

**RESOLUTION NO. 18-58**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL INSURANCE-RELATED  
SERVICES CONTRACT FOR THIRD PARTY ADMINISTRATION OF  
WORKERS COMPENSATION, AUTOMOBILE AND GENERAL  
LIABILITY CLAIMS**

**WHEREAS**, the Township requires the services of a third party administrator to assist in the processing of the Township's various self-insured claims for worker's compensation, automobile and general liability; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(m)) does not require competitive bidding for this position as an insurance related contract, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with two bids having been received and considered for the position; and

**WHEREAS**, at the request of the Township, PMA has submitted a proposal to continue to provide such services and has agreed to provide such insurance-related services for a flat fee of \$44,800 for the year.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that PMA Management Corp., 330 Fellowship Road, Suite 200, Mount Laurel, New Jersey 08054 is hereby awarded a professional services contract to serve as the Township's third party administrator for the processing of self-insured workers compensation, automobile and general liability claims for 2018 for a flat rate of \$44,800 for the year.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

**MIDDLETOWN TOWNSHIP COMMITTEE**

Committee Member	Approved	Opposed	Abstain	Absent
A. Fiore	X			
S. Massell	X			
S. Murray	X			
G. Scharfenberger	X			
K. Settembrino	X			

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 1, 2017.

WITNESS, my hand and the seal of the Township of Middletown this 1st day of January, 2017.

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HEIDI R. BRUNT, TOWNSHIP CLERK