

Resolution No. 18-112

**RESOLUTION AUTHORIZING AWARD OF CONTRACT
FOR
PROGRAM INSTRUCTORS FOR THE MIDDLETOWN RECREATION
DEPARTMENT**

WHEREAS, bids were received on March 6, 2018; and

WHEREAS, 17 (17) bids were picked up by vendors, and two (2)

Responsive Bids was received as follows:

VENDOR

**US SPORTS INSTITUTE
4 SOMERSET STREET
WHITEHOUSE STATION, NJ 08889**

**SNAPOLOGY
16 POLO CLUB DRIVE
TINTON FALLS, NJ 07724**

**Bids were advertised as per N.J. State Statues and affidavit of
publication is on file in the Office of the Township Clerk.**

**US SPORT INSTITUTE, 4 SOMERSET STREET, WHITEHOUSE
STATION, NJ 08889 AND SNAPOLOGY, 16 POLO CLUB DRIVE, TINTON
FALLS, NJ 07724 shall provide Program Instructors for various Recreation
Department Programs as per Bid Proposal & Specifications & Covenants thereof
dated March 6, 2018, said Lowest Bidders for each individual program as stated
below.**

DESCRIPTION

VENDOR

**TO PROVIDE PROGRAM
INSTRUCTORS FOR VARIOUS
PROGRAMS OFFERED BY
THE MIDDLETOWN**

**US SPORTS INSTITUTE
4 SOMERSET STREET
WHITEHOUSE STATION, NJ 08889**

**RECREATION DEPARTMENT
PROGRAMS INCLUDE BUT NOT
LIMITED TO: BASKETBALL,
CRICKET, FIELD HOCKEY, GOLF
LACROSSE, TENNIS**

DESCRIPTION

**TO PROVIDE PROGRAM
INSTRUCTORS FOR THE
BRICK BUILDING PROGRAM
FOR THE TODDLER AND YOUTH
PROGRAM THROUGH THE
MIDDLETOWN RECREATION
DEPARTMENT**

VENDOR

**SNAPOLOGY
16 POLO CLUB DRIVE
TINTON FALLS, NJ 07724**

WHEREAS, bids have been reviewed by the Purchasing Agent and Janet Dellett, Director of Recreation and it is their recommendation that the contract be awarded to the low bidders for the individual programs as noted.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Middletown, County of Monmouth, State of New Jersey as follows:

1. It hereby awards the contract for "Program Instructors" to US Sports Institute, 4 Somerset Street, Whitehouse Station, NJ 08889 in the amount not to exceed \$80,000.00 and Snoliday, 16 Polo Club Drive, Tinton Falls, NJ 07724 in the amount not to exceed \$20,000.00.

BE IT FURTHER RESOLVED, this contract is awarded pursuant to a Fair and Open Process in accordance with N.J.S.A. 19:44A-20.5 et seq.

2. BE IT FURTHER RESOLVED, that these contracts are open-ended pursuant to N.J.A.C. 5:30-5.5(b)2, with no firm quantities being guaranteed. Funds will be certified and encumbered by individual purchase orders prior to each request for service and will be charged to Special Trust Park Programs T-03-56-

802-200-001.

3. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:

- A) Purchasing Agent**
- B) Chief Finance Officer**
- C) Janet Dellett, Director of Recreation**
- D) All of the above bidders**

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their public meting held on _____ 2018.

WITNESS, my hand and the seal of the Township of Middletown this _____ day of _____ 2018.

**HEIDI R. BRUNT
TOWNSHIP CLERK**