

Department of Public Works & Engineering
THE TOWNSHIP OF MIDDLETOWN

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Middletown, New Jersey 07748
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JOSEPH E. MALONEY, PE, PP, CME, CPWM
Director of Public Works
Township Engineer



Settled in 1664
"Pride in Middletown"

VICTOR J. WYMBS, LLA, ASLA, CPWM
Deputy Director

LORY A. HUBBARD, PE, CME, CPWM
Deputy Director

FORM REVISED: July 29, 2020

STREET EXCAVATION PERMIT APPLICATION

DATE: _____

NOTE: Please allow a minimum of 3-4 weeks for review and processing of application.

SECTION A – TO BE COMPLETED BY APPLICANT

Applicant's Information	Contractor's Information
Name:	Name:
Address:	Address:
Telephone #:	Telephone #:
E-mail:	E-mail:

PROJECT LOCATION & ADDRESS (include zip code): _____

WRITTEN DESCRIPTION OF PROPOSED EXCAVATION WORK (include description, nature, purpose & extent of work):

EXCAVATION AREA DIMENSIONS: Length = _____ ft. Width = _____ ft. Depth = _____ ft.

DRAW SKETCH BELOW & ATTACH ALL PLANS OF PROPOSED WORK: (Include street names & dimensions in sketch)

Project: _____

Permit #: _____

ESTIMATED CONSTRUCTION DATES: START DATE= _____ END DATE= _____

ARE STREET CLOSURES OR DETOURS REQUIRED? ☐ YES ☐ NO

If yes, Contractor must:

* Notify and obtain approval from the Middletown Police Department – Traffic Safety Division at 732-615-2045

* Attach a sketch and description of traffic control devices to this application.

ATTACH CONTRACTOR'S CERTIFICATE OF LIABILITY INSURANCE. ☐ Attached

IF PROPERTY OWNER IS PAYING REQUIRED FEES, ATTACH COPY OF HOMEOWNER'S INSURANCE. ☐ Attached

APPLICATION PERMIT FEES AND CASH REPAIR DEPOSIT SHALL BE CALCULATED AFTER REVIEW OF APPLICATION. FEES SHALL BE PAID SEPARATELY; CHECKS SHALL BE MADE PAYABLE TO THE "TOWNSHIP OF MIDDLETOWN".

NOTE: UPON ISSUANCE OF PERMIT, THE APPLICANT / CONTRACTOR MUST NOTIFY THE DEPARTMENT OF PUBLIC WORKS & ENGINEERING AT (732) 615-2109 PRIOR TO COMMENCEMENT OF INITIAL WORK AND PRIOR TO FINAL RESTORATION.

The undersigned Applicant / Contractor for this Street Excavation Permit hereby warrants the information herein is correct and that he/she is familiar with, and agrees to abide by the requirements of the "Street Excavation Ordinance" and related policies and procedures of the Township of Middletown.

Applicant (Print)

Contractor (Print)

Applicant's Signature Date

Contractor's Signature Date

Project: _____

Permit #: _____

SECTION B – TO BE COMPLETED BY THE DEPARTMENT OF PUBLIC WORKS & ENGINEERING

APPLICATION PERMIT FEES AND CASH REPAIR DEPOSIT SHALL BE TABULATED AFTER REVIEW OF APPLICATION. FEES SHALL BE PAID SEPARATELY; Checks shall be made payable to the "Township of Middletown".

Permit Fee: \$ _____ Date Received: _____ Check #: _____

Cash Repair Deposit: \$ _____ Date Received: _____ Check #: _____

Date Permit Issued: _____

Permit #: _____

Expiration Date: _____

SECTION B.1 – PROVISIONS

STREET IMPROVEMENT: All construction shall be in accordance with restoration, stabilization and material conditions of the Street Excavation Ordinance and the following:

- ☐ Temporary pavement repair shall be as follows: saw cut, removal of six inches (6") each side of excavation to expose undisturbed subgrade, backfill and properly compact.
- ☐ Install minimum Six (6") inches Hot Mix Asphalt (mix 19M64) flush with existing pavement over compacted subgrade.
- ☐ After Trench Consolidation/ Settlement Period of no less than 90 days, disturbed area shall be milled to a depth of 1 ½ inches and resurfaced with minimum 1 ½ inches Hot Mix Asphalt (mix 9.5M64) surface course.
- ☐ Should repair be unacceptable, saw cut & mill to depth of 1 1/2" and resurface.
- ☐ Note that the required cross-section for the street improvement/restoration is minimum 1 ½ inches thick Hot Mix Asphalt (mix 9.5M64) surface course over minimum Six (6") inches thick Hot Mix Asphalt (mix 19M64) base course over (5 1/2") inches thick compacted Dense Graded Aggregate.
- ☐ FINAL RESTORATION SHALL BE PERFORMED WITHIN 180 DAYS OF CONSTRUCTION END DATE, IN ACCORDANCE WITH CONDITIONS OF SECTION B.2 BELOW.

SECTION B-2 – CONDITIONS OF APPROVAL & FINAL RESTORATION

- ☐ All restoration work to be completed within 180 days of Construction End date. It is the Applicant's and Contractor's responsibility to review all Permit Documents for required Provisions, Restoration Requirements and Conditions of Approval, etc.
- ☐ Final restoration after trench consolidation/settlement period of no less than 90 days shall include milling and paving excavated area and any limits established by Township Ordinance or by the Township Engineer that may be listed within this Permit. Final restoration shall include infrared repair technology on all joints and seams.
- ☐ Any milling shall be a minimum depth of 1 ½ inches. Install minimum 1 ½ inches Hot-Mixed Asphalt Concrete (HMA) (Mix 9.5M64) surface course to provide a clean smooth final surface flush with pavement.
- ☐ "Shaving" curb to create a depressed curb is not acceptable and will be denied upon inspection.
- ☐ Provide Two (2') ft. Sawcut for all Curb Replacements.
- ☐ Existing depressed curbs to be removed shall be replaced with full-face concrete curb to match existing.

SECTION B-2 – (continued)

- ☐ All Concrete shall be Class B, 4500 PSI Concrete. Supply a Copy of Concrete Delivery Ticket to Public Works for inspection if project involves concrete.
- ☐ Concrete Aprons and Sidewalks crossing driveway apron shall be maximum two (2%) percent pitch and shall be minimum six (6") inches thick with Welded Wire Fabric.
- ☐ Permit is subject to obtaining approval from Middletown Zoning Officer prior to Start of Work. Applicant shall contact Zoning Officer to ensure compliance with Township Ordinance and obtain any additional applicable permits.
- ☐ Proposed work subject to approval and permit from the Township of Middletown Sewerage Authority (TOMSA).
- ☐ All "grass areas" disturbed shall be properly backfilled, top-soiled, fine-graded smooth, sodded/seeded, mulched and fertilized and clean of debris.
- ☐ Curb, sidewalk and driveways damaged as a result of this project shall be replaced.
- ☐ All traffic line striping, if any, must be restored and re-lined accordingly per MUTCD, latest edition.
- ☐ Respective property owners shall be notified in writing by Applicant / Contractor minimum 30 days prior to start of work. Notification shall be detailed description of the extent of land disturbance to property, right of way and any easement areas. Another written notification shall also be required 7 days prior to start of work.
- ☐ Limits and methods of restoration subject to re-examination by the Township Engineer at completion of project and restoration of any pavement, curb, sidewalk, etc. shall be to the satisfaction of the Township Engineer.
- ☐ New utility boxes and appurtenances shall be maximum thirty-six (36") inches above grade.
- ☐ This Permit does not authorize or approve installation of utility poles nor monopoles and related appurtenances.
- ☐ Final restoration on _____ after trench consolidation/settlement period of no less than 90 days shall include milling and paving full-width of roadway ("curb to curb").
- ☐ Final restoration after trench consolidation/settlement period of no less than 90 days shall include milling and paving full-width of roadway ("curb to curb") at intersection of _____ and _____.
- ☐ Final restoration on _____ after trench consolidation/settlement period of no less than 90 days shall include milling and paving full-width of roadway ("curb to curb") between _____ and _____.

SECTION B-3 – For Department Use Only