

TOWNSHIP OF MIDDLETOWN

Planning Board

1 Kings Highway, Middletown, NJ 07748-2594

Physical Address: 900 Leonardville Road (Croydon Hall), Leonardo, NJ 07737

DAVID MERCES
Chairman



Organized December 14, 1667
"Pride in Middletown"

AMY H. SARRINIKOLAOU, P.P., A.I.C.P.
Director of Planning

ERIN URIARTE
Planning Board Secretary

Tel: (732) 615-2102
Fax: (732) 615-2103

June 1, 2021

Mr. Andrew Stockton
Eastern Civil Engineering, LLC
31 Grand Tour
Highlands, NJ 07732

RE: Ronald Werner and Antonio Ciccone
Block 224, Lot 32
25 Mercer Avenue
Minor Subdivision

Dear Mr. Stockton:

My office is in receipt of the following documents submitted on April 21, 2021 to address the completeness for the above referenced application:

- Correspondence from the applicant's engineer, Andrew R. Stockton, including a Project Narrative, dated April 6, 2021;
- Denial of Development Permit, dated March 29, 2021;
- Minor Subdivision Plan, consisting of four (4) sheets, prepared by Eastern Civil Engineering, LLC, dated March 15, 2021;
- Topographic Survey of Property for Ronald Werner and Antonio Ciccone, consisting of one (1) sheet, prepared by Eastern Civil Engineering, LLC, dated March 5, 2021;
- Deed for the subject property;
- Application to the Freehold Soil Conservation District;
- Application to the Monmouth County Planning Board;
- Certification letter that property taxes are current; and
- Application for Development Permit.

The application is hereby considered **complete** for engineering and planning review. Please contact the Board Secretary, Erin Uriarte at (732) 615-2102 in order to schedule a public hearing before the Planning Board.

Many Neighborhoods. One Middletown!

Belford ◊ Chapel Hill ◊ Fairview ◊ Harmony ◊ Leonardo ◊ Lincroft ◊ Locust ◊ Middletown Village
Monmouth Hills ◊ Navesink ◊ New Monmouth ◊ North Middletown ◊ Nut Swamp ◊ Oak Hill ◊ Port Monmouth ◊ River Plaza

Although the Planning Department has accepted this submission for the purpose of completeness, the following information should be provided on the subdivision plan to be submitted to Erin Uriarte, Planning Board Secretary for subdivision plan review:

- 1) Checklist Item B.1.c, provide certification that no covenants or deed restrictions apply to the subject property.
- 2) The subdivision plan must include the following information:
 - a. Checklist Item B.1.d, show all structures within 50' of the tract boundaries, specifically adjacent lot 33.

Please refer to the attached checklist for additional comments.

Sincerely,



Amy H. Sarrinikolaou, PP, AICP

Director of Planning

Encl.

c: Planning Board File