chase Bank, M&T Bank, Wells Fargo, and United Teletech Financial FCU are hereby designated as the official depositories of the Township of Middletown for the year 2018 under the "Governmental Unit Depository Protection Act."

2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:

- a. Department of Finance

Resolution 18-47 Resolution Authorizing Appointment of the Emergency Management Coordinator

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AS FOLLOWS:

1. That Charles Rogers, III be and is hereby appointed as the Coordinator of Emergency Management for a term of three years expiring December 31, 2020.
2. The Township Clerk shall send a certified copy of this resolution to the following:
 - a. Police Department
 - b. Emergency Management
 - c. Charles Rogers, III

Resolution 18-48 Appointment of Official Searcher

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. Heidi R. Brunt, Township Clerk, be and is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2017.
2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:
 - a. Township Clerk
 - b. Comptroller

Resolution 18-49 Appointment of Tax Searcher

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. Judith Vassallo, Tax Collector, be and he is hereby appointed Official Searcher for improvements made or to be made and assessed locally for the year 2018.

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2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:

- a. Judith Vassallo
- b. Comptroller

Resolution 18-50 Annual Meeting Notice

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) provides for the giving of the annual notice by public bodies of the time, date and location of the regular meetings of such public body to be held during the succeeding year; and

WHEREAS, the Open Public Meetings Act hereinafter referred to as The Act, authorizes a public body to make certain other determinations and take certain other actions in conformance therewith.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown, as follows:

1. Regular meetings of this committee shall be held during the 2018 calendar year at 8:00 p.m. at the Middletown Township Municipal Building, Main Meeting Room, One Kings Highway, Middletown, New Jersey on the following dates:

January 16 (Tuesday) Rescheduled to Tuesday January 23

February 20 (Tuesday)

March 19

April 16

May 21

June 18

July 16

August 20

September 17

October 15

November 19

December 17

Workshop meetings of the Middletown Township Committee shall be held during the 2018 calendar year at 8:00 p.m. at the Middletown Township Municipal Building, Conference Room, One Kings Highway, Middletown, New Jersey on the following dates:

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February 5
March 5
April 2
May 7
June 4
September 4 (Tuesday)
October 1
December 3

* The Reorganization Meeting of the Township Committee for the year 2018 will be held on Sunday, January 6, 2019.

At all regular and workshop meetings of the Middletown Township Committee formal action will be taken on any matter subject to compliance with the Open Public Meetings Act respecting issuance of the "48 hour notice" containing the agenda for such regular and workshop meetings, to the extent known.

2. Executive Sessions will be held at 7:00 p.m. preceding each Regular Meeting and Workshop Meeting in 2018 to discuss personnel matters, labor relations, pending litigation and other matters permitted for closed session under N.J.S.A. 10:4-12. At 7:00 p.m., prior to each Executive Session, the Township Committee will convene in open session at which time an Executive Session Resolution specifying the general nature of the items to be discussed in Executive Session will be adopted in accord with N.J.S.A. 10:4-13. All such meeting sessions will be held in the Conference Room, Town Hall, One Kings Highway, Middletown, N.J., unless otherwise noted as per the law.

3. The following newspapers are hereby designated as the newspapers to receive any and all notices required or permitted to be given under The Act, shall including but not limited to Annual Notice and 48 hour notices, as needed:

a. The Star Ledger, The Independent and The Two River Times, which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings.

4. Copies of this Resolution and any revisions or modification thereof, certified to be true copies by the Clerk of this municipality, be disseminated and distributed as required by The Act as follows:

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- a. The Star Ledger, The Independent and the Two River Times which are hereby designated and determined to be the official newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings; and
- b. Filed with the Municipal Clerk of this municipality; and
- c. Mailed to such other person as may be entitled thereto under the terms of the Act and this Resolution.

5. Pursuant to N.J.S.A. 10:4-19, the Municipal Clerk is hereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same providing that person has first complied with the following terms and conditions:

a. Any and all request for notice under the act shall be made in writing either by letter or by signing a request list to be maintained in the Office of the Municipal Clerk.

6. Take further notice that further resolutions may be adopted at these public meetings and/or workshop meetings providing for the Township Committee to meet in executive session specifying matters to be discussed requiring confidentiality and/or of a privileged nature as permitted by N.J.S.A. 10:4-12 and 13.

7. Take further notice that regular public and/or workshop meetings or executive session may be canceled or adjourned. Rescheduled regular public and/or workshop meetings shall be duly advertised with appropriate notice being provided.

Resolution 18-51 Establishment of Official Newspapers

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

1. During the year 2017, the official newspapers for this municipality shall be The Star Ledger, The Independent and The Two River Times pursuant to NJSA 40:53-1 and NJS 40:53-2.

2. A certified copy of this resolution shall be provided by the Township Clerk to each of the following:

- a. The Independent
- b. The Two River Times
- c. The Star Ledger

Resolution 18-52 Establishing Roberts Rules of Order

BE IT RESOLVED by the Township Committee of the Township of Middletown, County of Monmouth and State of New Jersey that the Township Committee will adopt Robert's Rules of Order for use as parliamentary procedure for all Township Committee Meetings.

Resolution 18-53 Establishing Standing Rules

WHEREAS, Article 2-6(d) provides for the Township Committee to establish rules of order for Township meetings; and

WHEREAS, it is the desire of the Township Committee to provide for effective and productive township meetings, to hear from its residents in a timely manner, and to conduct the large volume of township business within the time constraints available at public meetings in a more orderly, productive manner.

NOW, THEREFORE, BE IT RESOLVED that the attached Standing Rules for Regular Meetings of the Township Committee be established, adopted, and utilized as rules of order governing the conduct of all meetings of the Township Committee.

**STANDING RULES FOR MEETINGS
OF THE TOWNSHIP COMMITTEE**

1. The Mayor or other Committeeperson acting as the Mayor shall act as the Chair of meetings of the Township Committee.
2. Any persons desiring to speak on either an ordinance or during the public comment section shall raise their hand and must be recognized by the Chair before speaking. All comments by the members of the public shall be made from the podium after first having been recognized by the Chair.
4. As to the public comment portion of the meeting, all persons recognized to speak may speak once for a maximum of five minutes.
5. Any speaker who exceeds these time limits shall be ruled out of order and subject to removal. Each five minute period is personal to each speaker and made not be ceded to another person.
6. No profanity shall be permitted. Any person who uses profanity may be ruled out of order and subject to removal.

7. Questions or comments of the public should be directed to the Chair. If appropriate, the Chairperson may direct and recognize a staff employee or professional of the Township to respond. The Chair may request that any question asked of the Township Committee or its staff or professionals which, due to its complexity or need for research or factual investigation cannot be answered immediately, be placed in writing by the inquirer and directed to the appropriate Township official and that an answer be provided to the inquirer as soon as possible.

8. Any of these Standing Rules may be suspended for a particular matter by vote of a majority of the Township Committee present at the meeting.

9. As to Township Committee meetings, members or invited guests may participate via conference call video conference or skype. Members of the Township Committee are permitted to vote via these telecommunications capabilities.

Resolution 17-54 Resolution Authorizing a Temporary Budget for 2017

WHEREAS, N.J.S. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year, and

WHEREAS, the total appropriations in the 2017 current fund budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$65,207,754.89 and

WHEREAS, 26.25% of the total appropriations in the 2017 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$17,117,035.66 and

WHEREAS, the total debt service for the municipal budget temporary appropriations is \$6,000,000.00 and

NOW, THEREFORE, BE IT RESOLOVED by the Township committee of the Township of Middletown, in the County of Monmouth, State of New Jersey, that the attached listing (Attachment 1 – 2018 Temporary Budget Worksheet) of appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

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Attachment 1 - 2018 Temporary Budget Worksheet		
		1/7/2018
Account Number	Description	Meeting
Current Fund		
8-01-20-100-100-100	A/E S&W	185,261.21
8-01-20-100-100-200	A/E O&E	24,215.63
8-01-20-100-101-100	Purchasing S&W	38,867.59
8-01-20-100-101-200	Purchasing O&E	931.88
8-01-20-110-100-100	Township Committee S&W	4,200.00
8-01-20-110-100-208	Township Committee Other Expense	1,050.00
8-01-20-120-100-100	Township Clerk S&W	96,844.39
8-01-20-120-100-200	Township Clerk O&E	30,817.50
8-01-20-120-101-101	Elections - Regular S&W	1,312.50
8-01-20-120-101-208	Elections - O&E	6,562.50
8-01-20-130-100-100	Finance - S&W	123,925.99
8-01-20-130-100-200	Finance - O&E	18,322.50
8-01-20-135-100-000	Finance Audit Control Account	27,037.50
8-01-20-140-100-100	MIS - S&W	86,090.29
8-01-20-140-100-200	MIS - O&E	47,394.38
8-01-20-145-100-100	Collector - S&W	67,706.63
8-01-20-145-100-200	Collector - O&E	10,732.31
8-01-20-145-101-260	Collector - Tax Title Liens	7,875.00
8-01-20-150-100-100	Assessor - S&W	97,630.84
8-01-20-150-100-200	Assessor - O&E	40,779.38
8-01-20-150-101-298	Assessor - Maintenance of Tax Maps - Engineer	3,937.50
8-01-20-155-100-200	Legal - O&E	183,750.00
8-01-20-165-100-200	Engineer - O&E	19,687.50
8-01-21-180-100-100	Planning - S&W	67,683.26
8-01-21-180-100-200	Planning - O&E	8,334.38
8-01-21-180-101-100	Planning Board - S&W	7,972.26
8-01-21-180-101-200	Planning Board - O&E	19,950.00
8-01-21-185-100-100	Zoning Board - S&W	7,972.26
8-01-21-185-100-200	Zoning Board - O&E	12,075.00
8-01-22-195-100-100	Inspections - S&W	333,098.33
8-01-22-195-100-200	Inspections - O&E	6,247.50
8-01-23-210-100-200	Insurance Claims Control Account	561,317.44
8-01-23-215-100-200	Insurance - Workmen's Comp	297,554.51
8-01-23-220-100-200	Insurance Benefits	2,774,625.00
8-01-23-225-100-200	Insurance - Unemployment	39,462.41
8-01-25-240-100-100	Police S&W	3,613,020.08
8-01-25-240-100-200	Police O&E	225,704.38
8-01-25-252-100-101	Emergency Management - S&W	9,700.69
8-01-25-252-100-200	Emergency Management - O&E	9,791.25

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8-01-25-255-100-621	Fire-Aid Subsidy to Fire Companies	64,968.75
8-01-25-260-100-200	First Aid - O&E	23,861.25
8-01-25-260-101-621	First Aid - Subsidy to Companies	52,500.00
8-01-25-265-100-100	Fire - S&W	23,073.75
8-01-25-265-100-200	Fire - O&E	101,653.13
8-01-25-265-101-100	Uniform Fire Safety - S&W	40,487.48
8-01-25-265-101-200	Uniform Fire Safety - O&E	3,412.50
8-01-25-265-102-306	Fire-Uniform Fire Safety - LEA Rebate	18,375.00
8-01-25-275-100-100	Prosecutor - S&W	19,687.50
8-01-25-275-100-200	Prosecutor - O/E	4,725.00
8-01-25-445-100-273	Fire-Hydrant Services	199,500.00
8-01-26-290-100-100	Streets & Roads - S&W	603,788.06
8-01-26-290-100-200	Streets & Roads - O&E	203,568.75
8-01-26-290-101-200	Snow - O&E	204,356.25
8-01-26-290-102-100	Parks - S&W	284,836.13
8-01-26-290-102-200	Parks - O&E	100,222.50
8-01-26-290-103-238	Beach Maintenance - O&E	1,312.50
8-01-26-290-104-100	Dept of Public Works Administration & Engineering-S&W	133,906.76
8-01-26-290-104-200	Dept of Public Works Administration & Engineering-O&E	6,851.25
8-01-26-305-100-100	Solid Waste & Recycling - S&W	49,030.20
8-01-26-305-100-200	Solid Waste & Recycling - O&E	897,115.00
8-01-26-310-100-100	Maintenance of Township Property - S&W	174,245.66
8-01-26-310-100-200	Maintenance of Township Property -O&E	120,750.00
8-01-26-315-100-100	Fleet Maintenance - S&W	153,018.08
8-01-26-315-100-200	Fleet Maintenance - O&E	157,762.50
8-01-26-325-100-250	Condominium Maintenance	21,000.00
8-01-27-330-100-100	Health - S&W	71,083.95
8-01-27-330-100-200	Health - O&E	10,043.25
8-01-27-330-101-100	Alliance - S&W	15,639.75
8-01-27-330-101-200	Alliance - O&E	14,739.38
8-01-27-340-100-200	Dog Control - O&E	16,800.00
8-01-28-370-100-100	Recreation - S&W	112,124.78
8-01-28-370-100-200	Recreation - O&E	24,386.25
8-01-29-390-100-100	Maintenance of Free Public Library	933,492.00
8-01-30-410-204-284	Fire Dept. - LOSAP	85,312.50
8-01-30-410-205-291	Railroad Parking Lot Lease	31,500.00
8-01-30-415-100-115	Accumulated Leave Compensation	131,250.00
8-01-30-415-100-125	Sick Time Buy Back	65,625.00
8-01-31-430-200-200	Utilities - O&E	123,375.00
8-01-31-435-200-271	Street Lights - Electricity	196,875.00
8-01-31-440-200-200	Utilities - Telephone	153,037.50
8-01-31-445-200-273	Utilities - Water	47,250.00
8-01-31-446-200-200	Utilities - Natural Gas	64,312.50

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8-01-31-447-100-275	Utilities - Heating Oil	4,200.00
8-01-31-455-200-200	Utilities - Sewer	4,357.50
8-01-31-460-200-200	Utilities - Motor Fuel	161,437.50
8-01-35-470-200-208	Contingencies	5,250.00
8-01-36-471-200-284	Statutory Public Employees Retirement	439,230.49
8-01-36-472-200-284	Statutory - Social Security	331,740.94
8-01-36-475-200-284	Statutory - Police/Firemens Retirement	838,148.06
8-01-36-477-200-284	Defined Contribution Retirement Program (DCRP)	14,437.50
8-01-37-480-200-221	Insurance - Judgements/Settlements	52,500.00
8-01-42-101-200-270	Interlocal Agreement - BOE Fuel	34,125.00
8-01-42-101-200-271	Interlocal Agreement - Tax Collector	4,500.00
8-01-42-101-200-272	Interlocal Agreement-CFO Services	15,000.00
8-01-42-101-200-273	Interlocal Agreement- QPA Services	1,250.00
8-01-42-101-201-270	Interlocal - Welfare	656.25
8-01-42-101-202-233	Interlocal - Mon Cty Scat Agreement	6,431.25
8-01-42-101-203-270	Interlocal - Monmouth County Regional Health	37,290.49
8-01-42-101-204-233	Interlocal - Monmouth County Dispatch Services	124,687.50
8-01-43-490-100-100	Court - S&W	122,581.99
8-01-43-490-100-200	Court - O&E	10,395.00
8-01-43-495-100-101	Public Defender - S&W	5,250.00
	TOTAL	17,093,766.01
	Debt Service	6,000,000.00
		23,093,766.01

Resolution 18-55 Resolution Awarding Contract for Delta Dental Administrative and Network Services

WHEREAS, the Township of Middletown for the past several years has engaged the services of Delta Dental Plan of NJ, Inc. for providing dental claims administrative and dental network services as part of the health benefits for Township employees; and

WHEREAS, it is necessary to ratify and approve the continuation of that Contract for dental claims administrative and network services for the year 2018 with the administrative services and costs for an estimated cost not to exceed \$30,000; and

WHEREAS, authorization for the award of this contract as an extraordinary unspecifiable service does not require public bidding pursuant to N.J.S.A. 40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are authorized to execute the agreement with Delta Dental Plan of NJ, Inc. for the provision of dental claims administrative and network services for the year 2018 for the Township health benefit program for employees at the administrative fees as set forth in the attached contract made part hereof for an estimated contract amount not to exceed \$30,000.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

Resolution 18-56 Resolution Awarding Contract for Prescription Administration Services

WHEREAS, the Township of Middletown for the past several years has engaged the services of BeneCard Services, Inc. for the provision of employee and retiree prescription claims administration services and Medicare drug subsidy services; and

WHEREAS, it is necessary to ratify and approve the continuation and extension of that contract for prescription services for the year 2018, and in order to maintain the continuity of said services, with a maximum estimated expenditure under said contract being estimated to be no more than \$32,000; and

WHEREAS, authorization for the award of this contract as an extraordinary unspecifiable service does not require public bidding pursuant to N.J.S.A.40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with BeneCard Services, Inc. to provide prescription claims administrative and Medicare retiree drug subsidy services for the year 2018 for the Township health benefit program for employees and retirees at the rates set forth in the contract attached hereto and made part hereof in an amount estimated not to exceed \$32,000.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

Resolution 18-57 Resolution Awarding Third Party Health Care Claims Administration Services

WHEREAS, the Township of Middletown for the past several years has engaged the services of BeneCard Services, Inc. for the provision of employee and retiree prescription claims administration services and Medicare drug subsidy services; and

WHEREAS, it is necessary to ratify and approve the continuation and extension of that contract for prescription services for the year 2018, and in order to maintain the continuity of said services, with a maximum estimated expenditure under said contract being estimated to be no more than \$32,000; and

WHEREAS, authorization for the award of this contract as an extraordinary unspecifiable service does not require public bidding pursuant to N.J.S.A.40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Mayor and Township Clerk are hereby authorized and directed to execute a contract with BeneCard Services, Inc. to provide prescription claims administrative and Medicare retiree drug subsidy services for the year 2018 for the Township health benefit program for employees and retirees at the rates set forth in the contract attached hereto and made part hereof in an amount estimated not to exceed \$32,000.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

Resolution 18-58 Resolution Awarding Professional Insurance-Related Services Contract for Third Party Administration of Workers Compensation, Automobile and General Liability Claims

WHEREAS, the Township requires the services of a third party administrator to assist in the processing of the Township's various self-insured claims for worker's compensation, automobile and general liability; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(m)) does not require competitive bidding for this position as an insurance related contract, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position; and

WHEREAS, at the request of the Township, PMA has submitted a proposal to continue to provide such services and has agreed to provide such insurance-related services for a flat fee of \$44,800 for the year.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that PMA Management Corp., 330 Fellowship Road, Suite 200, Mount Laurel, New Jersey 08054 is hereby awarded a professional services contract to serve as the Township's third party administrator for the processing of self-insured workers compensation, automobile and general liability claims for 2018 for a flat rate of \$44,800 for the year.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolution 18-59 Resolution Awarding Contract for Insurance Coverage for Accident & Sickness Coverage for Fire Department & First Aide Squad Members

WHEREAS, the Township requires accident and sickness insurance coverage for Fire Department and First Aid members and, after a review of available policies, rates and carriers, a recommendation has been made by the Township insurance consultant and Township Administrator to bind and obtain a policy with National Union Fire Insurance Company; and

WHEREAS, the Township and its Fire Department and First Aid members require insurance coverage related to on duty accident and sickness claims and liabilities that might arise related to the Fire and First Aid Squads; and

WHEREAS, authorization for the award of this contract as an extraordinary unspecifiable service does not require public bidding pursuant to N.J.S.A. 40A:11-5(1)(m) as an insurance-related contract subject only to certification of availability of funds by the Chief Financial Officer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown that the Clerk, Mayor or Township Administrator are hereby authorized and directed to contract for accident and sickness insurance coverage for Fire Department and First Aid Squad members from National Union Fire Insurance Company for 2018 for an estimated contract cost not to exceed \$26,618.

BE IT FURTHER RESOLVED that notice of this contract award shall be published by the Township Clerk in the Township's official newspaper and a complete copy of the contract be maintained by the Clerk.

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Resolution 18-60 Resolution Authorizing Mayor to Execute Cancellation of Municipal Tax Sale Certificates

WHEREAS, pursuant to N.J.S.A. 54:5-55 and 54:5-58, the governing body or other officer of the municipality may act to authorize the cancellation of municipal tax sale certificates; and

WHEREAS, the Township of Middletown's Tax Collector has recommended that a resolution be adopted clarifying the Township's policy that the governing body authorizes the Mayor to execute cancellations of municipal tax sale certificates.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that, as directed by the Township's Tax Collector, the Mayor and Township Clerk are hereby authorized to execute tax sale certificates for cancellation upon redemption without the necessity of the governing body passing a resolution for each individual certificate.

Resolution 18-61 Resolution of The Township Committee of The Township of Middletown Authorizing an Accelerated Tax Sale

WHEREAS, NJSA 54:5-19 permits a municipality to sell liens on delinquent municipal charges prior to the close of the Calendar Year 2018 and

WHEREAS, the Township of Middletown has realized an exceptional tax collection rate through this process, and

WHEREAS, the Township of Middletown CY 2018 Budget has anticipated continuing an Accelerated Tax Sale;

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector of the Township of Middletown is hereby authorized to conduct an Accelerated Tax Sale for the Calendar Year 2018.

BE IT FURTHER RESOLVED, that the Township Clerk is directed to file two certified copies of this resolution with the Director of Local Government Services.

Judith Vassallo
Tax Collector

Anthony Mercantante
Township Administrator

Colleen Lapp
Chief Financial Officer

Brian Nelson
Township Attorney
Certified as to Form

Resolution 18-62 Setting Grace Period and Interest Rates for Taxes for Calendar Year 2018

WHEREAS, N.J.S.A. 54:4-67 permits the Governing Body to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for late payment of taxes or assessments as provided by law; and

WHEREAS, any unpaid taxes and municipal charges constitute an unfair burden on those taxpayers who pay their taxes and municipal charges in a timely manner and delinquent taxpayers should be required to carry their share of the tax burden; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Middletown, County of Monmouth, State of New Jersey, that the property taxes shall be due and payable quarterly on February 1st, May 1st, August 1st and November 1st for the year 2018, with a ten day grace period, after which dates, if unpaid, shall become delinquent, with interest charges as set for below and reverting back to the due date on any quarterly installment of taxes. The Tax Collector is hereby authorized and directed to charge, subject to any abatement or discount for the late payment of taxes as provided by law:

- 1.Eight percent (8%) per annum on the first \$1,500.00 of taxes delinquent after due date; and
- 2.EIGHTEEN percent (18%) per annum on any amount in excess of \$1,500.00 of taxes delinquent after due date; and
- 3.Any 2018 municipal charges remaining unpaid on the 11th day of the 11th month of the fiscal year will be subject to Tax Sale.
- 4.If the delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31, an additional penalty of 6% shall be charged against the delinquency.

Resolution 18-63 Resolution Authorizing Pre-Payment of Certain Bills for 2018

WHEREAS, the Township of Middletown has budgeted funds for payment of obligations including, utilities, payroll, debt service, governmental fees and other statutory payments, insurance, and for the advertising, printing and mailing costs of the Township; and

WHEREAS, the payment of these items occasionally arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

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WHEREAS, the Township's Chief Financial Officer and Township Attorney have advised that the governing body may provide for the pre-payment of these items, so that they may be paid in a timely manner without penalty.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make pre-payment of the following items prior to the same appearing on the next meeting's list of bills and claims:

1. Utilities (electric, gas, water, sewer and telephone, cellular telephone, gasoline, diesel fuel, internet providers, etc.).
- 2 Township payroll and payroll agencies.
3. Debt service as evidenced by pre-authorized bonds and/or notes.
4. Health, dental and other insurance premiums and/or claims.
5. Governmental fees and other statutory payments (school, county, sewage authority, state and county fees).
6. Bills pertaining to the advertising, printing and mailing costs of the Township.
7. Third party fees collected through pre-authorized credit/debit card processing.
8. Bills where vendor discounts are granted for timely payment. Example 2% discount for payments made within 10 days. Maximum dollar amount allowed is \$20,000.
9. Inter-fund Obligations

Resolution 18-64 Resolution Appointing Qualified List of Alternate Municipal Prosecutors

WHEREAS, pursuant to N.J.S.A. 2B:25-4 and § 4-33 of the Code of the Township of Middletown there exists a need to appoint a qualified attorney as Municipal Prosecutor for the Township; and

WHEREAS, pursuant to Local Finance Notice 2005-32, such salaried appointed positions are not subject to the Fair and Open Process; and

WHEREAS, the Municipal Prosecutor has made recommendations regarding Alternate Municipal Prosecutors who may be called upon in matters where there may be a potential conflict presented, or due to the Municipal Prosecutor's unavailability.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the following Alternate Municipal Prosecutors are hereby appointed to be utilized as needed for 2017 to be compensated pursuant to the Township's applicable salary ordinance:

James N. Butler, Esq.
James D. Carton IV, Esq.
Paul Granick, Esq.
Patrick D. Healy, Esq.
Sean Kean, Esq.
Pasquale Menna, Esq.
Brian Wilton, Esq.

BE IT FURTHER RESOLVED that notice of these appointments shall be published by the Township Clerk in the Township's official newspaper.

BE IT FURTHER RESOLVED that notice of these appointments shall be published by the Township Clerk in the Township's official newspaper.

Resolution 18-65 Resolution Awarding Professional Service Contract For Workers Compensation Counsel Pursuant To The Non-Fair And Open Process

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle worker's compensation matters as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received for the position of worker's compensation counsel; and

WHEREAS, nevertheless, the law firm of Capehart & Scatchard PA did not submit a bid, but has been recommended by the Township Administrator to continue work on certain worker's compensation matters; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of Capehart & Scatchard PA is highly qualified and agreed to continue to provide legal services in relation workers compensation matters; and

WHEREAS, the law firm of Capehart & Scatchard PA has agreed to perform at rates of \$155 to \$95 per hour, estimated not to exceed \$17,500, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of Capehart & Scatchard PA is hereby awarded a professional services contract for the provision of legal services as Special Workers Compensation Counsel to the Township as needed during 2018 for an estimated amount not to exceed \$17,500 pursuant to the non-fair and open process, therefore, requiring a political contribution certification to be provided within 10 days of the award of this contract.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Resolutions Removed from Consent Agenda for Separate Vote:

Clerk Brunt asked for a motion to adopt Resolution 18-37

It was moved by Mayor Murray, seconded by Committeeman Fiore and carried to adopt Resolution 18-37

Roll Call Vote: Ayes: Fiore, Perry, Scharfenberger, Mayor Murray
 Nays: None
 Abstentions: None
 Absent: None
 Recusal: Settembrino

Clerk Brunt stated the motion carried to adopt Resolution 18-37

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Resolution 18-37 Resolution Awarding Professional Service Contracts for Special Conflicts Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint individuals or law firms to serve as special counsel to the Township of Middletown to address legal matters in which the Township Attorney or General Special Counsel may have a conflict under the New Jersey Court Rules or other applicable laws or regulations; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered; and

WHEREAS, based on the recommendation of the Township Administrator the law firms of McOmber & McOmber and Spiro Harrison have qualified and agreed to serve as Special Conflicts Counsel at rates of \$160 per hour and \$175 per hour respectively, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable allowable expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firms of McOmber & McOmber and Spiro Harrison are hereby awarded a professional services contracts for the provision of legal services as Special Conflicts Counsel to the Township as needed during 2018 for an estimated amount, not to exceed \$30,000 and \$17,500 respectively.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, copies of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Clerk Brunt asked for a motion to adopt Resolution 18-41

It was moved by Mayor Murray, seconded by Committeeman Fiore and carried to adopt Resolution 18-41

Roll Call Vote: Ayes: Fiore, Perry, Scharfenberger, Mayor Murray
 Nays: None
 Abstentions: None
 Absent: None
 Recusal: Settembrino

Clerk Brunt stated the motion carried to adopt Resolution 18-41.

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Resolution 18-41 Resolution Awarding Professional Service Contracts for Special Labor Counsel

WHEREAS, pursuant to § 4-32E of the Code of the Township of Middletown there exists a need to appoint an individual or law firm to serve as special counsel to the Township of Middletown to handle labor matters as may be needed; and

WHEREAS, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position of Special Labor Counsel by the Township Committee based upon recommendations provided by the Township Administrator; and

WHEREAS, subject to the certification of availability of funds by the Chief Financial Officer, the law firm of O'Toole, Fernandez, Weiner & VanLieu has qualified and agreed to provide legal services in relation to Special Labor Counsel matters at a rate of \$145 per hour, exclusive of fees for witnesses, experts, filing fees, legal research, or other reasonable approved expenses.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that the law firm of O'Toole, Fernandez, Weiner & VanLieu are hereby awarded professional services contracts for the provision of legal services as Special Labor Counsel to the Township as needed during 2018 for an estimated amount not to exceed \$65,000.

BE IT FURTHER RESOLVED that the Mayor and the Clerk are hereby authorized and directed to execute Agreements for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

Township Clerk Brunt stated that there would be a 5 minute recess.

SWEARING IN OF NEW APPOINTMENTS

Township Clerk Heidi Brunt Administered the Oath of Office to all of the members of the Boards and Commissions appointed by Resolution at this meeting.

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TOWNSHIP COMMITTEE COMMENTS: There were no public comments

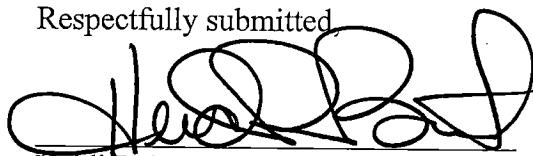
PUBLIC COMMENTS: There were no public comments.

ADJOURNMENT

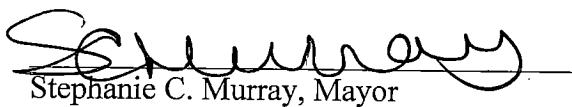
It was moved by Mayor Murray and seconded by Deputy Mayor Settembrino to adjourn at 1:00 p.m.

Roll Call Vote: Ayes: Fiore, Perry, Scharfenberger, Settembrino, Mayor Murray
 Nays: None

Respectfully submitted,


Heidi R. Brunt, Township Clerk

APPROVED:


Stephanie C. Murray, Mayor