

**RESOLUTION NO. 18-45**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION AWARDING PROFESSIONAL SERVICE  
CONTRACT FOR EXTRAORDINARY UNSPECIFIABLE  
SERVICE FOR GRANT WRITING CONSULTANT**

**WHEREAS**, the Township of Middletown has sought the services of a grant writing consultant to seek out both public and private grant opportunities to help offset future increases in property taxes; and

**WHEREAS**, while the Local Public Contracts Law (N.J.S.A. 40A:11-5(1)(a)) does not require competitive bidding for this position as an extraordinary unspecifiable service, it was nevertheless advertised pursuant to the Fair and Open Process (N.J.S.A. 19:44A-20.5) with three responsive bids having been considered and upon the recommendation provided by the Township Administrator; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, Millennium Strategies LLC has qualified and agreed to provide grant writing consulting services for a flat monthly retainer of \$3,000 inclusive of fees, travel and associated expenses.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey that Millennium Strategies LLC, 60 Roseland Avenue, Caldwell, New Jersey 07706 is hereby awarded a contract for grant writing consulting services for a flat monthly retainer of \$3,000 inclusive of fees, travel and associated expenses for 2018 for an estimated contract amount not to exceed \$36,000.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such services, a copy of which shall be maintained by the Clerk and advertised in the Township's official newspaper pursuant to law.

**MIDDLETOWN TOWNSHIP COMMITTEE**

| Committee Member  | Approved | Opposed | Abstain | Absent |
|-------------------|----------|---------|---------|--------|
| A. Fiore          |          |         |         |        |
| S. Murray         |          |         |         |        |
| A. Perry          |          |         |         |        |
| G. Scharfenberger |          |         |         |        |
| K. Settembrino    |          |         |         |        |

CERTIFICATION

I, Heidi R. Brunt, Township Clerk of the Township of Middletown, hereby certify the foregoing to be a true copy of a resolution adopted by the Middletown Township Committee at their meeting held January 7, 2018.

WITNESS, my hand and the seal of the Township of Middletown this 7th day of January, 2018.

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HEIDI R. BRUNT, TOWNSHIP CLERK