



Township of Middletown, County of Monmouth, NJ

Town Hall, One Kings Highway, Middletown, NJ 07748

[Townclerk@middletownnj.org](mailto:Townclerk@middletownnj.org) or 732-615-2014

## **FEBRUARY 5, 2018 WORKSHOP MEETING**

### 1. 7:00 P.M. EXECUTIVE SESSION

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Star Ledger, The Independent, and Two River Times and by posting at the Middletown Township Municipal Building and filing with the Township Clerk all on January 18, 2018.

#### **ROLL CALL:**

Committeeman Fiore \_\_\_\_\_ Committeeman Perry \_\_\_\_\_  
Committeeman Scharfenbrger \_\_\_\_\_ Deputy Mayor Settembrino \_\_\_\_\_  
Mayor Murray \_\_\_\_\_

##### a. 02-05-18 Resolution For Executive Session\*

Documents:

[02-05-18 EXEC SESSION RESOLUTION.PDF](#)

### 2. 8:00 P.M. PUBLIC MEETING OPENS

### 3. PLEDGE OF ALLEGIANCE

Moment of Silence to Honor the Troops Serving World Wide Defending our Freedoms, Constitutions, and Way of Life

### 4. KNOWN ACTION ITEMS

#### a. PUBLIC HEARING OF PROPOSED ORDINANCES

##### i. 2018-3214 2018 Salary Ordinance\*

Documents:

[2018-3214 SALARY ORDINANCE 2018.PDF](#)

### 5. REGULAR MEETING AGENDA ITEMS FOR DECEMBER 18, 2017

- Certificate of Appreciation and Proclamations
- Approval of Minutes
- Public Hearing of Proposed Ordinances
- Introduction of Proposed Ordinances

## 6. DISCUSSION ITEMS

- a. Agenda Memo - COLA Ordinance\*  
Finance
- b. Discover NJ History License Plate Grant Application: Navesink Village\*  
For discussion. No formal action required.
- c. Enabling Green Acres Project #1332-17-029 Multi Park Improvements\*  
Recreation Department/ Administration
- d. Purchasing Agenda And Documents For The Work Shop Meeting\*
  - i. Bid For Recreation Bus Trips\*
- e. Master Plan Reexamination\*
- f. Shared Service Agreement- Animal Control\*  
Administration
- g. No-Knock Registration\*  
Township Committee
- h. Proposed Parking Restrictions - Various Streets\*  
For Discussion
- i. Police Special Duty Code 84-10 - Fee Changes\*
- j. Opposing Legalization Of Recreational Marijuana Use\*  
Township Committee
- k. Memorandum To Township Committee - Revised Floodplain Ordinance\*
- l. Train Station Parking Lot Lights – LED Replacements\*

## 7. COMMENTS

- TOWNSHIP COMMITTEE COMMENTS
- PUBLIC COMMENTS
- EXECUTIVE SESSION
- ADJOURNMENT

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**RESOLUTION TO ENTER EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act provides that the Township Committee may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

**WHEREAS**, it is recommended by the Township Attorney and Administrator that the Township Committee go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Middletown that the Committee shall go into executive session to discuss the following items:

**1) Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12(b)(5)**

Potential Lease Agreement (ATOD February 2018)

**2) Personnel Matters – N.J.S.A. 10:4-12(b)(8)**

None

**3) Contract Negotiations – N.J.S.A. 10:4-12(b)(4) or (b)(7)**

Police Contracts (ATOD February 2018)

Town Hall Redevelopment (ATOD February 2018)

**4) Litigation/Potential Litigation – N.J.S.A. 10:4-12(b)(7)**

None

**ORDINANCE NO. 2018-3214**

**TOWNSHIP OF MIDDLETOWN  
COUNTY OF MONMOUTH**

**2018 SALARY ORDINANCE**

**WHEREAS**, pursuant to N.J.S.A. 40A:9-165, the Township must set salaries for non-contractual officers and employees, statutory employees and elected officials not directly subject to duly adopted collective bargaining agreements by separate ordinance; and

**WHEREAS**, savings continue to be achieved through the entry of numerous shared agreements, therefore, requiring many management and unclassified employees to assume significant additional responsibilities; and

**WHEREAS**, pursuant to Ordinance No. 2011-3027, the Township Committee reasserted control over the setting of salaries by ordinance rather than the setting of ranges by ordinance with the subsequent passage of resolutions ratifying the Township Administrator's actions in setting specific salaries; and

**WHEREAS**, the setting of specific salaries by ordinance provides greater public awareness and an opportunity to participate in and understand how and why salaries of public employees are annually set.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Middletown in the County of Monmouth, State of New Jersey, that the Township Committee hereby adopts the

following salaries and benefits pursuant to the Township  
Administrator's recommendations:

**SECTION 1. Management/Other Unclassified Position.**

Chief of Police	By Contract
Deputy Police Chief 1	\$157,922
Deputy Police Chief 2	\$157,922
Township Administrator	By Contract
Director of Public Works	\$112,294
Asst. Director of Public Works	\$ 94,325
Asst. Director of Public Works	\$ 94,325
Township Engineer	\$ 28,073
Superintendent of Buildings and Grounds	\$ 83,232
Asst. Operations Manager	\$ 57,319
Director of Information Systems	\$118,900
Director of Planning	\$104,281
Asst. Township Administrator	\$103,438
Construction Official	\$112,598
Asst. Director of Finance	\$105,290
Asst. Construction Official	\$ 78,527
Director of Purchasing	\$ 81,947
Court Administrator	\$ 74,500
Emergency Management Coordinator	\$ 13,458
Health Department Director	\$ 99,500
Municipal Recycling Coordinator	Vacant
Tech. Asst. To Const. Official	Vacant
Assistant Tax Assessor	Vacant
Payroll Supervisor	\$ 68,528
Director of Community Development	\$ 85,521
Asst. Planner	\$ 41,000
Asst. Municipal Clerk	\$ 55,880
Asst. to the Mayor	\$ 66,837
Secretary to Department Head	\$ 42,258

Public Information Officer	\$ 60,000
Personnel Technician/EEO Officer	\$ 63,335
Drug Alliance Coordinator	Vacant
Management Specialist (DPW)	Vacant
Assistant Director of MIS	\$ 77,063
Management Specialist (MIS)	\$ 59,564
Management Specialist (Police)	\$ 56,307
Fire Official	\$ 62,888
Director of Cultural Arts Center	\$ 61,311
Director of Recreation	\$ 71,206
Assistant Recreation Director	\$ 47,393
Welfare Director	Vacant
Administrator's Secretary	\$ 50,582
Mayor's Secretary	\$ 32,960
Supervisor of School Crossing Guards	\$ 39,644
Records Management Specialist	\$ 44,336
Affordable Housing Administrator	\$ 7,500
ADA Compliance Officer (Stipend)	\$ 4,000
Qualified Purchasing Agent (Stipend)	\$ 5,000
Certifying Officer (Stipend)	\$ 6,000
Welfare Director (Shared Serv.)	\$ 4,119
Sub-Code Officials (Stipend)	\$ 4,700
Deputy OEM Coordinator (Stipend)	\$ 4,000
Chief Financial Officer (Shared Serv.)	\$ 22,500
Dep. Chief Financial Off (Shared Serv.)	\$ 7,500
Qualified Purchasing Agent (Shared Serv.)	\$ 2,000
Fire Chief (Stipend)	\$ 5,000
1 <sup>st</sup> Deputy (Stipend)	\$ 4,400
2 <sup>nd</sup> Deputy (Stipend)	\$ 3,200
3 <sup>rd</sup> Deputy (Stipend)	\$ 2,700

4 <sup>th</sup> Deputy (Stipend)	\$ 2,400
Commercial Assessor (Stipend)	\$ 4,000
Fire Chief Clothing Allowance	\$ 700
Fire Department Secretary (Stipend)	\$ 2,200
Fire Prevention Uniform Allowance	\$ 700
Police Auxiliary (Stipend)	\$ 2,550
Registrar	\$ 7,500
Tax Collector (Shared Service)	\$ 12,000
Fire Department Grant Administrator	\$ 5,000

**SECTION 2. Statutory Employees (N.J.S.A. 40A:9-165).**

Chief Financial Officer	\$150,469
Tax Assessor	\$121,088
Tax Collector	\$ 96,995
Township Clerk	\$ 99,365

**SECTION 3. Officers.**

Presiding Judge of Municipal Court	\$ 50,000
Judge of Municipal Court	\$ 30,000
Municipal Prosecutor	\$ 40,000
Deputy Prosecutor	\$ 35,000
Township Attorney	\$ 55,000
Public Defender	\$ 20,000

**SECTION 4. Elected Officials.**

Township Committee Member	\$ 4,000
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**SECTION 5. Other Per Diem Rates.**

Planning/Zoning Board Minutes	\$80 per meeting
Back-Up or Conflict Judge	\$500 per day/\$250 half day
Back-Up or Conflict Prosecutor	\$600 per day/\$300 half day
Back-Up or Conflict Public Defender	\$400 per day/\$200 half day
Special Session - Judge	\$500 per day/\$250 half day
Special Session - Prosecutor	\$130 per hour

## **SECTION 6. Non-Contractual Police Management Benefits.**

Any persons appointed and serving under the titles of Deputy Chief of Police shall be entitled to and receive the same fringe benefits as set forth under the most recently adopted Superior Officers Association ("SOA") contract, including but not limited to the accrual of vacation and sick time, but shall have no entitlement to overtime or compensatory time. The same health benefits shall also be provided subject to the contribution requirements established pursuant to P.L. 2011, c.78, as required by law when no contract is in place. This Section shall supersede Section 3 of Ordinance No. 2006-2856 and shall be retroactive to the expiration of the same but for the applicability of P.L. 2011, c.78 until its effective date.

## **SECTION 7. Non-Contractual Employee Health Benefits.**

Unless otherwise specified herein, at the Township Committee's discretion, all non-contractual Township employees may be moved to a Point of Service (POS) health plan structure under the Township's self-insured health plan, or to the State Health Benefits Plan.

## SECTION 8. Repealer.

All ordinances in conflict with or inconsistent with this ordinance are hereby repealed to the extent of such conflict of inconsistency.

**SECTION 9.        Effective Date.**

This ordinance shall become effective upon adoption and publication in accordance with law with a retroactive effect to January 1, 2018.

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