

Tonya Keller Community Center
Middletown Recreation Department
50 Bray Avenue
Middletown, NJ 07748

OPEN RECREATION REGISTRATION – 2017

Please Circle: JUNIOR (Grades 1-5) or TEEN (Grades 6-12)

Please fill out one form per child and return to address listed to the above. Incomplete forms will be delayed in processing.

Child's Information

Child's Last Name _____ Child's First Name _____ Date of Birth _____ Age _____ Sex _____
Street Address _____ Town _____ Zip Code _____ Home Phone _____
Email Address _____

Parent/Guardian, & Emergency Contact Information

Primary Parent/Guardian – First and Last Name _____ Relationship to Child _____ Cell Phone _____
Street Address (If Different From Above) _____ Town _____ Zip Code _____ Home Phone _____

In case of an Emergency and neither Parent/Guardian can be reached, please call: (this person MUST be different than the one listed above)

Name of Emergency Contact _____ Relationship _____ Phone Number _____

School Information

School Name _____ Street _____ Town _____ Grade _____

Medical History

Please list below any significant medical conditions, allergies, medications, etc., that are pertinent for our staff to know. On special occasions we may provide food for the participants of our activities. Please include any food allergies so we can choose our food appropriately.

ALLERGIES: _____

MEDICATIONS: _____

OTHER INFORMATION: _____

Waiver & Photo Release

I verify that the information written on this form is correct and accurate to the best of my knowledge for the child listed above. I hereby agree to indemnify and save harmless the Middletown Township Department of Parks and Recreation, its employees, and its volunteers from any and all liability arising out of accident as a result of participation in the Tonya Keller Community Center's Recreation programs and activities. By signing below I give my permission for my child/ward to participate in Open Recreation.

Photo Release:

- I hereby give permission for the Township of Middletown to use, in its future brochures and any other publicity and/or broadcasts of any kind, any program pictures, audio or video in which I (or my child/ward) appear.
- I **do not** give permission for the Township of Middletown to use, in its future brochures and any other publicity and/or broadcasts of any kind, any program pictures, audio or video in which I (or my child/ward) appear.

Parent/Guardian Signature

Date

Tonya Keller Community Center

Middletown Recreation Department
50 Bray Avenue
Middletown, NJ 07748

Participant Code of Conduct

It is expected that every person in the Tonya Keller Community Center (TKCC) or on the property (including the parking lot, basketball court, playground, open field, sidewalks, etc.), adult and child, staff and volunteer, recognize the role of modeling acceptable social behavior and contributing to a positive community. All are expected to adhere to the policies and procedures approved for the TKCC. The use of inappropriate language, gestures, or actions in communication with participants or staff of the TKCC will result in the immediate suspension of TKCC privileges.

TKCC GENERAL FACILITY POLICIES:

1. All TKCC participants must be registered for entry into the building during open recreation hours. Open Recreation hours are:
 - a. Junior Hours: 3:00pm – 5:00pm, Mondays thru Thursdays for children Grades 1 thru 5th
 - b. Teen Hours: 3:00pm – 5:00pm, Mondays and Wednesdays for teens Grades 6th thru 12th
 - c. Saturdays: Open on special occasions – please see schedule
2. All participants of Open Recreation must be registered. On July 1st you are considered the grade you will be entering in the Fall of that year. For example, if in the Fall you will be going into 6th Grade you will now be considered a Teen. Registration is FREE and consists of:
 - a. Registration Form completely filled out
 - b. Accident Insurance Form completely filled out & Copy of Insurance card on file (if applicable)
 - c. Code of Conduct signed by Parent/Guardian and child
 - d. ID form received and signed by Director and Participant
3. Entry and exit of the TKCC must always be through the designated main entrance and exit, except in an emergency situation. Individuals entering/exiting through non-designated doors are subject to disciplinary action.
4. No alcoholic beverages or illegal substances may be consumed prior to or while using the facility. Possession of alcohol or drugs is prohibited at all times. Police will be notified and permanent banning from the TKCC may result.
5. No participant may engage in any behavior that endangers him/her and/or others. This includes, but is not limited to:
 - a. Physical or verbal abuse
 - b. Foul language, offensive terminology, ethnic or religious slurs
 - c. Weapons: any object that may hurt or place another person in fear of his/her safety may be considered a weapon
6. Bicycles, roller-skates, roller blades, roller shoes, skateboards and scooters are prohibited in the TKCC. They may be brought in and leaned against the wall in the Game Room, but may not be used inside the building.
7. Sneakers or athletic shoes must be worn in the Gym at all times.
8. Pets, other than guide animals, are prohibited in TKCC.
9. The TKCC may be closed and/or reservations canceled when warranted (i.e. special events, maintenance projects, and inclement weather).
10. Vandalism of TKCC or personal property will not be tolerated. Police will be notified and disciplinary action will ensue. Examples of disciplinary action include, but are not limited to suspension, access to facilities revoked or modified, or permanent banning from the TKCC.
11. Use of the TKCC is a privilege, and participants are expected to exhibit proper conduct and respect the rights of others. Individuals who engage in unacceptable, unsafe or irresponsible behavior may have their access to facilities revoked, modified and/or subject to further disciplinary action. We reserve the right to deny facility use to anyone refusing to comply with policies.
12. Individual patrons shall utilize all TKCC facilities and participate in any and all activities at their own risk.
13. The TKCC is not responsible for lost or stolen property.
14. Electronic and Social Media Devices are prohibited: cell phone, iPod, devices with wi-fi connections, handheld games, tablets, etc.

We, (child name) _____ and (Parent/Guardian name) _____, understand the rules and policies listed above. We understand that it is not a right to be here, but a privilege. At any time any of the rules are broken, we understand disciplinary action may take place. This may include suspension from the Tonya Keller Community Center or if necessary, permanent banning from the center. We promise to treat all staff and participants with respect and follow the rules and policies listed above. * We have also read the attached **Suspension Policy** and understand the guidelines outlined in it.

Child's Signature

Parent/Guardian Signature

Date

Date

tak 01/14

Tonya Keller Community Center
Middletown Recreation Department
50 Bray Avenue
Middletown, NJ 07748

Accident Insurance Plan

The Tonya Keller Community Center (TKCC) Accident Insurance Plan is effective for all sponsored and supervised activities. Coverage will be effective during the center hours and on the days when such activities are supervised by an authorized representative in accordance with the activity schedule of the Tonya Keller Community Center. Travel coverage will also be provided when the insured is traveling as a member of a group, under the direct supervision of an adult authorized representative of the TKCC.

Please be advised that this is “full excessive coverage” and liability extends only to that portion of medical expenses not covered under other insurances plans.

- Cost per person: \$6.00
- Insurance Effective dates: Insurance becomes effective 30 days after payment is received and is valid through December 31st of the year registered.

If you do not want your child/children to participate in this insurance plan, he or she may continue to use the center providing Section I or Section II below is filled out. Section I is for individuals who do not have insurance and do not want to participate. Section II is for individuals with Health Insurance and would like to participate.

A photocopy of your insurance card must be submitted.

The Tonya Keller Community Center is open to all Middletown Township residents. Please feel free to stop by and visit the center.

Amanda Galanti
Director – Tonya Keller Community Center

Section I: DO NOT want to participate in TKCC Accident Insurance Plan – MUST PROVIDE COPY OF INSURANCE CARD to choose this option.

I do not want to have my child (name) _____ covered by the Tonya Keller Community Center Accident Insurance Plan, and I assume full responsibility for allowing my child to participate in all programs at the Tonya Keller Community Center. I hereby agree to indemnify and save harmless the Middletown Township Department Recreation, its employees, and its volunteers from any and all liability arising out of any accidents as a result of said programs.

Parent/Guardian Name – Print

Parent/Guardian Signature

Date

Section II: YES I would like to participate in TKCC Accident Insurance Plan

Yes, I do want my child (name) _____ covered by the Tonya Keller Community Center Accident Insurance Plan. Enclosed is \$6.00. I understand the guidelines for coverage and that the coverage will expire at the end of this calendar year.

Parent/Guardian Name – Print

Parent/Guardian Signature

Date

Tonya Keller Community Center
Middletown Recreation Department
50 Bray Avenue
Middletown, NJ 07748

Permission to Walk

The Tonya Keller Community Center allows for children, with the permission of their parent/guardian, to walk or ride home from the Open Recreation Program.

If you do not want your child/children to walk home from the TKCC after the Open Recreation program, please complete Section I.

If you allow your child/children to walk or ride home please complete Section II. You child will not be released until the completion of the program unless noted below, the Tonya Keller Community Center is contacted via telephone call/email, or a note is provided. If at any time you would like to change the status of your child's ability to walk home from the recreation center, please contact the recreation center.

Amanda Galanti
Director – Tonya Keller Community Center

Section I: DO NOT want to my child to walk home without my daily permission.

I do not want to have my child (name) _____ to have permission to walk home by his/herself upon the completion of the Open Recreation Program.

Parent/Guardian Name – Print

Parent/Guardian Signature

Date

Section II: Please allow my child to walk/ride home on a daily basis.

I authorize and consent for my child to walk from the Tonya Keller Community Center following the close of the Open Recreation program. I understand that he/she will not leave the building's premises until the program's completion for the day or unless the Recreation Staff has been contacted via telephone call, note, or email. My child is aware and understands these procedures. Any further instructions are listed below.

Parent/Guardian Name – Print

Parent/Guardian Signature

Date